



Ministers' Deputies
CM Documents

CM(2010)1 18 December 2009¹

Budgets of the Council of Europe for the financial year 2010

¹ This document has been classified restricted at the date of issue; it will be declassified in accordance with Resolution Res(2001)6 on access to Council of Europe documents.

BUDGETS OF THE COUNCIL OF EUROPE
FOR THE FINANCIAL YEAR 2010

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GENERAL BUDGET

ORDINARY BUDGET
OF THE COUNCIL OF EUROPE FOR THE FINANCIAL YEAR 2010

**Resolution CM/Res(2009)21
concerning the Ordinary Budget for 2010**

*(Adopted by the Committee of Ministers on 25 November 2009
at the 1071st meeting of the Ministers' Deputies)*

The Committee of Ministers, under the terms of Article 16 of the Statute of the Council of Europe,

Having regard to Article 38. *b* and *c* of the said Statute;

Having regard to Articles 3, 6, 8, 9, 10, 20, 22, 23 and 28 of the Financial Regulations;

Having regard to Resolution CM/Res(2009)20 of 25 November 2009 fixing the scale of contributions of member states to the Ordinary Budget of the Council of Europe for 2010;

Having regard to the Parliamentary Assembly Opinion No. 273 (2009) on its expenditure for the financial year 2010;

Having regard to the draft Ordinary Budget and draft Subsidiary Budget of the European Youth Centres, the draft Subsidiary Budgets: Services for 2010 and the draft Programme of Activities for 2010 as submitted by the Secretary General (documents CM(2009)130 vol1 and CM(2009)130 vol2, as amended by documents CM(2009)167 and CM(2009)171);

Having regard to the report of the Budget Committee (document CM(2009)147),

Resolves as follows:

1. Approval is hereby given to the Ordinary Budget of expenditure and receipts for 2010, divided into votes, heads and sub-heads, according to Table A appended hereto totalling €211 027 100, this amount to be financed by member states' contributions, apportioned among member states according to Table B appended hereto.
2. Approval is hereby given within the framework of the Ordinary Budget, according to Table C – D – E appended hereto, to the authorisations of expenditure and receipts totalling €15 771 600 which constitute the Subsidiary Budgets: Services for 2010, it being understood that the total of the budgets of receipts shall be a function of actual receipts; the budgets of expenditure and receipts will be adjusted accordingly in the course of the financial year.
3. Approval is hereby given within the framework of the Ordinary Budget, according to Table F appended hereto, to the authorisations of expenditure and receipts totalling €3 587 200 which constitute the Subsidiary Budget of the European Youth Centres for 2010. As total receipts shall be a function of actual receipts, the budgets of expenditure and receipts will be adjusted accordingly during the course of the financial year.
4. Approval is hereby given within the framework of the Ordinary Budget, according to Table G appended hereto, to the authorisations of expenditure and receipts totalling €1 030 300 which constitute the Subsidiary Budget for Publications for 2010.

Appendix to Resolution CM/Res(2009)21

ORDINARY BUDGET BUDGET OF EXPENDITURE FINANCIAL YEAR 2010		
Sub-head 2010	Details	TOTAL 2010
		€
	VOTE I - GENERAL SERVICES	
	Head 0101 - Secretary General, Deputy Secretary General and Private Office	
I	Staff related expenditure	2 307 900
II	Other expenditure	304 900
	Total - Head 0101 - Secretary General, Deputy Secretary General and Private Office	2 612 800
	Head 0102 - Secretariat of the Committee of Ministers	
I	Staff related expenditure	2 325 900
II	Other expenditure	555 500
	Total - Head 0102 - Secretariat of the Committee of Ministers	2 881 400
	POLITICAL AFFAIRS	
	Head 0124 - Political Analysis and Co-operation	
I	Staff related expenditure	1 069 300
II	Other expenditure	67 000
	Total - Head 0124 - Political Analysis and Co-operation	1 136 300
	DLAPIL - LEGAL ADVICE AND TREATY OFFICE	
	Head 0130 - Legal Advice and Treaty Office	
I	Staff related expenditure	992 700
II	Other expenditure	51 400
	Total - Head 0130 - Legal Advice and Treaty Office	1 044 100
	DIRECTORATE OF COMMUNICATION	
	Head 0140 - Directorate of Communication	
I	Staff related expenditure	4 686 600
II	Other expenditure	1 921 600
	Total - Head 0140 - Directorate of Communication	6 608 200
	Head 0111 - Internal Audit	
I	Staff related expenditure	639 700
II	Other expenditure	19 400
	Total - Head 0111 - Internal Audit	659 100
	Directorate of External Relations	
	Head 0126 - Relations with international organisations, observer and other non-member states	
I	Staff related expenditure	1 196 000
II	Other expenditure	91 200
	Total - Head 0126 - Relations with international organisations, observer and other non-member states	1 287 200
	Head 0150 - Protocol	
I	Staff related expenditure	629 000
II	Other expenditure	132 600
	Total - Head 0150 - Protocol	761 600
	Total - Directorate of External Relations	2 048 800
	TOTAL - VOTE I - GENERAL SERVICES	16 990 700

ORDINARY BUDGET BUDGET OF EXPENDITURE FINANCIAL YEAR 2010		
Sub-head 2010	Details	TOTAL 2010
		€
VOTE II - PROGRAMME OF ACTIVITIES		
Chapter I - Human Rights		
I.1 - Ensuring the continued effectiveness of the European Convention on Human Rights		
I.1.1 - Head 2512 - Convention for the Protection of Human Rights and Fundamental Freedoms: Court's judgments and their execution - DG-HL		
I	Staff related expenditure	2 782 200
II	Other expenditure	20 500
TOTAL I.1.1 - Head 2512 - Convention for the Protection of Human Rights and Fundamental Freedoms: Court's judgments and their execution - DG-HL		2 802 700
I.1.2 - Head 2822 - Improving procedures, mechanisms and remedies - DG-HL		
I	Staff related expenditure	278 800
II	Other expenditure	349 500
TOTAL I.1.2 - Head 2822 - Improving procedures, mechanisms and remedies - DG-HL		628 300
Total I.1 - Ensuring the continued effectiveness of the European Convention on Human Rights		3 431 000
I.2 - Protecting and promoting human rights through the other Council of Europe institutions and mechanisms		
1.2.1 - Head 2660 - Commissioner for Human Rights - HRC		
I	Staff related expenditure	2 077 000
II	Other expenditure	331 600
TOTAL 1.2.1 - Head 2660 - Commissioner for Human Rights - HRC		2 408 600
I.2.2 - Head 2622 - European Convention for the Prevention of Torture and Inhuman or Degrading Treatment or Punishment (CPT) - DG-HL		
I	Staff related expenditure	2 104 400
II	Other expenditure	2 171 400
TOTAL I.2.2 - Head 2622 - European Convention for the Prevention of Torture and Inhuman or Degrading Treatment or Punishment (CPT) - DG-HL		4 275 800
I.2.3 - Head 2652 - European Commission against Racism and Intolerance (ECRI) - DG-HL		
I	Staff related expenditure	791 000
II	Other expenditure	594 600
TOTAL I.2.3 - Head 2652 - European Commission against Racism and Intolerance (ECRI) - DG-HL		1 385 600
I.2.4 - Head 2632 - Framework Convention for the Protection of National Minorities (FCNM) - DG-HL		
I	Staff related expenditure	724 900
II	Other expenditure	479 500
TOTAL I.2.4 - Head 2632 - Framework Convention for the Protection of National Minorities (FCNM) - DG-HL		1 204 400
I.2.5 - Head 2635 - Council of Europe Convention on Action against Trafficking in Human Beings (GRETA) - DG-HL		
I	Staff related expenditure	572 600
II	Other expenditure	382 000
TOTAL I.2.5 - Head 2635 - Council of Europe Convention on Action against Trafficking in Human Beings (GRETA) - DG-HL		954 600
Total I.2 - Protecting and promoting human rights through the other Council of Europe institutions and mechanisms		10 229 000
I.3 - Human rights in public policy		
I.3.1 - Head 2812 - Human rights law and policy development - DG-HL		
I	Staff related expenditure	632 700
II	Other expenditure	342 900
TOTAL I.3.1 - Head 2812 - Human rights law and policy development - DG-HL		975 600
I.3.2 - Head 2832 - Human rights awareness and training - DG-HL		
I	Staff related expenditure	610 700
II	Other expenditure	905 400
TOTAL I.3.2 - Head 2832 - Human rights awareness and training - DG-HL		1 516 100
I.3.3 - Head 2852 - Protection of people against threats to their dignity and integrity - DG-HL		
I	Staff related expenditure	183 900
II	Other expenditure	132 200
TOTAL I.3.3 - Head 2852 - Protection of people against threats to their dignity and integrity - DG-HL		316 100
I.3.3 - Head 2855 - Bioethics - DGIII		
I	Staff related expenditure	361 400
II	Other expenditure	291 200
TOTAL I.3.3 - Head 2855 - Bioethics - DGIII		652 600
I.3.4 - Head 3132 - Gender equality as an integral part of human rights - DG-HL		
I	Staff related expenditure	196 400
II	Other expenditure	161 200
TOTAL I.3.4 - Head 3132 - Gender equality as an integral part of human rights - DG-HL		357 600

ORDINARY BUDGET BUDGET OF EXPENDITURE FINANCIAL YEAR 2010		
Sub-head 2010	Details	TOTAL 2010 €
	1.3.5 - Head 2872 - Media, information society and data protection - DG-HL	
I	Staff related expenditure	1 120 000
II	Other expenditure	874 700
	TOTAL 1.3.5 - Head 2872 - Media, information society and data protection - DG-HL	1 994 700
	Total 1.3 - Human rights in public policy	5 812 700
	Total Chapter I - Human rights	19 472 700
	Chapter II - Rule of law	
	II.1 - Functioning and efficiency of justice	
	II.1.1 - Head 2741 - Functioning and efficiency of justice - DG-HL	
I	Staff related expenditure	954 600
II	Other expenditure	925 400
	TOTAL II.1.1 - Head 2741 - Functioning and efficiency of justice - DG-HL	1 880 000
	Total II.1 - Functioning and efficiency of justice	1 880 000
	II.2 - Strengthening rule of law standards	
	II.2.1 - Head 2670 - CM monitoring and support to states in implementing commitments - DGDPA	
I	Staff related expenditure	143 600
II	Other expenditure	28 500
	TOTAL II.2.1 - Head 2670 - CM monitoring and support to states in implementing commitments - DGDPA	172 100
	II.2.2 - Head 3041 - Public and private law and implementation of standards - DG-HL	
I	Staff related expenditure	745 400
II	Other expenditure	396 400
	TOTAL II.2.2 - Head 3041 - Public and private law and implementation of standards - DG-HL	1 141 800
	II.2.3 - Head 3042 - International law and international tribunals - DLAPIL	
I	Staff related expenditure	183 500
II	Other expenditure	104 000
	TOTAL II.2.3 - Head 3042 - International law and international tribunals - DLAPIL	287 500
	Total II.2 - Strengthening rule of law standards	1 601 400
	II.3 Strengthening the security of European citizens	
	II.3.1 - Head 2911 - Democratic responses to terrorism - DLAPIL	
I	Staff related expenditure	286 400
II	Other expenditure	254 000
	TOTAL II.3.1 - Head 2911 - Democratic responses to terrorism - DLAPIL	540 400
	II.3.2 European standards for crime control	
	II.3.2 Head 2921 - European standards for crime control - DG-HL	
I	Staff related expenditure	2 248 500
II	Other expenditure	2 004 700
	TOTAL II.3.2 Head 2921 - European standards for crime control - DG-HL	4 253 200
	Total II.3 Strengthening the security of European citizens	4 793 600
	Total Chapter II - Rule of law	8 275 000
	Chapter III - Democracy and good governance	
	III.1 - Democracy and good governance	
	III.1.1 - Head 3116 - Making democratic institutions work - DGDPA	
I	Staff related expenditure	251 900
II	Other expenditure	247 600
	TOTAL III.1.1 - Head 3116 - Making democratic institutions work - DGDPA	499 500
	III.1.2 - Head 3121 - Local and regional democracy - DGDPA	
I	Staff related expenditure	1 470 300
II	Other expenditure	861 500
	TOTAL III.1.2 - Head 3121 - Local and regional democracy - DGDPA	2 331 800
	III.1.3 - Head 3331 - Strengthening the role of civil society in a pluralist democracy - DGDPA	
I	Staff related expenditure	548 000
II	Other expenditure	530 300
	TOTAL III.1.3 - Head 3331 - Strengthening the role of civil society in a pluralist democracy - DGDPA	1 078 300
	III.1.3 - Head 3332 - Strengthening the role of civil society in a pluralist democracy - DGDPA	
I	Staff related expenditure	154 100
II	Other expenditure	848 200
	TOTAL III.1.3 - Head 3332 - Strengthening the role of civil society in a pluralist democracy - DGDPA	1 002 300
	III.1.4 - Head 3333 - Electoral assistance - DGDPA	
I	Staff related expenditure	103 100
II	Other expenditure	242 000
	TOTAL III.1.4 - Head 3333 Electoral assistance DGDPA	345 100

ORDINARY BUDGET BUDGET OF EXPENDITURE FINANCIAL YEAR 2010		
Sub-head 2010	Details	TOTAL 2010 €
	III.1.5 - Head 3720 - Programme of specific co-operation activities in post-conflict situations - DGDPA	
I	Staff related expenditure	16 800
II	Other expenditure	333 300
TOTAL III.1.5 - Head 3720 - Programme of specific co-operation activities in post-conflict situations - DGDPA		350 100
Total Chapter III - Democracy and good governance		5 607 100
Chapter IV - Social Cohesion		
IV.1 - Ensuring social cohesion		
IV.1.1 - Head 2612 - European Social Charter - DG-HL		
I	Staff related expenditure	1 575 100
II	Other expenditure	831 400
TOTAL IV.1.1 - Head 2612 - European Social Charter - DG-HL		2 406 500
IV.1.2 - Head 2713 - European Code of Social Security - DGIII		
I	Staff related expenditure	325 300
II	Other expenditure	407 800
TOTAL IV.1.2 - Head 2713 - European Code of Social Security - DGIII		733 100
IV.1.3 - Head 3313 - Promoting social cohesion in Europe - DGIII		
I	Staff related expenditure	1 147 900
II	Other expenditure	902 400
TOTAL IV.1.3 - Head 3313 - Promoting social cohesion in Europe - DGIII		2 050 300
IV.1.4 - Head 3223 - Health - DGIII		
I	Staff related expenditure	329 200
II	Other expenditure	210 500
TOTAL IV.1.4 - Head 3223 - Health - DGIII		539 700
IV.1.5 - Head 3353 - Migrants - DGIII		
I	Staff related expenditure	501 900
II	Other expenditure	324 000
TOTAL IV.1.5 - Head 3353 - Migrants - DGIII		825 900
IV.1.6 - Head 3323 - Roma and Travellers - DGIII		
I	Staff related expenditure	542 600
II	Other expenditure	344 800
TOTAL IV.1.6 - Head 3323 - Roma and Travellers - DGIII		887 400
Total IV.1 - Ensuring social cohesion		7 442 900
IV.2 - Building a Europe for and with children		
IV.2.1 - Head 3365 - Building a Europe for and with children : a strategy for 2009-2011 - DGIII		
I	Staff related expenditure	639 900
II	Other expenditure	333 000
TOTAL IV.2.1 - Head 3365 - Building a Europe for and with children : a strategy for 2009-2011 - DGIII		972 900
Total IV.2 - Building a Europe for and with children		972 900
Total Chapter IV - Social Cohesion		8 415 800

ORDINARY BUDGET BUDGET OF EXPENDITURE FINANCIAL YEAR 2010		
Sub-head 2010	Details	TOTAL 2010
		€
Chapter V - Culture and intercultural dialogue		
V.1 - Education and linguistic diversity: promoting democratic culture		
V.1.1 - Head 3624 - Education for the promotion of the core values of the Council of Europe - DGIV		
I	Staff related expenditure	929 000
II	Other expenditure	916 400
TOTAL V.1.1 - Head 3624 - Education for the promotion of the core values of the Council of Europe - DGIV		1 845 400
V.1.2 - Head 3634 - European dimension of higher education: promoting humanistic values and optimising structures - DGIV		
I	Staff related expenditure	559 300
II	Other expenditure	406 100
TOTAL V.1.2 - Head 3634 - European dimension of higher education: promoting humanistic values and optimising structures - DGIV		965 400
V.1.3 - Head 2641 - European Charter for Regional or Minority Languages (ECRML) - DGIV		
I	Staff related expenditure	529 100
II	Other expenditure	415 700
TOTAL V.1.3 - Head 2641 - European Charter for Regional or Minority Languages (ECRML) - DGIV		944 800
V.1.4 - Head 3625 - Language policies and the right to quality education for all		
I	Staff related expenditure	554 200
II	Other expenditure	250 000
TOTAL V.1.4 - Head 3625 - Language policies and the right to quality education for all		804 200
Total V.1 - Education and linguistic diversity: promoting democratic culture		4 559 800
V.2 - Youth: present and future for Europe		
V.2.1 - Head 3644 - Developing European youth co-operation through youth policy, youth work and non-formal education/learning - DGIV		
I	Staff related expenditure	2 451 900
II	Other expenditure	2 599 400
TOTAL V.2.1 - Head 3644 - Developing European youth co-operation through youth policy, youth work and non-formal education/learning - DGIV		5 051 300
Total V.2 - Youth: present and future for Europe		5 051 300
V.3 - Protection and promotion of cultural and natural diversity - DGIV		
V.3.1 - Head 3514 - Implementing Council of Europe standards for culture and cultural heritage and co-operation in priority regions (South-East Europe, South Caucasus and Black Sea) - DGIV		
I	Staff related expenditure	751 100
II	Other expenditure	365 000
TOTAL V.3.1 - Head 3514 - Implementing Council of Europe standards for culture and cultural heritage and co-operation in priority regions (South-East Europe, South Caucasus and Black Sea) - DGIV		1 116 100
V.3.2 - Head 3424 - Promoting dialogue and cultural and natural diversity - DGIV		
I	Staff related expenditure	1 198 300
II	Other expenditure	958 500
TOTAL V.3.2 - Head 3424 - Promoting dialogue and cultural and natural diversity - DGIV		2 156 800
Total V.3 - Protection and promotion of cultural and natural diversity - DGIV		3 272 900
V.4 - Fostering intercultural dialogue		
V.4.1 - Head 3344 - Intercultural dialogue - Follow-up to the "White Paper on Intercultural Dialogue" - DGIV		
I	Staff related expenditure	1 529 400
II	Other expenditure	1 343 200
TOTAL V.4.1 - Head 3344 - Intercultural dialogue - Follow-up to the "White Paper on Intercultural Dialogue" - DGIV		2 872 600
Total V.4 - Fostering intercultural dialogue		2 872 600
V.5 - Sport in democratic societies		
V.5.1 - Head 3654 - Preventing misbehaviour in sport with convention mechanisms - DGIV		
I	Staff related expenditure	325 000
II	Other expenditure	147 700
TOTAL V.5.1 - Head 3654 - Preventing misbehaviour in sport with convention mechanisms - DGIV		472 700
Total V.5 - Sport in democratic societies		472 700
Total Chapter V - Culture and intercultural dialogue		16 229 300

ORDINARY BUDGET BUDGET OF EXPENDITURE FINANCIAL YEAR 2010		
Sub-head 2010	Details	TOTAL 2010 €
Chapter VI - Council of Europe presence in member states		
VI.1 - Council of Europe presence in member states		
VI.1.1 - Head 3710 - Council of Europe presence in member states - DGDPA		
I	Staff related expenditure	2 526 600
II	Other expenditure	1 427 000
TOTAL VI.1.1 - Head 3710 - Council of Europe presence in member states - DGDPA		3 953 600
Total VI.1 - Council of Europe presence in member states		3 953 600
Total Chapter VI - Council of Europe presence in member states		3 953 600
General Management Expenditure		
Head 3802 - General Management Expenditure - DG-HL		
I	Staff related expenditure	1 992 100
II	Other expenditure	69 200
TOTAL Head 3802 - General Management Expenditure - DG-HL		2 061 300
Head 3803 - General Management Expenditure - DG-III		
I	Staff related expenditure	683 100
II	Other expenditure	20 600
TOTAL Head 3803 - General Management Expenditure - DG-III		703 700
Head 3804 - General Management Expenditure - DG-IV		
I	Staff related expenditure	1 082 200
II	Other expenditure	41 800
TOTAL Head 3804 - General Management Expenditure - DG-IV		1 124 000
Head 3805 - General Management Expenditure - DGDPA		
I	Staff related expenditure	530 600
II	Other expenditure	15 500
TOTAL Head 3805 - General Management Expenditure - DGDPA		546 100
Head 3815 - Directorate of Strategic Planning - DSP		
I	Staff related expenditure	1 674 300
II	Other expenditure	159 800
TOTAL Head 3815 - Directorate of Strategic Planning - DSP		1 834 100
TOTAL - General Management Expenditure		6 269 200
Head 3900 - PROVISIONS		
I	Staff related expenditure	906 200
II	Other expenditure	1 669 400
TOTAL - Head 3900 - Provisions		2 575 600
TOTAL - VOTE II - PROGRAMME OF ACTIVITIES		70 798 300

ORDINARY BUDGET BUDGET OF EXPENDITURE FINANCIAL YEAR 2010		
Sub-head 2010	Details	TOTAL 2010
		€
	VOTE III - PARLIAMENTARY ASSEMBLY	
	Head 0310 - Functioning of the Assembly	
I	Staff related expenditure	10 229 800
II	Other expenditure	5 161 300
	Total - Head 0310 - Functioning of the Assembly	15 391 100
	TOTAL - VOTE III - PARLIAMENTARY ASSEMBLY	15 391 100
	VOTE IV - EUROPEAN COURT OF HUMAN RIGHTS	
	Head 0410 - ECHR case-processing and administration	
I	Staff related expenditure	55 638 100
II	Other expenditure	2 950 500
	Total - Head 0410 - ECHR case-processing and administration	58 588 600
	Total - VOTE IV - EUROPEAN COURT OF HUMAN RIGHTS	58 588 600
	VOTE V - SECRETARIAT OF THE CONGRESS OF LOCAL AND REGIONAL AUTHORITIES OF THE COUNCIL OF EUROPE	
	Head 0510 - Secretariat of the Congress of Local and Regional Authorities of the Council of Europe	
I	Staff related expenditure	3 849 900
II	Other expenditure	2 534 500
	Total - Head 0510 - Secretariat of the Congress of Local and Regional Authorities of the Council of Europe	6 384 400
	Total - VOTE V - SECRETARIAT OF THE CONGRESS OF LOCAL AND REGIONAL AUTHORITIES OF THE COUNCIL OF EUROPE	6 384 400
	VOTE VI - DIRECTORATE GENERAL OF ADMINISTRATION AND LOGISTICS	
	Head 0601 - Central Management and Administrative Modernisation	
I	Staff related expenditure	1 008 400
II	Other expenditure	122 800
	Total - Head 0601 - Central Management and Administrative Modernisation	1 131 200
	TRANSLATION SERVICE	
	Head 0607 - Allocation - Translation Service	
II	Other expenditure	2 987 100
	Total - Head 0607 - Allocation - Translation Service	2 987 100
	LOGISTICS	
	Head 0611 - Logistic Services	
I	Staff related expenditure	10 018 800
II	Other expenditure	12 446 600
	Total - Head 0611 - Logistic Services	22 465 400
	FINANCE	
	Head 0620 - Finance and Linguistic Services	
I	Staff related expenditure	2 165 900
II	Other expenditure	121 300
	Total - Head 0620 - Finance and Linguistic Services	2 287 200
	HUMAN RESOURCES	
	Head 0630 - Human Resources	
I	Staff related expenditure	6 001 900
II	Other expenditure	1 901 300
	Total - Head 0630 - Human Resources	7 903 200
	INFORMATION TECHNOLOGY	
	Head 0644 - An information system adapted to the needs of the client	
I	Staff related expenditure	4 334 300
II	Other expenditure	5 140 600
	Total - Head 0644 - An information system adapted to the needs of the client	9 474 900
	TOTAL - VOTE VI - DIRECTORATE GENERAL OF ADMINISTRATION AND LOGISTICS	46 249 000

ORDINARY BUDGET BUDGET OF EXPENDITURE FINANCIAL YEAR 2010		
Sub-head 2010	Details	TOTAL 2010
		€
	VOTE VII - OTHER EXPENDITURE	
	Head 0700 - Negative reserve	
III	Negative reserve	-1 945 000
	Total - Head 0700 - Negative reserve	-1 945 000
	Head 0701 - Miscellaneous expenditure	
I	Staff related expenditure	311 500
II	Other expenditure	426 900
	Total - Head 0701 - Miscellaneous expenditure	738 400
	STAFF REPRESENTATION - Staff Committee and Amicale	
	Head 0704 - Staff Committee	
I	Staff related expenditure	142 100
II	Other expenditure	33 000
	Total - Head 0704 - Staff Committee	175 100
	Head 0706 - Amicale	
I	Staff related expenditure	
II	Other expenditure	25 000
	Total - Head 0706 - Amicale	25 000
	ADMINISTRATIVE TRIBUNAL	
	Head 0705 - Administrative Tribunal	
I	Staff related expenditure	222 500
II	Other expenditure	54 800
	Total - Head 0705 - Administrative Tribunal	277 300
	TOTAL - VOTE VII - OTHER EXPENDITURE	- 729 200
	VOTE VIII - INVESTMENT EXPENDITURE	
	Head 0801 - Investment expenditure	
I	Staff related expenditure	
II	Other expenditure	4 665 000
	Total - VOTE VIII - INVESTMENT EXPENDITURE	4 665 000
	TOTAL - BUDGET OF EXPENDITURE	218 337 900
	VOTE IX - RECEIPTS	
RI	Interest	1 189 900
RII	Recoveries	3 996 100
RIII	Sundry receipts	146 500
RIV	Sale of used furniture and equipment	
RV	French Social Security reimbursements	30 000
RVII	Balance of previous years' Ordinary Budgets	1 948 300
	Total - VOTE IX - RECEIPTS	7 310 800
	TOTAL - MEMBER STATES CONTRIBUTIONS	211 027 100

**B. CONTRIBUTIONS OF MEMBER STATES
TO THE ORDINARY BUDGET FOR 2010**

MEMBER STATES	% contribution	AMOUNT PAYABLE IN €
ALBANIA	0.1200	253 232.52
ANDORRA	0.0840	177 262.76
ARMENIA	0.1200	253 232.52
AUSTRIA	1.7431	3 678 413.38
AZERBAIJAN	0.2748	579 902.47
BELGIUM	2.1483	4 533 495.19
BOSNIA AND HERZEGOVINA	0.1445	304 934.16
BULGARIA	0.3128	660 092.77
CROATIA	0.3016	636 457.73
CYPRUS	0.1253	264 416.96
CZECH REPUBLIC	0.9053	1 910 428.34
DENMARK	1.4424	3 043 854.89
ESTONIA	0.1200	253 232.52
FINLAND	1.1333	2 391 570.12
FRANCE	11.7872	24 874 186.33
GEORGIA	0.1284	270 958.80
GERMANY	11.7872	24 874 186.33
GREECE	1.5901	3 355 541.92
HUNGARY	0.7766	1 638 836.46
ICELAND	0.1200	253 232.52
IRELAND	1.1585	2 444 748.95
ITALY	11.7872	24 874 186.33
LATVIA	0.1471	310 420.86
LIECHTENSTEIN	0.0924	194 989.04
LITHUANIA	0.2176	459 194.97
LUXEMBOURG	0.2123	448 010.53
MALTA	0.1200	253 232.52
MOLDOVA	0.1200	253 232.52
MONACO	0.0325	68 583.81
MONTENEGRO	0.1200	253 232.52
NETHERLANDS	3.6035	7 604 361.55
NORWAY	1.7117	3 612 150.87
POLAND	2.4619	5 195 276.17
PORTUGAL	1.1674	2 463 530.37
ROMANIA	1.0501	2 215 995.58
RUSSIAN FEDERATION	11.7872	24 874 186.33
SAN MARINO	0.0382	80 612.35
SERBIA	0.3069	647 642.17
SLOVAK REPUBLIC	0.3903	823 638.77
SLOVENIA	0.2276	480 297.68
SPAIN	6.8811	14 520 985.78
SWEDEN	2.0815	4 392 529.09
SWITZERLAND	2.0125	4 246 920.39
"THE FORMER YUGOSLAV REPUBLIC OF MACEDONIA"	0.1200	253 232.52
TURKEY	3.7176	7 845 143.47
UKRAINE	1.4828	3 129 109.84
UNITED KINGDOM	11.7872	24 874 186.33
Total:	100.0000	211 027 100.00

C. SERVICE BUDGET - TRANSLATION

Financial Year 2010

BUDGET OF EXPENDITURE

Sub-head	DETAILS	APPROPRIATION in €
0000001	Remuneration of permanent staff	4 893 000
0000003	Remuneration and accessory charges of temporary staff	
0000010	Remuneration and accessory charges of temporary translators "in situ"	p.m.
0000012	Provision for adjustments to remuneration	
0000046	Remuneration of staff on positions of limited duration	
0000132	Remuneration and accessory charges of translators working at home	977 100
	TOTAL EXPENDITURE :	5 870 100

BUDGET OF RECEIPTS

Sub-head	DETAILS	ESTIMATES in €
9999282	Recharging of translation services	2 883 000
9999283	Allocation from the Ordinary Budget	2 987 100
9999070	French Social Security reimbursement	p.m.
	TOTAL RECEIPTS :	5 870 100

D. SERVICE BUDGET - INTERPRETATION**Financial Year 2010****BUDGET OF EXPENDITURE**

ARTICLE	DETAILS	APPROPRIATION in €
0000001	Remuneration of permanent staff	1 142 900
0000003	Remuneration and accessory charges for temporary staff	p.m.
0000011	Remuneration and accessory of freelance interpreters	4 765 100
0000012	Provision for adjustments to remuneration	
0000046	Remuneration of staff on positions of short-term duration	p.m.
0000199	Freelance interpretation charged to external parties	722 600
	TOTAL EXPENDITURE :	6 630 600

BUDGET OF RECEIPTS

ARTICLE	DETAILS	APPROPRIATION in €
9999285	Recharged interpretation services	5 866 300
9999286	Recharged interpretation fees to external parties	764 300
	TOTAL RECEIPTS :	6 630 600

E. SERVICE BUDGET - DOCUMENTS

Financial Year 2010

BUDGET OF EXPENDITURE

Sub-Head	DETAILS	APPROPRIATION in €
	HEAD 2002 - EXPENDITURE FOR PRODUCTION OF DOCUMENTS	
0000001	Remuneration of permanent staff	804 400
0000003	Remuneration and accessory charges of temporary staff	17 300
0000012	Provision for adjustments of remuneration	
0000120	Publication and production of printed material	1 099 300
	Total Head 2002:	1 921 000
	HEAD 2003 - POSTAGE AND CARRIAGE EXPENSES	
0000001	Remuneration of permanent staff	p.m.
0000016	Recruitment, arrival and departure expenses - home leave	p.m.
0000003	Remuneration and accessory charges of temporary staff	p.m.
0000126	Postage and carriage	1 170 200
0000392	Miscellaneous expenses	p.m.
0000012	Provision for adjustments of remuneration	p.m.
	Total Head 2003:	1 170 200
	HEAD 2004 - COLOUR PRINTING EXPENSES	
0000001	Remuneration of permanent staff	86 500
0000016	Recruitment, arrival and departure expenses - home leave	p.m.
0000003	Remuneration and accessory charges of temporary staff	p.m.
0000012	Provision for adjustments of remuneration	
0000120	Publication and production of printed material	93 200
	Total Head 2004:	179 700
	TOTAL EXPENDITURE :	3 270 900

BUDGET OF RECEIPTS

Sub-Head	DETAILS	ESTIMATES in €
9999290	Service charges: document production	1 921 000
9999295	Service charges: postage	1 170 200
9999300	Service charges: colour printing	179 700
	TOTAL RECEIPTS :	3 270 900

F. SUBSIDIARY BUDGET OF THE EUROPEAN YOUTH CENTRES

Financial Year 2010

BUDGET OF EXPENDITURE

Sub-Head	DETAILS	APPROPRIATION in €
	HEAD 2101 - STAFF EXPENDITURE	
0000003	Remuneration and accessory charges of temporary staff	103 400
0000046	Remuneration of staff members on positions of a limited duration	0
	Total Head 2101:	103 400
	HEAD 2102 - OPERATING EXPENDITURE	
0000061/2	Expenditure on equipment, supplies, maintenance of buildings and communications	1 069 900
0000080	Official journeys	30 400
0000115	Interpretation	95 400
0000116	Translation	19 800
0000124	Document production and distribution	42 100
0000125	Outsourced production of documents	24 000
0000165	Official hospitality	6 000
0000218	Library	24 000
0000392	Sundry and unforeseen expenditure	p.m.
1524040	Other expenditure linked to the Centres' programme of activities	280 000
	Total Head 2102:	1 591 600
	HEAD 2103 - SELF-FINANCED ACTIVITIES	
0000252	Expenditure linked to self-financed activities	230 000
0000383	Grant to the special account for Youth activities	p.m.
	Total Head 2103:	230 000
	TOTAL OPERATIONAL EXPENDITURE :	1 925 000
	HEAD 2104 - PROGRAMME EXPENDITURE	
2104001	Programme activities	1 205 100
1524030	Joint programmes	364 700
1524035	Statutory meetings	92 400
	Total Head 2104:	1 662 200
	TOTAL EXPENDITURE :	3 587 200

BUDGET OF RECEIPTS

Sub-Head	DETAILS	ESTIMATES in €
9999042	Other receipts	p.m.
9999050	Registration fees	42 300
9999055	Income specifically earmarked	p.m.
9999060	Board, lodging and rental of meeting rooms	766 200
9999205	Contribution from the Ordinary Budget	2 778 700
	TOTAL RECEIPTS	3 587 200

G. SUBSIDIARY BUDGET FOR PUBLICATIONS

Financial Year 2010

COUNCIL OF EUROPE PUBLISHING

BUDGET OF EXPENDITURE

Sub-head	DETAILS	APPROPRIATION in €
	HEAD 2122 - STAFF EXPENDITURE	
0000001	Remuneration and accessory charges of permanent staff	338 300
0000003	Remuneration and accessory charges of temporary staff	p.m.
0000046	Permanent staff on positions of limited duration	73 100
0000012	Provision for adjustments to remuneration	
	TOTAL HEAD 2122:	411 400
	HEAD 2123 - OTHER EXPENDITURE	
0000073	Information technology - Equipment and consumables	22 800
0000080	Official journeys	6 500
0000125	Commercial publications	149 000
0000130	Co-editions	50 000
0000254	Promotional operations, public relations, research and catalogue of publications	49 100
	TOTAL HEAD 2123:	277 400
	HEAD 2124 - TRANSLATION AND DOCUMENTS	
0000116	Translation	65 000
0000124	Document production and postage	208 000
	TOTAL HEAD 2124:	273 000
	HEAD 2125 - FUTURE DEVELOPMENT OF ACTIVITIES	
0000257	Project expenditure earmarked for future activities	38 500
	TOTAL HEAD 2125:	38 500
	HEAD 2126 - OTHER EXPENDITURE	
0000134	Production of Hudoc CD-ROM	30 000
	TOTAL HEAD 2126:	30 000
	TOTAL EXPENDITURE :	1 030 300

BUDGET OF RECEIPTS

Sub-head	DETAILS	ESTIMATES in €
9999125	Joint publications	40 000
9999140	Reserve funds	
9999142	Sale of products financed from the Publications Budget	400 000
9999143	Sales of Hudoc CD-ROM	30 000
9999190	Credit balance from previous financial year	248 400
9999205	Contribution from the Ordinary Budget	311 900
	TOTAL RECEIPTS :	1 030 300

VOTE I

GENERAL SERVICES

1.1 - Secretary General, Deputy Secretary General and Private Office

- 1.1.1 **CM/57** Secretary General, Deputy Secretary General and Private Office

Objectives

The Secretary General is entrusted with the responsibility of meeting the aims for which the Council of Europe was set up in London on 5 May 1949, namely to achieve greater unity between its members for the purpose of safeguarding and realising the ideals and principles which are their common heritage and facilitating their economic and social progress (Article 1 of the Statute of the Council of Europe).

Secretariat

The Secretariat shall consist of a Secretary General, a Deputy Secretary General and such other staff as may be required (Article 36a of the Statute of the Council of Europe).

The Secretary General and the Deputy Secretary General are appointed by the Parliamentary Assembly on the recommendation of the Committee of Ministers for a period of five years.

The Secretary General and Deputy Secretary General are assisted by a Private Office.

The Secretariat of the Private Office consists of 18 permanent posts (7 A Grade, 11 B Grade) of which 1 A4 and 1 B3 post frozen without appropriations and 1 A7 position.

The budget includes appropriations of €10 700 in respect of temporary staff.

Activities

The Secretary General has the overall responsibility for the Council of Europe's work programme and budget and oversees the day-to-day running of the Organisation and Secretariat.

The Private Office is responsible for advising and assisting the Secretary General and the Deputy Secretary General in all matters relating to their office. To this end, the Private Office will:

- ensure implementation by the Secretariat of the Secretary General's policy and management priorities;
- assist the Secretary General and Deputy Secretary General in co-ordinating Secretariat services with a view to promoting synergy and transversality;
- prepare official visits of the Secretary General and the Deputy Secretary General, their meetings with visitors, and their participation in internal and external events and ensure follow-up including feedback to the services involved in such events;
- provide secretariat support to the Executive Board.

Working Methods

To meet its objectives, the Private Office:

- helps to establish objectives to be set by directorates general and other departments in line with the priorities fixed by the Secretary General and Deputy Secretary General and helps the Secretary General and Deputy Secretary General to ensure appropriate follow-up and implementation within a given timeframe;

- prepares briefings for the Secretary General and Deputy Secretary General on all matters relating to their office as well as communications to the Committee of Ministers, the Parliamentary Assembly, the Congress of Local and Regional Authorities of the Council of Europe, conferences of specialised ministers and other events;
- assists and advises the Secretary General and Deputy Secretary General before, during and after meetings (both internal and external, including those with other international institutions / organisations), official visits and Ministerial Conferences and ensures proper follow-up;
- establishes working relations with members of the Ministers' Deputies, the Parliamentary Assembly, the Congress, the Registry of the European Court of Human Rights, the Office of the Commissioner for Human Rights and members of other Council of Europe bodies;
- fosters relations with its counterparts in member states, observer states and other non-member states and within other international institutions / organisations;
- prepares meetings of the Executive Board, distributes draft conclusions and ensures follow-up to decisions taken in a given timeframe;
- convenes coordination meetings at the request of the Secretary General or Deputy Secretary General with services concerned for the purpose of rationalising the work and improving the interface among different Directorates General;
- promotes communication between different parts of the Secretariat to increase synergy and to avoid duplication of tasks and activities, and in particular, organises inter-secretariat meetings and other forms of interdepartmental co-ordination where appropriate;
- authorises the issuing of documents which commit the responsibility of the Secretary General;
- contributes to promoting the visibility of the Council of Europe through the actions and words of the Secretary General and Deputy Secretary General.

Clients

Ministers, their deputies, permanent representations and through them governments of member states, observer states and other non-member states;

- members of the Parliamentary Assembly and other parliamentarians of member, observer and other non-member states;
- local and regional elected representatives of member, observer and non-member states;
- European Court of Human Rights and Commissioner for Human Rights;
- civil society;
- media.

Budget

2010	Staff	Other Costs	Total
	2 307 900	304 900	2 612 800
Budget Head			
[0101] CM/57 - Secretary General, Deputy Secretary General and Private Office	2 307 900	304 900	2 612 800

Logframe

1.1.1 CM/57 Secretary General, Deputy Secretary General and Private Office Committee of Ministers			
Budget Total € 2 612 800 Year 2010	Staff € 2 307 900	Other Costs € 304 900	
Intervention Logic	Performance Indicators	Sources of Verification	Assumptions
Activity Area Objective Ensure the strategic management of the Council of Europe work programme and budget and oversee the day-to-day running of the Organisation and the Secretariat.			
Expected Result 1 Visibility of the Council of Europe in specific priority areas of the Secretary General and Deputy Secretary General is enhanced.	High-level coverage in major media in maximum number of member states. (2008: 89% increase in the number of articles about the Council of Europe)		
Expected Result 2 Executive Board decisions are given appropriate follow-up.	100% of decisions given full follow-up.	Reports of meetings of the Executive Board.	

1.2 - Committee of Ministers

- 1.2.1 CM/19 Secretariat of the Committee of Ministers

Objectives

To ensure the smooth functioning of the Committee of Ministers as the decision-making organ of the Council of Europe.

Secretariat

The Committee of Ministers is the Council of Europe's executive organ whose role and functions are broadly defined in Chapter IV of the Statute. The Committee will meet at ministerial level in principle once in 2010. The Ministers' Deputies meet in general in plenary once a week. The conduct of meetings of the Ministers and their Deputies is governed by the Statute and Rules of Procedure. The Ministers' Deputies are assisted by a Bureau, rapporteur groups, thematic coordinators and ad hoc working parties. The Secretariat to the Committee of Ministers provides such administrative and other assistance as the Committee of Ministers requires in carrying out its functions. The Secretariat to the Committee of Ministers consists of 26 permanent posts (8 A Grade, 18 B Grade).

Activities

The main functions of the Secretariat of the Committee of Ministers are to:

- prepare and organise the Ministers' sessions and meetings of their Deputies and subsidiary groups;
- assist the Chairmanship in the preparation and running of meetings, communications and exchanges of views;
- assist the chairpersons of rapporteur and working groups, and thematic coordinators in the discharge of their duties;
- facilitate the interface of permanent representations with the Council of Europe Secretariat;
- facilitate dialogue between the Committee of Ministers and the institutional partners in the Council of Europe and with committees reporting to it;
- foster relations with other international institutions and organisations, in co-operation with the Directorate General of Democracy and Political Affairs;
- disseminate information about the Committee of Ministers, in co-operation with the Directorate of Communication.

Working Methods

To achieve these objectives, the Secretariat of the Committee of Ministers:

- establishes and distributes files, prepares documents for, and conclusions of, the Ministers' sessions and meetings of their Deputies, of rapporteur and working groups, and of thematic coordinators;
- assists and advises the chairpersons of meetings before, during and after meetings;
- prepares, through documentation and briefings, the Secretary General, the Deputy Secretary General and senior Secretariat representatives for contact with the Committee of Ministers and facilitates co-ordination within the Secretariat in matters pertaining to the Committee of Ministers;
- prepares, through documentation, drafts and briefings, the dialogue between the Committee of Ministers and the Parliamentary Assembly, the European Court of Human Rights, the Congress of Local and Regional Authorities of the Council of Europe and the Commissioner for Human Rights;
- participates in the material and intellectual organisation of "3+3" (Organisation for Security and Co-operation in Europe – OSCE), Quadripartite (European Union – EU) and Tripartite (United Nations – UN and OSCE) meetings as well as meetings with representatives of other international organisations;
- monitors appropriate follow-up to the decisions of the Committee of Ministers by the relevant Council of Europe units;
- contributes to the appropriate media impact of the work of the Committee of Ministers, in co-operation with the Directorate of Communication;
- informs interested target groups and the general public about the Committee of Ministers' work.

Clients

Ministers, their Deputies, permanent representations and through them governments of member states.

Budget

2010	Staff	Other Costs	Total
Budget Head	2 325 900	555 500	2 881 400
[0102] CM/19 - Secretariat of the Committee of Ministers	2 325 900	555 500	2 881 400

Logframe

1.2.1 CM/19 Secretariat of the Committee of Ministers			
<i>Committee of Ministers</i>			
<i>Budget Total € 2 881 400</i>	Staff € 2 325 900	Other Costs € 555 500	
<i>Year 2010</i>			
Intervention Logic	Performance Indicators	Sources of Verification	Assumptions
Activity Area Objective			
Administrative and intellectual support to enable the Committee of Ministers to carry out its role as the decision-making organ.			
Expected Result 1 The Secretariat of the Committee of Ministers, Bureau and subsidiary groups is provided efficiently for effective meetings / consultations.	Appropriate documentation is produced within deadlines set by the Deputies: <ul style="list-style-type: none"> • Committee of Ministers documents - 4 weeks; • Notes on the agenda - Friday before week preceding meeting; • documents for subsidiary groups - 15 working days; • Committee of Ministers website is kept constantly up-to-date and meets delegations' needs; • In 2008, documents distributed within the deadlines: <ul style="list-style-type: none"> 94% Committee of Ministers documents; 94% Notes on the Agenda; 74% documents GR. 	Committee of Ministers documents and conclusions. Statistics. Internal records. Survey.	

1.3 - Inter-institutional relations DG-DAP

- 1.3.1 DG-DAP/113 Political analysis and co-operation

Objectives

Assisting and advising the Secretary General, as well as the Organisation's statutory organs, its other bodies and Secretariat departments, on Council of Europe-related political matters affecting member and applicant states. This takes the form of political analysis, advice and proposals for action and co-ordinating the Organisation's action both in the country concerned and with other key international partners.

Secretariat

The Secretariat of the Directorate of Political Advice and Co-operation (DPAC) consists of 13 permanent posts (7 A Grade, 6 B Grade). It oversees the work of 10 Council of Europe Offices in the field, in Albania, Armenia, Azerbaijan, Bosnia and Herzegovina, Georgia, Montenegro, Moldova, Serbia, UNMIK / Kosovo and Ukraine. There are 59 staff members currently working in the Council of Europe Offices in the field, under the responsibility of DPAC.

Activities

DPAC is responsible for political analysis and advice, political co-ordination of field presence and, in particular, follow-up on political questions concerning relations between the Council of Europe and its member states. The Directorate is also responsible for monitoring and support procedures which are specific to certain states. In addition, the Directorate acts as programme co-ordinator for the implementation of the programme of specific co-operation activities in post-conflict situations and of the programme on pre-electoral assistance. DPAC contributes to the activities of the "Schools of Politics" network and gives political guidance to the Council of Europe field offices.

Working Methods

The DPAC maintains an up-to-date information system for the management and pooling of knowledge relevant to political monitoring, analysis and political advice. It also provides background information, advice and political input to the Organisation's organs, participates in the drafting of country-specific strategy documents and, where appropriate, in politically sensitive projects. It is responsible for the implementation of country-specific monitoring procedures under the authority of the Committee of Ministers, which leads to the preparation of regular public reports on progress in fulfilment of commitments.

Clients

The Secretary General, Deputy Secretary General, the Committee of Ministers and its rapporteur groups, the Parliamentary Assembly, the Congress, the Conference of INGOs, the operational departments within the General Secretariat as well as the authorities of member states and international organisations.

Budget

2010	Staff	Other Costs	Total
Budget Head	1 069 300	67 000	1 136 300
[0124] DG-DAP/113 - Political analysis and co-operation	1 069 300	67 000	1 136 300

Logframe

1.3.1 DG-DAP/113 Political analysis and co-operation <i>Directorate General of Democracy and Political Affairs</i>			
<i>Budget Total € 1 136 300</i>	<i>Staff € 1 069 300</i>	<i>Other Costs € 67 000</i>	
<i>Year 2010</i>			
Intervention Logic	Performance Indicators	Sources of Verification	Assumptions
Activity Area Objective The Secretary General and the Council of Europe's organs are provided with information, analyses, advice and proposals for action to allow the Organisation to take a stance on political issues within its remit.			
Expected Result 1 Relevant political developments and events identified, Secretary General and Committee of Ministers are provided with advice and proposals for political action.	Secretary General and Committee of Ministers consider and use proposals from DPAC as the basis for decision making. (briefings provided on a weekly, monthly and ad-hoc basis).	Mission, briefings, activity reports, effective participation of partners. Feedback from Secretary General and Committee of Ministers.	Sustained interest of member states in the Council of Europe as a political forum.
Expected Result 2 Preparation & organisation of monitoring commitments by member states & stock-taking of activities related to specific Council of Europe obligations.	Regular preparation of monitoring and stock-taking reports discussed at the CM. (4 monitoring missions and reports plus 2/3 stock-taking reports per year).	Meeting records. Adoption of action plans by the Organisation's bodies. Official documents stating the Council of Europe's position.	Acceptance by the country concerned.
Expected Result 3 Ensure effective co-ordination, implementation of preelectoral & post-conflict programmes. Contribution to Schools of Politics network	Programmes are conceived and implemented targeting the countries' needs. 4/5 occasional participation in national seminars.	CEAD records.	Acceptance by the country concerned.
Expected Result 4 Ensure overall coherence of guidance to Council of Europe field offices to implement Council of Europe's objectives.	12 monthly reports per office (per year) indicate the role of the SRSGs in providing an interface with all the Directorate General and in ensuring coherence of Council of Europe's main policy lines & activities in a given country. (2008: monthly reports were produced as foreseen)	Monthly reports by SRSGs.	Full commitment to maintaining a Council of Europe field presence.

Expected Result 5 Ensure close co-operation with key international partners on country specific action at HQ level and in the field.	References to Council of Europe in European Union, OSCE reports. Regular consultation meetings with European Union and OSCE.		European Union, OSCE willing to co-operate with Council of Europe.
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1.4 - Legal Advice and Public International Law

- 1.4.1 LAPIL/143 Legal Advice and Public International Law

Objectives

Legal advice and assistance are provided in order to resolve legal problems, advise and represent the Secretary General in the case of staff disputes. Depositary functions for Council of Europe treaties are carried out efficiently.

Secretariat

The Legal Advice Department and Treaty Office is part of the Directorate of Legal Advice and Public International Law (Jurisconsult).

The Secretariat of the Legal Advice Department and Treaty Office currently consists of 10 permanent posts (7 A Grade, 3 B Grade). 60% of the cost of the Director and his Secretary are charged to the budget within Vote I, the remaining 40% being charged to the activities of the Directorate within Vote II the programme of activities.

Activities

a) Legal advice and assistance

The Legal Advice Department provides legal opinions and assistance to the organs of the Council of Europe and other services of the Secretariat in relation to institutional matters as well as issues pertaining to the internal functioning of the Organisation, in particular with respect to the drafting of treaties and recommendations, the updating of texts applying to staff members, the drafting and execution of contracts, privileges and immunities. In 2008, the Legal Advice Department produced 365 legal opinions (this figure includes neither the assistance to committees and organs of the Council of Europe nor the expertise given orally to other administrative entities).

The Legal Advice Department also deals with disputes between the Secretary General and staff members (complaints and proceedings before the Administrative Tribunal) and seeks, whenever possible, the early settlement of such disputes. In 2008, 109 administrative complaints and 53 appeals were introduced (16 appeals introduced in 2007 were processed in 2008).

b) The Treaty Office

The Treaty Office produces and stores the original of every Council of Europe treaty, prepares amendments, deals with procedures of signatures and ratifications, declarations and reservations, as well as withdrawals or modifications thereof. The Treaty Office verifies the regularity of the acts accomplished and of instruments deposited by said states. It also advises authorities of states and in particular the Permanent Representations on all aspects and procedures of treaty making.

The Treaty Office notifies all the legal acts to member states and other external recipients, be they national ministries or international organisations, before making them public via the database which can be consulted on its website at: <<http://conventions.coe.int>>. In 2008, the Treaty Office processed 200 notifications concerning 67 signatures and 106 ratifications, 5 denunciations and 145 reservations / declarations.

Working Methods

The Legal Advice Department analyses all legal questions submitted to it and reviews draft legal texts and notes prepared by other services. It also advises the Secretary General on legal aspects relating to staff and in particular prepares all documents and represents the Secretary General before the Administrative Tribunal.

The Treaty Office prepares notifications for all legal acts relating to Council of Europe treaties. It runs a website and a database containing all public information on Council of Europe treaties and provides advice to States.

Clients

All services of the Council of Europe, the Secretary General, the Committee of Ministers, the Parliamentary Assembly, the Congress, the Court and member states.

Budget

2010	Staff	Other Costs	Total
Budget Head	992 700	51 400	1 044 100
[0130] LAPIL/143 - Legal Advice and Public International Law	992 700	51 400	1 044 100

Logframe

1.4.1 LAPIL/143 Legal Advice and Public International Law			
<i>Legal Advice and Public International Law</i>			
<i>Budget Total € 1 044 100</i>	<i>Staff € 992 700</i>	<i>Other Costs € 51 400</i>	
<i>Year 2010</i>			
Intervention Logic	Performance Indicators	Sources of Verification	Assumptions
Activity Area Objective			
Legal advice and assistance are provided in order to solve legal problems and staff disputes. Depository functions are performed in conformity with the final clauses of Council of Europe treaties.			
Expected Result 1 Legal advice to the organs of the Organisation as well as to services and intergovernmental committees resolve the problems raised.	All legal opinions requested provide practical and understandable assistance within a minimum delay of 10 working days. (2008: 365 opinions)	Internal records.	The request must be drawn up precisely, reference documents provided and the opinions followed.
Expected Result 2 Legal instruments are drafted in conformity with international law and with the applicable rules of the Organisation.	The legal instruments are adopted by the Committee of Ministers. It is impossible to predict the figures for 2010 as these figures are not under our control. (2008: 3 conventions, 13 recommendations)	Conclusions of the Committee of Ministers.	Draft instruments drawn up by the Committees of Experts in conformity with the law on treaties and with the organisation's rules.
Expected Result 3 Administrative complaints and appeals are dealt with in conformity with the Staff Regulations.	The conditions specified in the Staff Regulations and / or established by the Administrative Tribunal are respected. 2010 : it is impossible to predict the figures for 2010 as these figures are not under our control. (2008: 109 complaints and 53 appeals introduced. 16 appeals introduced in 2007 were processed in 2008)	Internal records and decisions of the Administrative Tribunal.	
Expected Result 4 Timely notification of all legal acts related to the treaties.	The electronic notifications are addressed to states each week. (2008: 200 notifications were issued concerning 67 signatures, 106 ratifications, 5 denunciations and 145 reservations / declarations)	Internal records about the notification of legal acts.	The legal acts must be drawn up in conformity with the law on treaties.

Expected Result 5 Registration of legal instruments with the United Nations.	By 31 January 2010, all legal instruments entered into force during the previous year are registered with the United Nations. (2008: 3 instruments)	Certificates issued by the United Nations Treaty Office.	Timely registration of the instruments by the United Nations.
Expected Result 6 Up-to-date information on the Treaty Office website is maintained.	Information about new legal acts is put on the website on the same day as these acts are performed.	Internal records about the entering of new data.	

1.5 - Communication and Research

- **1.5.1 DC/228** Directorate of Communication

Objectives

To develop greater awareness of the Council of Europe by helping promote the Organisation's fundamental values.

Secretariat

The Directorate of Communication performs four main communications functions, which are dealt with by the following sectors:

- media relations,
- public relations,
- online communication and publications,
- TV, radio production and multimedia.

The work of the Directorate is supported by the Strategy and Co-ordination Unit and the Financial and Administrative Central Office.

The Secretariat of the Directorate of Communication consists of 61 permanent posts (17 A Grade and 44 B Grade).

The budget also includes appropriations of €704 000 in respect of temporary staff or staff on positions of limited duration.

Activities

The Directorate is responsible for the Council of Europe's communication with the public through media or via the web. This includes promotion of the Organisation's activities and campaigns, news and comments on current events across Europe and a large range of events, publications and information files.

Working Methods

The activities of the Directorate of Communication are based upon the communication strategy adopted at the end of 2006 and the annual roadmap for its implementation. The directorate draws up divisional work plans at the beginning of the year and monitors progress by means of different evaluation mechanisms, including media monitoring. The Directorate is working on development in new fields of activities related to new media and web 2.0.

The Directorate of Communication maintains and renews different communication networks (including journalists, press correspondents and coordination with IOCE's), establishes partnerships with key international broadcasters and develops online communication using new information technology. It produces and markets books and a wide range of public educational campaign materials.

The Directorate aims to develop the competencies of its staff by offering professional training programmes (on subjects such as marketing, press relations and using professional tools).

Clients

The communication strategy of the Council of Europe is directed, as a matter of priority, towards the European citizen and information multipliers such as media specialists. The strategy identifies and takes into consideration key target groups such as governments, policy makers, international organisations, NGOs, academic and educational institutions.

The communication strategy also promotes internal communication, working closely alongside the different entities and directorates of the Council of Europe, and promoting a culture of communication throughout the Organisation.

Specific information for coming years

The implementation of the short term and medium term plans for the communication strategy will continue in 2010.

In 2010, various events and communication actions will be organised in the framework of the anti-discrimination Campaign and the 60th Anniversary of the European Convention of Human Rights.

Budget

2010	Staff	Other Costs	Total
Budget Head	4 686 600	1 921 600	6 608 200
[0140] DC/228 - Directorate of Communication	4 686 600	1 921 600	6 608 200

Logframe

1.5.1 DC/228 Directorate of Communication			
<i>Directorate of Communication</i>			
<i>Budget Total € 6 608 200</i>	<i>Staff € 4 686 600</i>	<i>Other Costs € 1 921 600</i>	
<i>Year 2010</i>			
Intervention Logic	Performance Indicators	Sources of Verification	Assumptions
Activity Area Objective			
Inform, communicate effectively, organise events and disseminate relevant information on the activities of the Organisation to different target audience.			
Expected Result 1 The activities of the Organisation become better known thanks to good media coverage in the different member states.	45 targeted interviews in the European print media. (41 interviews in 2008) Publication of 20 opinion articles. (26 opinion articles in 2008) Media coverage with at least 30 000 articles in the worldwide print media. (33 240 in 2008)	Media monitoring: interviews, opinion articles and news items published in the press. Statistics from Factiva database.	
Expected Result 2 Target audiences find relevant and quality information on the websites.	All event web files are published on line at least a week before the relevant event. (65 web files produced in 2008) The website "the Council of Europe in brief" is available in 8 languages. 5% increase in Web pages viewed. (39 173 038 pages viewed on Internet in 2008)	Web portal. Statistics on the number of pages visited. Website "the Council of Europe in brief". Number of files produced.	
Expected Result 3 The identity and the values of the Organisation are promoted among target audiences thanks to public relations work and events.	5% increase in the number of people receiving public relations information (audience reached 37 millions in 2008). 40 000 visitors are welcomed and receive relevant information on the Organisation (40 126 visitors in 2008).	Distribution database. Workplan Statistics of the Visitors Service.	
Expected Result 4 The visibility of the Organisation improves in the audiovisual media, in particular television.	45 TV / radio productions involving the participation of top-level personalities (43 TV / radio productions in 2008).	TV and radio monitoring. Videokit.	

Expected Result 5 Each campaign is provided with a comprehensive support package of communication in order to ensure effective communications	5 TV/radio advertisements produced and distributed for the campaigns (9 in 2008). Specific graphic line. Distribution of public relations materials and media outreach.	TV and radio produced. Graphic line. Distribution database. Media monitoring.	
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1.6 - Internal Audit

- **1.6.1 AUD/86 Audit**

Objectives

Provide independent oversight, objective assurance and consulting services designed to add value and improve the Organisation's operations.

Secretariat

The achievement of this objective is the responsibility of the Directorate of Internal Audit, an independent office reporting directly to the Secretary General.

The Secretariat of Internal Audit consists of 6 permanent posts (4 A Grade, 2 B Grade).

Activities

Internal Audit helps the Organisation accomplish its objectives and assists management in the effective discharge of its responsibilities by bringing a systematic, consistent approach to evaluating and improving the effectiveness of risk management, control, and the governance process.

Internal Audit has to assess inter alia whether:

- programmes, plans and objectives are achieved;
- resources are acquired economically and used efficiently and effectively;
- staff members' actions are in compliance with policies, standards, procedures, and applicable regulations;
- significant financial, managerial and operating information is suitable and accurate;
- follow-up action is taken to remedy identified weaknesses.

Working Methods

Internal Audit furnishes Management with analyses, appraisals, recommendations and advice concerning the operations reviewed. Internal Audit provides information about the adequacy and effectiveness of systems and operations and, more widely, the quality of performance of the Secretariat of the Council of Europe in carrying out policies, programmes and actions. Internal Audit also monitors the implementation of audit recommendations.

The scope of Internal Audit encompasses the examination and evaluation of the adequacy, effectiveness and efficiency of the system of internal control and management performance. It involves the review of all financial and non-financial operations, either manual or computerised. Internal Audit review also extends to management information systems.

The audit plan is prepared annually based on a risk assessment and a medium term program designed to cover all entities and procedures in the Organisation.

Since 2008, there has been an Audit Committee established by the Committee of Ministers. The Audit Committee has a consultative function on internal and external audit issues, risk management, corporate governance issues and on any matters of policy requiring action in the area of controls.

Clients

The Directorate's clients are the Secretary General and Senior Managers of the Organisation.

Budget

2010	Staff	Other Costs	Total
Budget Head	639 700	19 400	659 100
[0111] AUD/86 - Audit	639 700	19 400	659 100

Logframe

1.6.1 AUD/86 Audit			
<i>Internal audit</i>			
<i>Budget Total € 659 100</i>	<i>Staff € 639 700</i>	<i>Other Costs € 19 400</i>	
<i>Year 2010</i>			
Intervention Logic	Performance Indicators	Sources of Verification	Assumptions
Activity Area Objective			
To ensure that managers have established clear and efficient procedures and adequate levels of internal controls through the provision of independent, objective and professional appraisal.			
Expected Result 1 At least 10 audits are conducted.	Number of audit reports submitted to the Secretary General. (In 2008, 11 audit reports delivered)	List of reports issued until 28 February 2011.	
Expected Result 2 Contribute to improvements of the Organisation's operations with regard to efficiency and effectiveness.	Number of performance audit reports and two thirds of recommendations accepted. (In 2008, 86% of the recommendations were accepted)	Follow-up table, number of recommendations approved and list of reports issued.	
Expected Result 3 Assess whether staff members' actions are in compliance with policies, standards, procedures and applicable regulations.	Number of compliance audit reports and 500 transactions controlled. (In 2008, 720 transactions controlled)	Working documents and list of report issued.	
Expected Result 4 In-house awareness and capacity on internal control is increased.	30 staff members are trained by Internal Audit. 80% trainees rate the course as being relevant. (In 2008, 34 staff members trained on internal control and 80% of the trainees rated the course as being relevant for their work)	Training plan, list of participants and course evaluations received.	

1.7 - Directorate of External Relations

- 1.7.1 DRELEX/231 Relations with international organisations, observer and other non-member states
- 1.7.2 PROT/238 Protocol

Objectives

External Relations is responsible for developing and maintaining relations with the observer states and other non-member states, the European Union and intergovernmental organisations, such as the United Nations and the OSCE.

The Protocol Department advises and assists the Organisation as a whole and representatives of member states, observers and applicant countries on protocol matters, official events and relations with the host country.

Secretariat

EXTERNAL RELATIONS

The Secretariat, including the Brussels Office, consists of 13 permanent posts (7 A Grade and 6 B Grade).

PROTOCOL

The Secretariat of Protocol consists of 8 permanent posts (1 A Grade and 7 B Grade).

Activities

EXTERNAL RELATIONS

Overseeing and coordinating relations between the Council of Europe and observer and other non-member states, the European Union and intergovernmental organisations; assisting and advising the Secretary General, as well as the Organisation's statutory organs, its other organs and Secretariat departments, on relevant political matters. This mainly takes the form of political analysis, advice and proposals for action and co-ordination of the Organisation's actions.

PROTOCOL

Protocol advises the various sectors of the Organisation on the protocol aspects of official visits, ceremonies and events, for which it assumes responsibility for the organisational and technical arrangements. It assists the directorates and departments concerning the preparation of conferences of specialised ministers and organises official luncheons and dinners hosted by the Secretary General / Deputy Secretary General. Protocol deals with all matters relating to the privileges and immunities of members of the permanent representations and their families, as well as staff members. It processes requests for visas from staff members, experts and other people travelling on behalf of the Council of Europe. It liaises with the relevant departments of Strasbourg City Council, the Prefecture and other local authorities on matters of common interest.

Working Methods

EXTERNAL RELATIONS

The DER liaises and follows relevant policies and activities of other international organisations or non-member states, drafts briefing notes, organises and participates in meetings with representatives of other international organisations and non-member states.

PROTOCOL

Protocol manages appropriations allocated under the relevant sub-head in the Council of Europe budget ("Official hospitality"). It organises regular meetings with representatives of member states and / or the relevant departments of the Organisation in order to prepare visits and events of an official nature.

Clients**EXTERNAL RELATIONS**

The Secretary General, the Committee of Ministers and its subordinate bodies (in particular, the Rapporteur Group on External Relations, GR-EXT), the Parliamentary Assembly, the Congress, the Conference of INGOs as well as the operational departments within the General Secretariat.

PROTOCOL

Protocol serves the statutory organs of the Organisation, the European Court of Human Rights, the Congress, the Commissioner for Human Rights and the various operational departments of the Council of Europe, and serves also the representatives of member states and observers and applicant countries.

Structures

The Directorate of External Relations (DER), which includes the Brussels Liaison Office with the EU institutions, became a separate administrative entity reporting directly to the Secretary General (cf. Decision at the 994th bis meeting of the Ministers' Deputies on 9 May 2007). The Protocol Department was subsequently integrated into the Directorate of External Relations in April 2008.

Budget

2010	Staff	Other Costs	Total
Budget Head	1 825 000	223 800	2 048 800
[0126] DRELEX/231 - Relations with international organisations, observer and other non-member states	1 196 000	91 200	1 287 200
[0150] PROT/238 - Protocol	629 000	132 600	761 600

Logframe

1.7.1 DRELEX/231 Relations with international organisations, observer and other non-member states <i>Directorate of External Relations</i>			
<i>Budget Total € 1 287 200</i> <i>Year 2010</i>	Staff € 1 196 000	Other Costs € 91 200	
Intervention Logic	Performance Indicators	Sources of Verification	Assumptions
Activity Area Objective Good working relations with observer states, other non-member states, the European Union, intergovernmental regional and sub-regional organisations are promoted, developed and consolidated.			
Expected Result 1 The Committee of Ministers is provided with a comprehensive report on cooperation between the Council of Europe and the European Union.	The relevant draft documentation is prepared, in close co-operation with the European Union with a view to its examination at the 120 th Ministerial Session in May 2010.	Committee of Ministers documents.	
Expected Result 2 The Committee of Ministers is provided with the Secretary General's annual report on external relations.	The relevant documentation is prepared and submitted to the Committee of Ministers in anticipation of the 120 th Ministerial Session in May 2010.	Committee of Ministers / Secretariat documents.	
Expected Result 3 Proposals for action with respect to relations with other international organisations and non-member states are provided.	Approximately 60 relevant briefs and analyses are provided in due time to the Secretary General and other Council of Europe bodies. (2008: more than 60 briefing notes and / or similar documents were produced)	Briefing notes, meetings reports and other relevant documents.	

1.7.2 PROT/238 Protocol			
<i>Protocol</i>			
<i>Budget Total € 761 600</i>	<i>Staff € 629 000</i>	<i>Other Costs € 132 600</i>	
<i>Year 2010</i>			
Intervention Logic	Performance Indicators	Sources of Verification	Assumptions
Activity Area Objective Protocol provides appropriate and effective services in response to the needs of the statutory organs and departments of the Council of Europe as well as those of external partners.			
Expected Result 1 Protocol and organisational aspects of official visits to the Council of Europe are taken care of.	Visits follow the programme and there are no incidents. (164 visits in 2008)	Visit file kept and archived. Feedback from visitors.	
Expected Result 2 Visa applications for staff members and experts travelling for the CoE, and those of Permanent Representation staff, are processed correctly.	Applications are processed within 2 working days of receipt, or within 5 working days for members of permanent representations, or immediately in urgent cases. (1 545 applications in 2008)	Applications and dated notes verbales are filed. No complaints. E-mails expressing thanks from applicants.	
Expected Result 3 Members of diplomatic missions, staff members and their families are helped with formalities regarding privileges and immunities.	Complete files are processed within 8 working days. Incomplete files are returned within 2 days. (757 files processed in 2008 (diplomats).	A data base of residence permits & special vehicle registrations is kept updated. All files are archived. One copy of each official document sent by the Ministry of Foreign Affairs is kept on file.	
Expected Result 4 Official ceremonies and social events are organised in compliance with protocol etiquette and within the budget.	Ceremonies follow the programme and there are no incidents. Bills are processed within 3 working days upon receipt. (100 events in 2008 including 9 statutory events).	Event file archived. Bills, guest lists and other supporting documents are filed.	

VOTE II
PROGRAMME OF ACTIVITIES

Vote II comprises appropriations in relation to the Programme of Activities. The Programme of Activities for 2010 can be found in CM(2010)2.

VOTE III

PARLIAMENTARY ASSEMBLY

This Vote contains all estimates relating to the staffing and operation of the Parliamentary Assembly, with the exception of expenditure items common to all departments (accommodation costs, supplies, equipment, communications) which are covered by the appropriations in Vote VI.

3.1 - Parliamentary Assembly

- 3.1.1 ASP/245 Functioning of the Assembly

Objectives

Efficient and effective provision of varied services for Assembly's members is ensured.

Secretariat

The Secretariat serves the Parliamentary Assembly of the Council of Europe which has a pluralist composition of democratically elected members of parliament. The Parliamentary Assembly is both a statutory organ of the Council of Europe and a political body.

The Secretariat of the Parliamentary Assembly is run by the Secretary General of the Assembly who is elected by it. The Secretary General of the Assembly performs his duties under the authority of the Assembly and is responsible and accountable to its Bureau.

The Secretariat of the Parliamentary Assembly consists of 87 permanent posts (45 A Grade, 41 B Grade and 1 C Grade), 7 positions and 1 specially-appointed official.

The budget includes appropriations of €1 319 800 in respect of temporary staff and staff on positions of limited duration.

Activities

The activities carried out by the Assembly Secretariat are based on the Assembly's decisions, the work programmes of the ten parliamentary committees and parliamentary motions for resolutions, recommendations and opinions tabled by the parliamentarians. This unique political input is the driving force of the programme of activities executed by the Assembly Secretariat.

Working Methods

The mission of the Assembly Secretariat is :

- to serve, as effectively as possible, the Parliamentary Assembly, and to ensure its smooth functioning,
- to prepare the Assembly's four plenary part-sessions,
- to follow up decisions taken by the Assembly and its various bodies,
- to assist parliamentarians in fulfilling their role,
- to organise the work of the ten parliamentary committees, including meetings, conferences and seminars,
- to implement assistance programmes available to member states' national parliaments,
- to organise the elections observation missions.

Clients

The direct beneficiaries of the activities carried out by the Assembly Secretariat are members of parliament. The Secretariat also works constructively with governmental authorities, parliamentary officials, academic experts, non-governmental organisations and journalists.

Specific information for coming years

The medium-term programme of the Assembly Secretariat is to assist the Assembly in its action aimed at strengthening democratic institutions, fostering political pluralism, promoting respect for human rights and the rule of law, and expanding monitoring activities in member states.

Structures

The Bureau of the Assembly is the organ responsible for the co-ordination of the activities of the Assembly and its committees.

Budget

2010	Staff	Other Costs	Total
Budget Head	10 229 800	5 161 300	15 391 100
[0310] ASP/245 - Functioning of the Assembly	10 229 800	5 161 300	15 391 100

Logframe

3.1.1 ASP/245 Functioning of the Assembly			
<i>Secretariat of the Parliamentary Assembly</i>			
<i>Budget Total € 15 391 100</i>	<i>Staff € 10 229 800</i>	<i>Other Costs € 5 161 300</i>	
<i>Year 2010</i>			
Intervention Logic	Performance Indicators	Sources of Verification	Assumptions
Activity Area Objective			
The smooth functioning of the Assembly's session and its various bodies is ensured.			
Expected Result 1 The part-sessions are efficiently organised and run, and satisfy Assembly members' expectations.	At least 50% of registered speakers are given the floor. (66.7% in 2008) Adopted texts are transmitted to organisations concerned. (32 Recommendations, 46 Resolutions and 4 opinions adopted in 2008)	List of speakers; Compilation of adopted texts. Minutes of the Bureau of the Assembly Statement made by the Secretary General of the Parliamentary Assembly to the Ministers' Deputies.	Support from secretaries of national delegations
Expected Result 2 Committee meetings, seminars and conferences take place in accordance with members' decisions.	Committee meetings are planned. (83 meetings in 2008) Meeting agendas, documents and reports are ready in good time. (58 reports discussed in 2008)	Agendas, synopses and minutes of committee meetings. Proceedings of seminars and conferences.	Availability of Members
Expected Result 3 Inter-parliamentary cooperation, observation of elections and assistance for national parliaments, is managed taking due account of political developments	Co-operation activities are brought into line with wishes and needs expressed. Election observation missions are organised in accordance with the decisions of the Bureau of the Assembly. (see progress review 2008)	List of activities. Reports on election observation missions.	Support from parliaments and political groups.
Expected Result 4 Raising of the Assembly's external profile	Media coverage of Assembly activities. Stock is taken of press releases and the number of visitors to the Assembly's website. (see progress review 2008)	Press and news media (media analysis database, Factiva) Collection of statistics on media coverage.	

VOTE IV

EUROPEAN COURT OF HUMAN RIGHTS

4.1 - European Court of Human Rights

- 4.1.1 CEDH/186 ECHR case-processing and administration

Objectives

European Court of Human Rights

Secretariat

The European Court of Human Rights, set up by the European Convention on Human Rights as amended by Protocol No. 11, is an independent international judicial body which consists of a number of judges equal to the number of Contracting States.

Activities

The mission of the Court is to ensure the observance of the engagements undertaken by the States Parties to the Convention. An application alleging a violation by a Contracting State of one of the rights or freedoms set forth in the Convention may be lodged with the Court in Strasbourg either by any Contracting State (inter-state applications) or by individuals claiming to be the victims of an alleged violation (individual applications). The Court may declare such applications inadmissible or strike them out of the list. Where an application is found to be admissible the Court will give judgment on the merits and, where appropriate, on just satisfaction. Before judgment is given a friendly settlement may be concluded, in which case the application will be struck out on that basis.

Working Methods

The Court sits in committees of 3 judges (for unanimous decisions on inadmissibility, in a summary procedure – 88% of applications finally disposed of in 2008), chambers of 7 judges (applications notified to the respondent government, in an adversarial procedure – 12% of applications disposed of in 2008) and the Grand Chamber of 17 judges (by relinquishment or referral, for the most complex cases – 18 judgments delivered in 2008). The case files are prepared for the judges by the Registry, which generally provides services such as handling correspondence with the parties and preparing reports, decisions and judgments. The Registry is also responsible for support services including information technology, research, translation and publication of the decisions and judgments and relations with the media and the public.

Clients

The Court's clients are the applicants and the 47 governments of the Contracting Parties to the Convention. The Court is thus a public service. Its role consists in addressing grievances from a population of 800 million Europeans, and adjudicating whether the Contracting States have complied with their obligations under the Convention, thereby also contributing to the prevention of future violations of the Convention and building up a shared common law on human rights for the Contracting States. In 2008, some 49 850 new applications were assigned to a decision-making body (as against 41 650 in 2007). The total number of cases pending at the start of 2009 was 97 300 (all stages of proceedings included, as against 79 400 the previous year). In 2008, 28 201 applications were rejected as inadmissible or struck out by committees of 3 judges, and 1 962 applications by Chambers of 7 judges. 1 543 judgments were delivered by Chambers or the Grand Chamber.

Specific information for coming years

The Court is still awaiting the entry into force of Protocol No. 14. However, following decisions adopted at the 119th session of the Committee of Ministers in Madrid, the Court uses, for certain States, the Single Judge procedure for inadmissible cases and the new competence for three-judge Committees for giving judgments in repetitive cases. Further reform initiatives may follow from a major conference under the Swiss Chairmanship planned for February 2010.

The Court has requested an enhancement programme for an additional 225 staff recruited over a three-year period. The details of this proposal can be found in document CM(2009)78.

Structures

The Court is made up of five Sections, whose composition is fixed for three years. The Court is assisted by a Registry, which is composed of 629 permanent posts (175 Grade A, 18 Grade L, 426 Grade B, 10 Grade C).

The budget also includes appropriations of €21 100 in respect of temporary staff.

In addition to the case processing divisions attached to the Sections, the Registry has a Common Services Directorate and the Jurisconsult's services.

Budget

2010	Staff	Other Costs	Total
Budget Head	55 638 100	2 950 500	58 588 600
[0410] CEDH/186 - ECHR case-processing and administration	55 638 100	2 950 500	58 588 600

Logframe

4.1.1 CEDH/186 ECHR case-processing and administration Registry of the European Court of Human Rights			
Budget Total € 58 588 600 Year 2010		Staff € 55 638 100	Other Costs € 2 950 500
Intervention Logic	Performance Indicators	Sources of Verification	Assumptions
Activity Area Objective Process applications so as to maintain quality and consistency of case-law as well as achieving maximum productivity through monitoring and improvement of working methods.			
Expected Result 1 Process: Production capacity is maintained.	Delivery of Committee decisions for 30 000 applications. (28 201 in 2008)	Statistics from CMIS produced by Case Management Division.	
Expected Result 2 Process: The Court concentrates on Chamber cases.	Delivery of Chamber / Grand Chamber decisions or judgments for 4 000 applications. (3 842 in 2008)	Statistics from CMIS produced by Case Management Division.	
Expected Result 3 Process: The Court maintains its efforts to deal with the backlog.	In 2010 the Court processes at least the same number of three-year old Chamber cases as in 2009. (3 884 in 2008)	Statistics from CMIS produced by Case Management Division.	
Expected Result 4 Human resources: training in the Court's specific applications becomes systematic.	80% of the assistants dealing with applications have completed the Registry's CMIS training.	Administration Division's statistics.	
Expected Result 5 IT: Workflows are being developed for the more complex chamber cases, press release approval and publishing approval.	100% of the legal divisions are using this technology by end of 2010. (currently 60% of the legal divisions use workflows)	Statistics produced by Information Technology department.	
Expected Result 6 Stakeholders: awareness of the Court's activities is increased.	In 2010 the number of visitors to the Court's Internet site is higher than in 2009. (1 101 038 in 2008)	Statistics produced by Information Technology department.	

VOTE V

CLRAE

5.1 - Secretariat of the Congress of Local and Regional Authorities of Europe

- 5.1.1 CPLRE/232 Secretariat of the Congress of the Council of Europe

Objectives

The Congress of the Council of Europe aims at promoting and developing local and regional democracy.

Secretariat

The Secretariat of the Congress consists of 42 permanent posts (17 A Grade, 25 B Grade) and one seconded official who work under the authority of the Secretary General of the Congress, who is elected by the Congress. The budget also includes appropriations of €320 500 in respect of temporary staff and staff on positions of limited duration.

Activities

The Congress most notably assists the member states of the Council of Europe to set up, to promote and to defend a true local and regional self-government through measures aiming at consolidating and strengthening local and regional democracy. As a political assembly gathering representatives of the regions and municipalities in Europe, it supports the dialogue between local authorities, regional and transborder co-operation as well as the participation of the general public in local and regional initiatives. Moreover, it advises the Committee of Ministers and the Parliamentary Assembly of the Council of Europe on all aspects of local and regional policy.

Working Methods

Intended to authentically represent local and regional communities, the Congress is composed of 2 chambers: the Chamber of local authorities and the Chamber of regions. Its 318 members and 318 alternates are organised by national delegations and by political groups. The members of the Congress also take part in the work of its statutory committees as well as of its working groups.

Clients

The direct beneficiaries of the activities of the Congress are the local and regional authorities' representatives in Europe.

Budget

2010	Staff	Other Costs	Total
Budget Head	3 849 900	2 534 500	6 384 400
[0510] CPLRE/232 - Secretariat of the Congress of the Council of Europe	3 785 000	2 579 300	6 364 300

Logframe

5.1.1 CPLRE/232 Secretariat of the Congress of the Council of Europe Secretariat of the Congress of Local and Regional Authorities of Europe			
Budget Total € 6 384 400 Year 2010	Staff € 3 849 900	Other Costs € 2 534 500	
Intervention Logic	Performance Indicators	Sources of Verification	Assumptions
Activity Area Objective The Congress is supported by an effective and efficient secretariat.			
Expected Result 1 Congress sessions and statutory meetings are efficiently organised and adapted to elected representatives' needs.	The Congress meets in two annual plenary sessions which each include 4 committee, 2 chamber bureau and 2 Congress bureau meetings. Average plenary session attendance rate maintained \geq 70%. (attendance rate in the first plenary session 2009: 71.7%). Working documents are available on the restricted website before the meeting. Results are disseminated to partners.	Minutes of meetings. Session participants' list. Table on updates of Congress website Congress expenditure report. Adopted texts available on website. Communications to Committee of Ministers.	Support by national delegation secretariats.
Expected Result 2 Recommendations, Resolutions and other institutional texts on subjects identified by 2009-2010 Priorities are adopted by the Congress.	At least 12 reports prepared and relevant Recommendations and Resolutions adopted by the Congress by 31/12/10 (i.e. 3 reports per statutory committee). At least 12 reports finalised and relevant recommendations and resolutions adopted by the Congress by 31/12/2008. Events organised with local authorities aiming at the promotion of the Urban Charter.	List of texts adopted during the sessions. Congress Priorities 2009-2010. Congress Activity Report.	Congress political decisions. (can create a significant variation in the annual number of reports; 2008: 29 in total).

<p>Expected Result 3 Co-operation with institutional and other partners (national / European associations) is further strengthened.</p>	<p>At least one quadripartite meeting held with the Committee of the Regions (Presidents and Secretaries General).</p> <p>Two meetings of the Contact Group Congress-Committee of the Regions are held.</p> <p>At least one joint conference arranged with a partner organisation.</p>	<p>Congress Activity report.</p> <p>Meeting reports.</p> <p>Final conference declarations.</p>	<p>Political will of all the concerned organisations.</p>
<p>Expected Result 4 Election observations at local / regional level help improve electoral processes and local democracy in target countries.</p>	<p>Missions organised as decided by the Congress Bureau.</p> <p>Recommendations are prepared.</p> <p>Adopted texts transmitted to authorities.</p>	<p>Congress Activity Report.</p> <p>Election observation Recommendations and reports on Congress website.</p> <p>Letters of transmission to authorities.</p>	<p>Invitation by relevant Member States and positive response by the Congress.</p> <p>Willingness by external partners to co-operate with the observation missions.</p>

VOTE VI

ADMINISTRATIVE AND LOGISTICAL SUPPORT

6.1 - Directorate General of Administration and Logistics

- 6.1.1 AMD(DGAL)/167 Central management and administrative modernisation
- 6.1.2 DLOG(DGAL)/230 Logistic Services
- 6.1.3 FIN(DGAL)/227 Finance and Linguistic Services
- 6.1.4 DRH(DGAL)/229 Human Resources
- 6.1.5 STI(DGAL)/226 Directorate of Information Technology

Objectives

To provide the whole organisation, and in particular the other Major Administrative Entities, with the administrative, technical and logistical support needed to carry out their activities with a concern for innovation, client-orientation and cost-efficiency; and to promote the consistent application of existing rules and procedures and the transfer of administrative good practices within the Organisation.

Secretariat

The Directorate General of Administration and Logistics (DGAL) has 5 administrative sub-entities whose human resources are apportioned as follows:

- Central Services (Directorate General, Central Division, the Administrative Modernisation Division): 11 posts (7 A Grade et 4 B Grade);
- the Directorate of Human Resources (DHR): 49 posts (17 A Grade, 32 B Grade);
- the Directorate of Finance (DFIN): 28 posts (6 A Grade, 22 B Grade). In addition DFIN includes the Translation and Interpretation Departments, whose financial resources come under separate departmental budgets, the secretariats of these two departments being made up of 61 posts (48 L Grade, 13 B Grade);
- the Directorate of Information Technology (DIT): 55 posts (15 A Grade, 39 B Grade, 1 C Grade);
- the Directorate of Logistics (DLOG): 197 posts (10 A Grade, 74 B Grade, 113 C Grade).

Activities

To meet these objectives, the DGAL:

- promotes management reforms and facilitates the process of change;
- ensures that the Organisation enters into the most favourable contracts for the supply of goods and services in accordance with the relevant regulations;
- communicates with staff regularly via the Intranet Portal and other appropriate means;
- acts as the depository of the Organisation's internal regulations and ensures their updating;
- formulates and implements human resources policies, particularly in matters of recruitment, contracts, internal staff movements, training, competencies and performance management, equal opportunities and balanced geographical representation;
- ensures the administrative management of serving and retired staff as regards pay, pensions, allowances, working hours and medical and social cover;
- in co-operation with the other major administrative entities, prepares the Organisation's draft budgets;
- keeps track of budget execution in accordance with the financial regulations and principles of sound management, and provides relevant managers with the necessary advice, training and financial information;
- manages the Organisation's funds;
- keeps the Organisation's accounts and prepares its financial statements;
- provides translation and interpretation services for the entire Organisation;

- provides the Organisation with a flexible and secure information system and guarantees the availability, integrity and confidentiality of information;
- by means of training and spread of good practices develops synergy based on information and information technology;
- co-ordinates the information life cycle and manages the Organisation's archives (whether on paper or in electronic or audiovisual form);
- manages the Organisation's buildings (in Strasbourg, Paris, Brussels, Lisbon, Budapest and Graz) and their technical installations, equipment and furnishings and oversees all renovations and conversions of the Organisation's premises;
- handles the production and circulation of the Council of Europe's documents;
- provides security against fire, accident and other risks and performs ongoing checks on installations, equipment and procedure at the Organisation's different sites;
- provides, directly or through subcontractors, services such as catering, technical maintenance, cleaning, distribution of working documents and mail, official motor vehicles, conference services and a travel office;
- ensures the secretariat of a number of organisation wide bodies.

Working Methods

In discharging its functions DGAL draws both on internal resources (permanent and temporary staff) and external ones (outside service-providers). It is also assisted by internal cross-sector networks and bodies such as the Investments Committee and the human-resources, computer and archive and communication correspondents. Projects are similarly conducted by cross-sector working groups such as the quality management group and the buyer co-ordination group.

DGAL uses special computerised-management systems and tools to perform its work, such as PeopleSoft for human-resources management, SCRIB for document production, the Multiservices Assistant for common access to DGAL services, the Administrative Handbook comprising regulatory texts, administrative documents and tools, and Oracle for financial management.

Clients

The whole Organisation and its outside partners.

Specific information for coming years

In years ahead, DGAL's strategic emphasis will be:

- to develop flexibility;
- to develop human capital of the organisation;
- to create conditions for the development of a learning and innovative organisation;
- to develop the customer service orientation;
- to contribute to the development of quality leadership and management.

Structures

- Budget Committee;
- Ad hoc Committee of Experts on Buildings (CAHB);
- Committee of Experts on Information Technology (CEIT);
- Coordination Committee on Remuneration (CCR);
- Administrative Committee on Pensions of the Coordinated Organisation (CAPOC).
- Pension Reserve Fund Management Board.

Budget

2010	Staff	Other Costs	Total
	23 529 300	22 719 700	46 249 000
Budget Head			
[0601] AMD(DGAL)/167 - Central management and administrative modernisation	1 008 400	122 800	1 131 200
[0611] DLOG(DGAL)/230 - Logistic Services	10 018 800	12 446 600	22 465 400
[0620] FIN(DGAL)/227 - Finance and Linguistic Services	2 165 900	121 300	2 287 200
[0630] DRH(DGAL)/229 - Human Resources	6 001 900	1 901 300	7 903 200
[0644] STI(DGAL)/226 - A flexible information system meeting the needs of the client	4 334 300	5 140 600	9 474 900
[0607] Allocation Translation Service		2 987 100	2 987 100

Logframe

6.1.1 AMD(DGAL)/167 Central management and administrative modernisation <i>Administrative Modernisation Division</i>			
<i>Budget Total € 1 131 200</i> <i>Year 2010</i>	Staff € 1 008 400	Other Costs € 122 800	
Intervention Logic	Performance Indicators	Sources of Verification	Assumptions
Activity Area Objective Ensure management and co-ordination of DGAL activities, draft and manage internal legal instruments, press ahead with the process of administrative modernisation of the Secretariat.			
Expected Result 1 Administrative policies and procedures are communicated effectively.	Level of staff satisfaction with DGAL communication.(2007: 52%, 2008: 60%).	Satisfaction survey.	
Expected Result 2 Internal legal instruments are drafted.	At least 90% of requests for drafting submitted before 1/11/10 are dealt with before the end of year. (In 2007: 28 legal instruments drafted (100%); in 2008: 34 (100%).	Correspondence between Central Division and Director General.	
Expected Result 3 Procurement co-ordination is ensured effectively.	All files submitted to the Tenders Board (TB) processed within a month (except during summer holidays) in accordance with the rules (In 2007: the TB dealt with 92 files of a total value of €16 117 425; in 2008: 111 files of a total value of €25 327 000).	TB data-base and meeting reports.	
Expected Result 4 The process of administrative modernisation is continued.	Annual workplan of the Administrative Modernisation Division is implemented.	Annual report submitted to the Secretary General.	

6.1.2 DLOG(DGAL)/230 Logistic Services			
<i>Directorate of Logistics</i>			
<i>Budget Total € 22 465 400</i>	<i>Staff € 10 018 800</i>	<i>Other Costs € 12 446 600</i>	
<i>Year 2010</i>			
Intervention Logic	Performance Indicators	Sources of Verification	Assumptions
Activity Area Objective Manage the Organisation's property and ensure security of people and property; optimise the standard of logistics services; provide pre-press and printing services and post / document distribution.			
Expected Result 1 Equipped premises adapted to needs have been provided for the users of the Council of Europe's buildings.	100% of requests for the assignment of or fitting-out of premises are dealt with within deadlines as laid down in service level agreements (SLAs), User satisfaction. (2006: 72%, 2007: 74%, 2008: 82%).	Internal statistics (including reports by Health and Safety Committee). Internal survey	
Expected Result 2 Regular work, maintenance and adaptations are undertaken to maintain the standard of the property.	The standards of property are maintained. User satisfaction. (2006: 66%, 2007: 72%, 2008: 76%).	Valuation of property. Internal survey	
Expected Result 3 The general safety of people and property as regards fires is ensured within the perimeter of the Council of Europe.	Two drills are carried out successfully in our buildings; evacuation times are no more than 15 minutes for the Palais de l'Europe and 10 minutes for the other buildings. User satisfaction with safety conditions. (2006: 70%, 2007: 71%, 2008: 81%).	Internal reports. Reports of the safety and accessibility sub-committee (SCDSA) of the department of Bas-Rhin. Internal survey	
Expected Result 4 The Council of Europe's documents are produced and distributed at the best quality / price ratio while maintaining quality.	100% of meeting documents, minutes and publications are dealt with in accordance with SLAs. The average internal cost for black and white printing remains stable in real terms (excluding inflation). Internal statistics. (2006: 90%, 2007: 90%, 2008: 91%).	Number of complaints. Internal survey	

<p>Expected Result 5 Packaging and in-house and external distribution services are provided in the times agreed with departments.</p>	<p>Respect of deadlines for preparation and dispatch of documentation for internal and external meetings and conferences. 100% of mail sorted and checked on day d and distributed on day d+1 at the latest. User satisfaction. (2006: 91%, 2007: 80%, 2008: 89%)</p>	<p>Internal statistics. Number of complaints. Internal survey.</p>	
<p>Expected Result 6 Services provided directly by the DLOG or out-sourced meet client expectations.</p>	<p>A. Client satisfaction with catering services. (2006: 35%, 2007: 47%, 2008: 37%); B. User satisfaction with travel services. (2006: 36%, 2007: 28%, 2008: 67%); C. General client satisfaction. (2006: 80%, 2007: 79%, 2008: 85%). D. Client satisfaction with the cleaning services of the offices. (2008: 60%)</p>	<p>Internal survey.</p>	<p>A. It is planned to review the fittings in several catering areas in the short term so as to improve user satisfaction.</p>

6.1.3 FIN(DGAL)/227 Finance and Linguistic Services			
<i>Finance Directorate</i>			
<i>Budget Total € 2 287 200</i>	<i>Staff € 2 165 900</i>	<i>Other Costs € 121 300</i>	
<i>Year 2010</i>			
Intervention Logic	Performance Indicators	Sources of Verification	Assumptions
Activity Area Objective Supply an effective and efficient financial and linguistic service.			
Expected Result 1 Budgetary documents are produced within deadline.	<ul style="list-style-type: none"> Draft budget for 2011 produced before 31 August 2010. (2009: 29 August 2008; 2008: 13 September 2007). Documents supplied to statutory bodies within the prescribed deadlines. (4 weeks Committee of Ministers; 2 weeks Budget Committee) (2008: 75% of documents to the Budget Committee 100% to the Committee of Ministers) 	Draft budget delivery date Internal records.	The budget timetable is respected.
Expected Result 2 The 2009 financial statements are submitted, within deadline, to the External Auditor, who gives them a favourable opinion.	<ul style="list-style-type: none"> Submission of the 2009 financial statements to the External Auditor before 10 May 2010. (Before 10 May both for 2007 and for 2008) Favourable opinion of the External Auditor. The External Auditor gave unqualified approval to the Financial Statements for 2007 and 2008 	Date of submission of the draft financial statements to the External Auditor. Audit Report.	

<p>Expected Result 3 The Organisation's creditors are paid within the assigned deadline.</p>	<p>Creditors are paid within the prescribed deadline after reception of a completed dossier, being:</p> <ul style="list-style-type: none"> • 10 days (2008 budget 5 days) for external suppliers; <p>Creditors: 62% -10 days and 48% - 5 days in 2008; 65% in 2007</p> <ul style="list-style-type: none"> • 20 days for experts taking part in meetings not in Strasbourg; <p>Meetings outside Strasbourg: 2008: 37% paid within 20 days</p> <p>Meetings in Strasbourg: 100% of participants paid before the end of the meeting.</p> <ul style="list-style-type: none"> • 25 days for official staff journeys. <p>Official journeys: in 2008, 100% paid in 25 days.</p>	<p>Internal records.</p>	<p>Committee of Ministers takes timely decision on rates of daily allowance.</p>
<p>Expected Result 4 Quality of interpretation and translation services is maintained within specified budgetary constraints.</p>	<ul style="list-style-type: none"> • Client satisfaction rating concerning quality of interpretation and translation. (Interpretation 2008: 97%; 2007: 97%; English Translation: 96% / 96 %; French translation 90% / 90%) • Translation service grant less than or equal to the budgeted amount. 	<ul style="list-style-type: none"> • Internal satisfaction survey • Annual budgetary accounts (surplus: €150K in 2008; €250K in 2007). 	
<p>Expected Result 5 Services provided by the Finance Directorate match client expectations.</p>	<p>General client satisfaction rate is greater than 80%. (2008: 80%; 2007: 76%)</p>	<p>Internal satisfaction survey.</p>	

6.1.4 DRH(DGAL)/229 Human Resources			
<i>Directorate of Human Resources</i>			
<i>Budget Total € 7 903 200</i>	<i>Staff € 6 001 900</i>	<i>Other Costs € 1 901 300</i>	
<i>Year 2010</i>			
Intervention Logic	Performance Indicators	Sources of Verification	Assumptions
Activity Area Objective To ensure the optimal recruitment, deployment and development of human resources, to ensure correct administration and financial management of staff and to continue HR policy reform.			
Expected Result 1 Internal and external procedures for filling vacancies are organised efficiently, using reliable and fair methods of selection.	100% of posts filled comply with the service level agreements (SLA) : 12 weeks for internal competitions, 24 to 42 weeks for specific external competitions, 35 to 42 weeks for general competitions (depending on the number of applications received). Satisfaction rate of staff in relation to filling of posts.	<ul style="list-style-type: none"> internal competitions: 2008: SLA respected 89% ; 2008: external competitions: SLA respected in 73% of specific competitions, SLA not respected in one general competition Internal satisfaction survey (2007: 25%; 2008: 43% managers, 37% candidates). 	
Expected Result 2 The HR advice service is effective and consulted by staff and managers.	Satisfaction rate of staff and managers in relation to HR Advice services. Number of individual advice meetings for staff members and managers.	Internal satisfaction survey. HR Advice shared workspace.	
Expected Result 3 The appraisal system functions effectively and consistently in supporting performance management and competency development.	100% of staff members concerned have received an appraisal report and had their objectives set. Satisfaction rate of staff and managers in relation to appraisal system	HCMS database. (2008: 99.96% appraised) Internal satisfaction survey (2006: 49% / 2007: 51% / 2008: 59%).	
Expected Result 4 Training activities play an efficient role in supporting the development of competencies needed by the Organisation.	Rate of impact of learning events in the end of year appraisal exercise. Satisfaction rate of staff and managers. Satisfaction survey (2006 : 79% staff / 54% managers / 2007: 81% staff / 2007: 63% managers / 2008: 85% staff / 69% managers)	TMS reporting: rate of impact of learning events as reported by managers.	

<p>Expected Result 5 Equal Opportunities (EO) policy is implemented in the Organisation.</p>	<p>Improved balance of the distribution men / women by grade. Satisfaction rate of staff in relation to Equal Opportunities policy.</p>	<p>Annual report of Equal Opportunities Board. Internal satisfaction survey (2006: 59% / 2007: 61% / 2008: 63%).</p>	
<p>Expected Result 6 Staff are paid in accordance with the regulations.</p>	<p>100% of staff members paid on time and accurately.</p>	<p>Bank transfer records. Complaint records. (2006, 2007 and 2008: 100%).</p>	
<p>Expected Result 7 Services managed by the Directorate of Human Resources meet client expectations.</p>	<p>Percentage of satisfaction with Directorate of Human Resources.</p>	<p>Internal survey (2006: 49% / 2007: 46% / 2008: 60%) .</p>	

6.1.5 STI(DGAL)/226 A flexible information system meeting the needs of the client			
<i>Information Technology Directorate</i>			
<i>Budget Total € 9 474 900</i>	<i>Staff € 4 334 300</i>	<i>Other Costs € 5 140 600</i>	
<i>Year 2010</i>			
Intervention Logic	Performance Indicators	Sources of Verification	Assumptions
Activity Area Objective In partnership with client entities, a secure and progressive IS is furnished in accordance with strategic guidelines. Essential support is provided in order for them to carry out their mission.			
Expected Result 1 The Information System (IS) is maintained and developed, the support provided to the clients requests and their business needs met.	Rates of satisfaction to the questions about: 1) the general assessment of DIT as a service provider and 2) on communication between DIT and its clients. Projects listed in investment programmes are carried out according to plan. Number of projects dealt with funded by non DIT budget.	Results of the satisfaction survey (1) 2006: 92%, 2007: 92%, 2008: 95%, 2) 2006: 90%, 2007: 84%, 2008: 89%). Project sheets. Internal files.	
Expected Result 2 The cost price of the information system is comparable with market trends.	Industry average workstation total cost of ownership (TCO) below €2 500. (2006: €2 500, 2007: €2 450, 2008: €2 400).	Internal files.	Smooth development of the IT industry. PCs are renewed after 4 years of usage.
Expected Result 3 Customer awareness of best practices is raised.	Rate of positive replies to the question on good practices. Rate of positive replies from the staff members having been trained.	Results of the satisfaction survey (2006: 75%, 2007: 79%, 2008: 82%). Results of the satisfaction survey (2006: 82%, 2007: 83%, 2008: 83%).	
Expected Result 4 The Information System Strategic Plan (ISSP) 2006-2010 is implemented.	The yearly activities plan 2010 of the ISSP is fulfilled.	Internal files.	

<p>Expected Result 5 The content management is improved. In addition, other initiatives are launched in the field of knowledge management.</p>	<p>Pilot instance of the records management system is validated and production rollout is started. At least 2 pilot projects in the field of knowledge management have started.</p>	<p>Internal files.</p>	
<p>Expected Result 6 The competencies of the Directorate are adapted to the needs of the clients and to the market.</p>	<p>The action plan of the study on the jobs evolution is implemented. Rate of positive replies to the question on the timeframe for the incorporation of new technologies and business solutions.</p>	<p>Internal files. Results of the satisfaction survey: (2006: 81%, 2007: 78%, 2008: 81%).</p>	

VOTE VII**OTHER EXPENDITURE****HEAD 0700 – NEGATIVE RESERVE****SUB-HEAD I - NEGATIVE RESERVE**

Appropriation in Euro 2010..... - 1 945 000

Provision to ensure an overall balance of the budget whilst allowing for flexible budgetary management.

HEAD 0701 – MISCELLANEOUS EXPENDITURE**SUB-HEAD II - EXTERNAL AUDIT**

Appropriation in Euro 2010..... 93 000

This sub head covers the cost of the External Audit function.

In December 2008 the Deputies appointed the Head of the Cour des Comptes (France) as External Auditor for a five-year period beginning with the audit of the financial statements for the year ending 31 December 2009.

SUB-HEAD III – PROVISION FOR ADJUSTMENT TO EMOLUMENTS OF THE JUDGES OF THE COURT AND THE COMMISSIONER FOR HUMAN RIGHTS

Appropriation in Euro 2010.....0

At their 1071st meeting, the Minister Deputies approved the salary adjustment of 2 % recommended by the CCR (Co-ordinating Committee on Remuneration). The corresponding provision has been allocated to the relevant subhead in the final budget, the provision is brought back to zero under this subhead.

SUB-HEAD IV - PROVISION FOR CURRENT YEAR SALARY ADJUSTMENT

Appropriation in Euro 2010.....0

At their 1071st meeting, the Minister Deputies approved the salary adjustment of 2 % recommended by the CCR (Co-ordinating Committee on Remuneration). The corresponding provision has been allocated to the relevant subhead in the final budget, the provision is brought back to zero under this subhead.

SUB-HEAD V - EARLY TERMINATION OF SERVICE OF PERMANENT STAFF

Appropriation in Euro 2010 484 800

At their 696th meeting, the Ministers' Deputies approved the implementation of the rules applicable in the event of termination of the service of permanent staff (i.e. Appendix VI to the Staff Regulations and Resolution 92(28)) and authorised the Secretary General to finance these measures by an internal loan funded from cash surpluses to be repaid over a five-year period (2001 – 2005).

In May 2005, the Deputies decided to renew this operation as part of the reform of human resources, and therefore:

"authorised the Secretary General to finance these measures by way of an internal loan of a maximum of €2 424 000 funded from cash surpluses, to be reimbursed over a five-year period, from 2006 to 2010, in instalments not exceeding €484 800 each."

The year 2010 is the last year of reimbursement.

SUB-HEAD VI - ECONOMIES RESULTING FROM THE IMPLEMENTATION OF THE NEW CONTRACTUAL POLICY

Appropriation in Euro 2010 - 173 300

Appropriations proposed under this article result from the effect of the implementation of the new recruitment and career development policy.

SUB-HEAD VII - AUDIT COMMITTEE

Appropriation in Euro 2010 20 700

Following the recommendations of the previous External Auditor, the National Audit Office of the United Kingdom, the Secretary General submitted to the Committee of Ministers a proposal to create an audit committee charged with the supervision of the external and internal audit functions.

At their 1015th meeting (16 January 2008, item 11.2), the Ministers' Deputies adopted Resolution CM/Res(2008)2 establishing an Audit Committee

SUB-HEAD VIII – COUNCIL OF EUROPE CONTRIBUTION TO THE ADMINISTRATIVE COSTS OF THE MANAGEMENT OF PENSIONS

Appropriation in Euro 2010 313 200

In order to respect the Statute of the Pension reserve fund, the charge in respect of the Council of Europe's participation in the Co-ordination Scheme and the outsourcing to the JPAS of the calculation and payment of pension benefits, this appropriation has been transferred from the Pension budget to the Ordinary budget.

TOTAL HEAD 0701 IN 2010..... 738 400

VOTE VII
OTHER EXPENDITURE

7.1 - Staff Representation - CDP and Amicale

- 7.1.1 CDP/176 CdP and Amicale

Objectives

Staff Committee (CdP).

The appropriations cover the CdP's operating costs. These include translations and interpretation, as well as the official journeys of CdP members to meetings with representatives of other international organisations, in particular those within the Coordination system.

The Secretariat of the CDP consists of 2 posts (Grade B).

Amicale

The Council of Europe staff Amicale brings together Council staff, the staff of the member states' permanent representations in Strasbourg and others interested in the Organisation and its activities. It offers many social, cultural and leisure activities aimed at promoting social cohesion and an atmosphere of conviviality amongst its members, taking advantage of the cultural diversity which is a feature of the Council of Europe and its 47 member states. It also aims to develop activities open to the outside, locally and regionally as well as internationally. Examples of the activities proposed are as follows:

- a wide range of sports (including basketball, football, volleyball, golf, squash, tennis, combat sports, dance and anti-stress therapies);
- a choir, a library, a dramatic society; a photo and video club, an arts club;
- cultural and linguistic activities;
- charitable activities (fund-raising and allocation);
- creative workshops and language-teaching programmes including sign language;
- annual children's Christmas party;
- annual "back to work" social event for Council and delegation staff;
- production of plays, films, concerts and other events;
- advertising, ticket-booking and financial services.

Budget

2010	Staff	Other Costs	Total
Budget Head	142 100	58 000	200 100
[0704] CDP/176 - CdP	142 100	33 000	175 100
[0706] CDP/176 - Amicale		25 000	25 000

Logframe

7.1.1 CDP/176 CdP and Amicale Staff Committee			
Budget Total € 200 100 Year 2010	Staff € 142 100	Other Costs € 58 000	
Intervention Logic	Performance Indicators	Sources of Verification	Assumptions
Activity Area Objective The general interests of staff are effectively represented.			
Expected Result 1 (CdP) The general interests of staff are effectively represented within the Organisation.	Staff Committee fulfils its duties with respect to statutory consultation. Members appointed by Staff Committee participate actively in joint / representative bodies as provided for by Staff Regulations / other rules and in ad hoc bodies functioning in 2010. Staff Committee provides for expression of opinions of staff via correspondence and meetings with Secretary General, Executive Board, DGAL and DHR.	Reports of Staff Committee and joint body meetings. Comments on draft statutory texts and vacancy notices. Correspondence and reports of meetings with Secretary General, Executive Board, DGAL and DHR. Communication on intranet.	
Expected Result 2 (CdP) The general interests of staff are effectively represented at co-ordination level.	Staff members appointed by Staff Committee / CRP participate in co-ordination meetings where they represent the positions of staff of the Council of Europe.	Reports of CRP and other co-ordination meetings.	
Expected Result 3 (Amicale) Cohesion between its members (staff and permanent delegations) is promoted through a collective social and cultural focus.	More than 80% of eligible members choose to be members of the Amicale.	Internal records.	

VII

OTHER EXPENDITURE

7.2 - Administrative Tribunal

- 7.2.1 TRIBAD/173 Administrative Tribunal

Objectives

The mandate of the Administrative Tribunal is to rule on staff disputes. The Tribunal has a duty to examine staff members' appeals against administrative decisions adversely affecting them and any applications for a stay of execution, and to publish its decisions.

Secretariat

The Registry of the Administrative Tribunal consists of 2 posts (1 A Grade registrar, 1 B Grade secretarial assistant).

Activities

Statutory with legal effect (industrial disputes between the Organisation and its staff – Articles 59 and 60 of the Staff Regulations and Appendix XI (Statute of the Administrative Tribunal) to the said Regulations). The Tribunal also decides disputes between organisations attached to the Council of Europe which have recognised its competence, and their staff.

Working Methods

Judicial (considering appeals and delivering decisions, as well as orders of stay of execution).

Clients

The Organisation and its staff, organisations attached to the Council of Europe and their staff, other similar courts and professional categories involved in running the international public service or concerned with this area of activity.

Specific information for coming years

Upgrading of the Tribunal's internet site. This activity is essential for disseminating the Tribunal's case law.

Budget

2010	Staff	Other Costs	Total
Budget Head	222 500	54 800	277 300
[0705] TRIBAD/173 - Administrative Tribunal	222 500	54 800	277 300

Logframe

7.2.1 TRIBAD/173 Administrative Tribunal			
<i>Administrative Tribunal</i>			
<i>Budget Total € 277 300</i>	<i>Staff € 222 500</i>	<i>Other Costs € 54 800</i>	
<i>Year 2010</i>			
Intervention Logic	Performance Indicators	Sources of Verification	Assumptions
Activity Area Objective To rule on appeals lodged with the Tribunal by staff.			
Expected Result 1 Adoption of decisions ending the examination of appeals within a time-limit of 7 to 12 months and their publication.	A minimum of 7 decisions given after the appeals are ready for determination. (2008 : 11 decisions and 5 orders ending the examination of the appeal)	Internal records.	
Expected Result 2 Timely adoption of decisions and orders necessary for considering appeals and their publication.	15-day time-limit when examining orders.	Internal records.	

VOTE VIII
INVESTMENT EXPENDITURE

INTRODUCTION

This vote comprises the expenditure intended for the financing of the investment programmes of the Organisation, the management of which is provided by the special account "Investments".

Note that the investment programme relating to 2010 appears at Appendix III to this document.

DETAILS OF ESTIMATES BY SUB-HEAD

SUB-HEAD XIV - GRANT TO THE SPECIAL ACCOUNT "INVESTMENTS"

Appropriation in Euro 2010..... 4 665 000

VOTE IX
RECEIPTS

This Vote covers all receipts of the Organisation to the Ordinary Budget, excluding member states contributions.

DETAILS OF ESTIMATES BY SUB-HEAD

SUB-HEAD RI - INTEREST

Estimate in Euro 2010 1 189 900

SUB-HEAD RII - RECOVERIES

Estimate in Euro 2010 3 996 100

	2010	
Fixed Sums from the Partial Agreements ¹	3 617 800	
Other Recoveries	378 300	

The other recoveries mainly correspond to the Charges for the use of the car park.

SUB-HEAD RIII - SUNDRY RECEIPTS

Estimate in Euro 2010 146 500

These receipts mainly include sale of communication products from the press kiosque, and the recharging of certain IT services to the Audiovisual Observatory.

SUB-HEAD RIV - BALANCE OF PREVIOUS YEARS BUDGETS

Estimate in Euro 2010 1 948 300

TOTAL RECEIPTS 2010 7 310 800

¹ Included within this amount are fixed sum contributions of the Partial Agreement budgets as adopted during the 1071st meeting. The number of posts taken into account for the Partial Agreement on the Council of Europe development Bank is 9.

SUBSIDIARY BUDGETS: SERVICES

TRANSLATION BUDGET

INTRODUCTION

The Translation Service's aim is to provide all departments in the Organisation with translations of the necessary quality as efficiently and cost effectively as possible.

In order to ensure effectiveness, as well as the required level of quality, it is indispensable to have a sufficient internal head count to allow translations to each of the two official languages:

- to maintain high quality and consistency in translating the Organisation's texts;
- to respond to emergencies as dictated by the Committee of Ministers, the Parliamentary Assembly, the Private Office of the Secretary General and by meetings of the different commissions, committees and work groups convened within the framework of the programme of activities;
- to preserve the institutional memory of the Organisation by the training of new generations of translators and revisors, the latter being essential as much for external as for internal translation.

The level of internal head count is maintained in the interests of controlling costs and is monitored within the framework of a 5-year plan taking account of the translation volume, development of the work distribution between the official languages as well as the natural movement of staff. Staff retirements allow the head count to be adjusted as necessary without incurring additional cost.

Pages which cannot be dealt with internally taking account of the capacity of internal translators or the existence of the linguistic combination required are entrusted to external translators paid by the page (about 39% of the pages in 2010). The nominal cost of each externally translated page is €22.11 (see the table below) but that must be completed by management costs as well as revision, quality control and terminology service costs. These latter tasks being assured by permanent staff, cost is recorded in sub-head 0000001 of the budget (remuneration of permanent staff).

The translation cost decomposition below gives an illustration of this situation.

TRANSLATION COSTS BY TRANSLATION TYPE

INTERNAL TRANSLATION	Total	Number of pages	Cost per page €
<i>Direct costs</i>			
Translation	3 269 800	68 953	47.42
<i>Indirect costs</i>			
Revision	134 200		
Technical and administrative support	479 000		
	<u>613 200</u>	68 953	8.89
Cost of pages translated internally	3 883 000	68 953	56.31
EXTERNAL TRANSLATION		Number of pages	Cost per page
<i>Direct costs</i>			
Translation	977 100	44 193	22.11
<i>Indirect costs</i>			
Revision	536 900		
Technical and administrative support	473 100		
	<u>1 010 000</u>	44 193	22.85
Cost of pages translated externally	1 987 100	44 193	44.96
Average cost all translated pages	5 870 100	113 146	51.88

Efforts to control these costs in 2010 are as follows:

- suppression of an L3 post;
- suppression of a B2 position.

The table below shows the changes in staff in relation to the number of pages translated.

Year	Number of posts and positions	Number of recharged pages in the budget
2004	63	147 740
2005	63	149 040
2006	58	156 880
2007	54	137 100
2008	53	127 472
2009	51	126 644
2010	48	113 146

TRANSLATION BUDGET**BUDGET OF EXPENDITURE****SUB-HEAD 0000001 - REMUNERATION OF PERMANENT STAFF**

Appropriation in Euro 2010..... 4 893 000

Purpose of appropriation and basis of calculation

Appropriations recorded on this sub-head cover not only the cost of internal translation but equally all the fees linked to external translations: administrative management, revision, quality control, advice and terminological assistance (see sub-head 0000132, as well as the cost summary above).

Number of permanent posts at the charge of sub-head 0000001: **48**

GRADE A	Number of posts	GRADE L	Number of posts	GRADE B	Number of posts	GRADE C	Number of posts
A7		L5	2	B6		C6	
A6		L4	10	B5		C5	
A5		L3	14	B4		C4	
A4		L2	13	B3	5	C3	
A2/A3				B2	4	C2	
			39		9		
TOTAL NUMBER OF POSTS:				48			

SUB-HEAD 0000003 - REMUNERATION AND ACCESSORY CHARGES OF TEMPORARY STAFF

Appropriation in euro p.m.

SUB-HEAD 0000010 - REMUNERATION AND ACCESSORY CHARGES OF TEMPORARY TRANSLATORS "IN SITU"

Appropriation in euro p.m.

SUB-HEAD 0000012 - PROVISION FOR ADJUSTMENTS TO REMUNERATION

Appropriation in euro 0

Purpose of appropriation and basis of calculation

At their 1071st meeting, the Minister Deputies approved the salary adjustment of 2 % recommended by the CCR (Co-ordinating Committee on Remuneration). The corresponding provision has been allocated to the relevant subhead in the final budget, the provision is brought back to zero under this subhead.

SUB-HEAD 0000046 - REMUNERATION OF STAFF ON POSITIONS OF LIMITED DURATION

Appropriation in euro p.m.

SUB-HEAD 0000132 - REMUNERATION AND ACCESSORY CHARGES OF TRANSLATORS WORKING AT HOME

Appropriation in euro 977 100

Purpose of appropriation and basis of calculation

Allocated appropriations are destined as payment for translations done at home for services directly supplied. They only cover fees paid to freelance translators.

BUDGET OF RECEIPTS**SUB-HEAD 9999282 - RECHARGING OF TRANSLATION SERVICES**

Appropriation in euro2 883 000

Purpose of the appropriation and basis of calculation

The level of recharged service corresponds to 113 146 pages billed at a fixed price of €25.48.

SUB-HEAD 9999283 - GRANT FROM THE ORDINARY BUDGET

Appropriation in euro2 987 100

Purpose of the appropriation and basis of calculation

The appropriation under this sub-head reflects the grant from Vote VI of the Ordinary Budget to the general operation of the Translation Department, which corresponds to the amount necessary to balance the Translation Budget.

SUBSIDIARY BUDGETS: SERVICES**INTERPRETATION BUDGET
FOR THE FINANCIAL YEAR 2010****BUDGET OF EXPENDITURE****SUB-HEAD 0000001 - REMUNERATION OF PERMANENT STAFF**

Appropriation in euro 1 142 900

Purpose of appropriation and basis of calculation

Number of permanent posts at the charge of Sub-head 0000001:

13

GRADE A	Number of posts	GRADE L	Number of posts	GRADE B	Number of posts	GRADE C	Number of posts
A7		L5	1	B6		C6	
A6		L4*	4	B5		C5	
A5		L3	4	B4	1	C4	
A4		L2		B3	3	C3	
A2/A3				B2		C2	
			9		4		
TOTAL NUMBER OF POSTS:				13			

* including two vacant posts L4 without credit

SUB-HEAD 0000003 - REMUNERATION AND ACCESSORY CHARGES OF TEMPORARY STAFF

Appropriation in euro p.m.

SUB-HEAD 0000011 - REMUNERATION AND ACCESSORY CHARGES OF FREELANCE INTERPRETERS

Appropriation in euro 4 765 100

SUB-HEAD 0000012 - PROVISION FOR ADJUSTMENTS TO REMUNERATION

Appropriation in euro 0

Purpose of appropriation and basis of calculation

At their 1071st meeting, the Minister Deputies approved the salary adjustment of 2 % recommended by the CCR (Co-ordinating Committee on Remuneration). The corresponding provision has been allocated to the relevant subhead in the final budget, the provision is brought back to zero under this subhead.

SUB-HEAD 0000199 - FREELANCE INTERPRETATION CHARGED TO THIRD PARTIES

Appropriation in euro 722 600

Purpose of appropriation

The appropriations under this sub-head are intended to cover the remuneration and associated costs of freelance interpreters employed on behalf of Delegations and other official bodies of the Council of Europe member states.

BUDGET OF RECEIPTS**SUB-HEAD 9999285 - RECHARGED INTERPRETATION SERVICES**

Appropriation in euro 5 866 300

SUB-HEAD 9999286 - INTERPRETATION FEES RECHARGED TO THIRD PARTIES

Appropriation in euro 764 300

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The calculation above also includes a contribution towards Interpretation Service overheads calculated at 5.78% of the base cost.

SUBSIDIARY BUDGETS: SERVICES

DOCUMENTS BUDGET FOR THE FINANCIAL YEAR 2010

INTRODUCTION

This budget includes direct costs incurred in producing documents in the Organisation's print shops and costs relating to postage.

These services are then recharged to the consuming services based on real consumption.

The budget below is established on the basis of the new contract relating to the printing for the Organisation for the period 2010-2014.

Basis of calculation

Number of permanent posts at the charge of the documents budget:

17

GRADE A	Number of posts	GRADE L	Number of posts	GRADE B	Number of posts	GRADE C	Number of posts
A7		L5		B6		C6	1
A6		L4		B5		C5	3
A5		L3		B4	1	C4	4
A4		L2		B3	2	C3	3
A2/A3	1			B2	1	C2	1*
	1				4		12
TOTAL NUMBER OF POSTS:					17		

* Vacant post maintained without appropriations

DETAILS OF THE BUDGET OF EXPENDITURE AND THE BUDGET OF RECEIPTS

BUDGET OF EXPENDITURE

HEAD 2002 – EXPENDITURE FOR PRODUCTION OF DOCUMENTS

SUB-HEAD 0000001 - REMUNERATION OF PERMANENT STAFF

Appropriation in euro..... 804 400

SUB-HEAD 0000003 - REMUNERATION AND ACCESSORY CHARGES OF TEMPORARY STAFF

Appropriation in euro..... 17 300

SUB-HEAD 0000012 - PROVISION FOR ADJUSTMENTS TO REMUNERATION

Appropriation in euro..... 0

Purpose of appropriation and basis of calculation

At their 1071st meeting, the Minister Deputies approved the salary adjustment of 2 % recommended by the CCR (Co-ordinating Committee on Remuneration). The corresponding provision has been allocated to the relevant subhead in the final budget, the provision is brought back to zero under this subhead.

SUB-HEAD 0000120 - PUBLICATION AND PRODUCTION OF PRINTED MATERIAL

Appropriation in euro..... 1 099 300

Purpose of appropriation

The appropriation for 2010 is calculated in the framework of a renegotiated contract and comprises:

-	Equipment supplied under rental or service contract	822 400
-	Repairs and maintenance	6 000
-	Paper	224 600
-	Consumables and small purchases	10 300
-	Outsourced work	36 000
	TOTAL	1 099 300

HEAD 2003 – POSTAGE AND CARRIAGE EXPENSES

SUB-HEAD 0000126 – POSTAGE AND CARRIAGE

Appropriation in euro..... 1 170 200

Purpose of appropriation and basis of calculation

The proposed appropriation covers all postage expenses for mail handled in Strasbourg (excluding carriage directly paid by the EDQM). The calculation is based on the expenditure estimates of the operational directorates.

HEAD 2004 – COLOUR PRINTING EXPENSES

NEW SUB-HEAD 0000001 - REMUNERATION OF PERMANENT STAFF

Appropriation in euro..... 86 500

NEW SUB-HEAD 0000012 - PROVISION FOR ADJUSTMENTS TO REMUNERATION

Appropriation in euro..... 0

Purpose of appropriation and basis of calculation

At their 1071st meeting, the Minister Deputies approved the salary adjustment of 2 % recommended by the CCR (Co-ordinating Committee on Remuneration). The corresponding provision has been allocated to the relevant subhead in the final budget, the provision is brought back to zero under this subhead.

NEW SUB-HEAD 0000120 - PUBLICATION AND PRODUCTION OF PRINTED MATERIAL

Appropriation in euro..... 93 200

Purpose of appropriation

The appropriation for 2010 is calculated as follows:

-	Items printed	61 200
-	Paper	28 000
-	Lamination	4 000
	TOTAL	93 200

BUDGET OF RECEIPTS**SUB-HEAD 9999290 - SERVICE CHARGES: DOCUMENT PRODUCTION**

Appropriation in euro..... 1 921 000

Receipts under this sub-head are based on the invoicing of approximately 73 600 000 items printed at centralised and decentralised sites and on office printers (-7 950 755 pages printed as compared to 2009, i.e. a 9.8% reduction).

The average price recharged is estimated at €2.61 for 100 printed pages for 2010.

SUB-HEAD 9999295 - SERVICE CHARGES: POSTAGE

Appropriation in euro..... 1 170 200

NEW SUB-HEAD 9999300 - SERVICE CHARGES: COLOUR PRINTING

Appropriation in euro..... 179 700

SUBSIDIARY BUDGET OF THE EUROPEAN YOUTH CENTRES FOR THE FINANCIAL YEAR 2010

INTRODUCTION

Programme objectives: To empower young people and multipliers in the youth field to promote the core values of the Council of Europe (human rights, democracy and the rule of law), in particular through non-formal education; to encourage young people to play an active role in civil society development, and to promote appropriate youth policies with active participation of young people.

*
* * *

The European Youth Centres (EYCs), unique instruments for developing European youth co-operation, are educational and residential establishments of the Council of Europe and a knowledge base on youth policy, research, non-formal education and work. They host most of the Council of Europe's youth activities and contribute to the implementation of the youth policy of the Organisation.

In accordance with Resolution (2008) 23 of the Committee of Ministers, this policy aims "to provide young people – girls and boys, young women and young men – with equal opportunities and experience which enable them to develop the knowledge, skills and competencies to play a full part in all aspects of society." It takes account of the "cross-sectoral dimension of this policy and the importance of involving young people in its formulation, implementation and follow-up".

Based on the decisions of the 8th Council of Europe Conference of Ministers responsible for Youth (Kyiv, October 2008) and Resolution (2008) 23 of the Committee of Ministers, the Joint Council on Youth (in March 2008), defined the priorities of the youth sector for the year 2010 as follows:

1. "Human rights and democracy: youth policy and youth work promoting the Council of Europe's core values"

- Human rights education
- Youth participation, democratic citizenship and the development of youth work and youth organizations
- Promoting gender equality through youth policy and youth work
- Environment and sustainable development
- Youth information and counselling

2. "Living together in diverse societies: youth policy and youth work promoting intercultural dialogue"

- Intercultural youth work in a multicultural environment
- Promoting responses to racism, intolerance and discrimination
- Youth work for peace-building, conflict prevention and transformation
- Promoting global solidarity and cooperation

3. "Social inclusion of young people"

- Youth work and youth policy responses to social precariousness and exclusion of young people and children, including their access to social rights
- Non-formal education/learning as a means of facilitating the social inclusion of young people and children
- Supporting young people's autonomy, health and well-being and access to decent living conditions
- The role of youth work and youth policy in promoting intergenerational dialogue and solidarity

4. "Policy approaches and instruments benefiting young people and children"

- Supporting youth and child policy development at national level, particularly through policy reviews and advisory missions
- Supporting international co-operation in the field of youth and child policy

In view of the transversal dimension of the youth domain, the synergies between the youth sector and other Council of Europe sectors will continue to be further developed where appropriate.

*
* *

In order to meet these priority objectives, the activities financed through the European Youth Centres budget include:

Youth leader and workers training courses

The European Youth Centres implement training courses for youth leaders and workers with a view to providing them with the necessary knowledge and skills to perform their work within their organisations. Part of these training courses is developed within the framework of the "Youth Partnership" with the European Commission, agreed in 1998.

Some of these courses (which last between 7 and 14 days) are also open to civil servants working in the youth field at national, regional or local level.

Study sessions

The EYCs organise multinational study sessions in co-operation with a wide range of international non-governmental youth organisations. These study sessions are selected according to the relevance of their theme for the youth priorities of the Council of Europe. Each study session brings together 30 to 35 European participants for the duration of one week.

Intercultural Training courses for youth leaders

These training courses aim at improving the intercultural and language skills of youth leaders to enable them to take part in a more active way in European youth programmes. They are developed in close cooperation, and with the financial support, of some governments and specialised national institutions.

Symposia, consultative meetings and seminars of specialists

The EYCs organise symposia in order to enable the partners of the youth sector (NGYOs, governments, researchers, experts, etc.) to discuss priority policy items. Furthermore, the detailed study of certain subjects linked to the work priorities of the youth sector requires the contribution of specialists. To this end, the EYCs organise consultative meetings and seminars of specialists, involving various partners of the youth sector.

Research, documentation and publications

The youth sector has the task of promoting co-operation between European youth researchers, with a view to encouraging comparative studies in areas relevant to the priorities work programme. This is carried out mainly in the context of the "Youth Partnership" agreement with the European Commission. The youth sector also implements a documentation and publication policy to support and disseminate the work of the youth sector. In this respect, the information and documentation centres of both EYCs play an important role.

Activities financed by resources other than the EYCs budget

Every year, the EYCs host a number of "self-financed" activities carried out by various organisations, non-governmental youth organisations or institutions involved in youth activities, or implemented in partnership with other sectors of the Council of Europe. Part of the income generated from these activities enables the EYCs to supplement the annual grant allocated to the Centres by the ordinary budget of the Council of Europe.

*
* *

Budget Presentation

In conformity with the procedure adopted for all programmes within Vote II the budget is presented at the level of projects in the Intergovernmental Programme Activities. Further details relating to these projects are presented in document CM(2010)2 - Programme of Activities for 2010.

If, during the course of the year, the level the receipts of external "self-financed" activities is higher than initially foreseen, the appropriations initially granted will be increased to reflect the additional receipts. In the event that this occurs it is proposed that budgetary appropriations will be adjusted at the end of the financial year in order to make a grant to a special account to finance future activities and installations in the European Youth Centres.

The logframes in respect of Youth Centre activities can be found in document CM(2010)2.

- p. 156 (Project 2010/DG4/2303) Human rights and democracy: youth policy and youth work promoting the core values of the Council of Europe
- p. 172 (Project 2010/DG4/2304) Living together in diverse societies: youth policy and youth work promoting intercultural dialogue
- p. 156 (Project 2006/DG4/903) Social inclusion of young people
- p. 156 (Project 2006/DG4/883) Policy approaches and instruments benefiting young people and children

F. SUBSIDIARY BUDGET OF THE EUROPEAN YOUTH CENTRES

Financial Year 2010

BUDGET OF EXPENDITURE

Sub-Head	DETAILS	APPROPRIATION in €
	HEAD 2101 - STAFF EXPENDITURE	
0000003	Remuneration and accessory charges of temporary staff	103 400
0000046	Remuneration of staff members on positions of a limited duration	0
	Total Head 2101:	103 400
	HEAD 2102 - OPERATING EXPENDITURE	
0000061/2	Expenditure on equipment, supplies, maintenance of buildings and communications	1 069 900
0000080	Official journeys	30 400
0000115	Interpretation	95 400
0000116	Translation	19 800
0000124	Document production and distribution	42 100
0000125	Outsourced production of documents	24 000
0000165	Official hospitality	6 000
0000218	Library	24 000
0000392	Sundry and unforeseen expenditure	p.m.
1524040	Other expenditure linked to the Centres' programme of activities	280 000
	Total Head 2102:	1 591 600
	HEAD 2103 - SELF-FINANCED ACTIVITIES	
0000252	Expenditure linked to self-financed activities	230 000
0000383	Grant to the special account for Youth activities	p.m.
	Total Head 2103:	230 000
	TOTAL OPERATIONAL EXPENDITURE :	1 925 000
	HEAD 2104 - PROGRAMME EXPENDITURE	
2104001	Programme activities	1 205 100
1524030	Joint programmes	364 700
1524035	Statutory meetings	92 400
	Total Head 2104:	1 662 200
	TOTAL EXPENDITURE :	3 587 200

BUDGET OF RECEIPTS

Sub-Head	DETAILS	ESTIMATES in €
9999042	Other receipts	p.m.
9999050	Registration fees	42 300
9999055	Income specifically earmarked	p.m.
9999060	Board, lodging and rental of meeting rooms	766 200
9999205	Contribution from the Ordinary Budget	2 778 700
	TOTAL RECEIPTS	3 587 200

SUBSIDIARY BUDGET – PUBLICATIONS FOR THE FINANCIAL YEAR 2010

INTRODUCTION

At their 476th meeting (CM/Del/Dec(92)476, item 29a) the Ministers' Deputies adopted Resolution (92) 21 creating a Subsidiary Budget for Publications.

This budget incorporates appropriations for the production, promotion and distribution of commercial publications, periodicals and audio-visual material for sale as well as related staff expenditure. Conforming to the recommendation made by the Budget Committee at its meeting in April 2006, expenditure on permanent staff is included in the Publications Budget - on the receipts side, this expenditure is matched by a contribution from the Ordinary Budget of an equivalent amount. Receipts - excluding the contribution from the Ordinary Budget - come from sales, subscriptions, joint publication contracts and distribution.

Expenditure on the Subsidiary Budget for Publications may not exceed actual income received. The unspent balance at the year end is carried forward to the credit of the following year's budget of receipts and the budget of expenditure is adjusted accordingly. The 2010 appropriations reflect the initial approved appropriations and the allocation of the 2009 estimated credit balance brought forward.

The Budget for Publications includes a budget head relating to the sale of CD-ROM containing the judgments of the European Court of Human Rights.

Logframe

11.2.1 DC/169 Publications budget			
<i>Directorate of Communication</i>			
<i>Budget Total € 1 030 300</i>	<i>Staff € 411 400</i>	<i>Other Costs € 618 900</i>	
<i>Year 2010</i>			
Intervention Logic	Performance Indicators	Sources of Verification	Assumptions
Activity Area Objective			
Define, in conjunction with the general directorates and departments, the programme of commercial publications. Ensure promotion, translation and commercial dissemination of publications.			
Expected Result 1 The programme of publications takes into account the Council of Europe's priorities.	At least 5 publications produced in 2010 concern Council of Europe priority activities or campaigns (8 targeted publications in 2008).	Internet site (new titles).	
Expected Result 2 The programme of publications includes reference products.	Preparation of an updated version of the book Council of Europe Law.	Internet site. Correspondence with editors.	
Expected Result 3 Distribution and marketing networks are developed.	Increasing client contact list (+15%) and targeted promotions (by theme) (+22% in 2008). Broader network of media contacts for registering our titles in specialised media circles. (+15% Press service output) (+20% in 2008). Follow-up of electronic distribution tools (marketing platforms & tools).	Internal documents. Planning of events and promotions. Press review.	
Expected Result 4 Contacts are developed with editors to enable publications to be translated and distributed in non-official languages.	25 translation and distribution contracts negotiated (31 in 2008).	Contracts. Internal documents.	

G. SUBSIDIARY BUDGET FOR PUBLICATIONS

Financial Year 2010

COUNCIL OF EUROPE PUBLISHING

BUDGET OF EXPENDITURE

Sub-head	DETAILS	APPROPRIATION in €
	HEAD 2122 - STAFF	
0000001	Remuneration and accessory charges of permanent staff	338 300
0000003	Remuneration and accessory charges of temporary staff	p.m.
0000046	Permanent staff on positions of limited duration	73 100
0000012	Provision for adjustments to remuneration	
	TOTAL HEAD 2122:	411 400
	HEAD 2123 - OTHER EXPENDITURE	
0000073	Information technology - Equipment and consumables	22 800
0000080	Official journeys	6 500
0000125	Commercial publications	149 000
0000130	Co-edition	50 000
0000254	Promotional operations, public relations, research and catalogue of publications	49 100
	TOTAL HEAD 2123:	277 400
	HEAD 2124 - TRANSLATION AND DOCUMENTS	
0000116	Translation	65 000
0000124	Document production and postage	208 000
	TOTAL HEAD 2124:	273 000
	HEAD 2125 - FUTURE DEVELOPMENT OF ACTIVITIES	
0000257	Project expenditure earmarked for future activities	38 500
	TOTAL HEAD 2125:	38 500
	HEAD 2126 - OTHER EXPENDITURE	
0000134	Production of Hudoc CD-ROM	30 000
	TOTAL HEAD 2126:	30 000
	TOTAL EXPENDITURE :	1 030 300

BUDGET OF RECEIPTS

Sub-head	DETAILS	ESTIMATES in €
9999125	Joint publications	40 000
9999142	Sale of products financed from the Publications Budget	400 000
9999143	Sales of Hudoc CD-ROM	30 000
9999190	Credit balance from previous financial year	248 400
9999205	Contribution from the Ordinary Budget	311 900
	TOTAL RECEIPTS :	1 030 300

**EXTRAORDINARY BUDGET
RELATING TO BUILDINGS EXPENDITURE
FOR THE FINANCIAL YEAR 2010**

**Resolution CM/Res(2009)24
on the Extraordinary Budget relating to buildings expenditure
2010 Budget**

*(Adopted by the Committee of Ministers on 25 November 2009,
at the 1071st meeting of the Ministers' Deputies)*

The Committee of Ministers, under the terms of Article 16 of the Statute of the Council of Europe,

Having regard to Article 38.*b* and *c* of the said Statute;

Having regard to Articles 3, 6, 8, 9, 10, 20, 23 and 28 of the Financial Regulations;

Having regard to Article 3 of Resolution (86) 4 of 23 April 1986 and the offer of the government of the host country to contribute 24% of the cost of construction of the new general building;

Having regard to Resolution CM/Res(2009)23 of 25 November 2009 fixing the scale of contributions of member states to the Extraordinary Budget of the Council of Europe for 2010;

Having regard to the draft Extraordinary Budget submitted by the Secretary General for 2010 (document CM(2009)130 vol1);

Having regard to the Budget Committee's report of 15 October 2009 (document CM(2009)147),

Resolves as follows:

1. The Extraordinary Budget for 2010, with expenditure and receipts totalling €5 090 000 as shown in the appended Tables A and B, is hereby approved.
2. The amount to be paid by member states for the financial year 2010 by way of contribution is €5 090 000 according to Table C appended hereto.

Appendix to Resolution CM/Res(2009)24

**EXTRAORDINARY BUDGET RELATING TO
BUILDINGS EXPENDITURE**

Financial Year 2010

A. BUDGET OF EXPENDITURE

Sub-head	DETAILS	APPROPRIATIONS in EURO
0000382	HEAD 2142 - EXPENDITURE RELATING TO THE NEW GENERAL BUILDING AND RECAPLING AND FIRE SAFETY WORKS	
	Annual repayment of the loan	5 090 000
	TOTAL HEAD 2142	5 090 000
	TOTAL EXPENDITURE:	5 090 000

B. BUDGET OF RECEIPTS

Sub-head	DETAILS	ESTIMATES in EURO
9999002	Contribution from member states	5 090 000
9999040	Other income	p.m.
	TOTAL RECEIPTS:	5 090 000

**C. CONTRIBUTIONS OF MEMBER STATES
TO THE EXTRAORDINARY BUDGET
FOR THE FINANCIAL YEAR 2010**

MEMBER STATES	% contribution (1)	AMOUNT PAYABLE IN €	% contribution (2)	AMOUNT PAYABLE IN €	TOTAL PAYABLE IN €
ALBANIA	0.1200	86.36	0.1034	5 188.64	5 275.00
ANDORRA	0.0840	60.45	0.0724	3 633.05	3 693.50
ARMENIA	0.1200	86.36	0.1034	5 188.64	5 275.00
AUSTRIA	1.7431	1 254.51	1.5018	75 360.78	76 615.29
AZERBAIJAN	0.2748	197.77	0.2367	11 882.70	12 080.47
BELGIUM	2.1483	1 546.13	1.8509	92 878.72	94 424.85
BOSNIA AND HERZEGOVINA	0.1445	104.00	0.1245	6 247.45	6 351.45
BULGARIA	0.3128	225.12	0.2695	13 523.59	13 748.71
CROATIA	0.3016	217.06	0.2598	13 031.82	13 248.88
CYPRUS	0.1253	90.18	0.1079	5 419.47	5 509.65
CZECH REPUBLIC	0.9053	651.54	0.7800	39 135.62	39 787.16
DENMARK	1.4424	1 038.10	1.2427	62 359.06	63 397.16
ESTONIA	0.1200	86.36	0.1034	5 188.64	5 275.00
FINLAND	1.1333	815.64	0.9764	48 996.05	49 811.69
FRANCE	11.7872	8 483.25	24.0000	1 204 327.20	1 212 810.45
GEORGIA	0.1284	92.41	0.1106	5 549.94	5 642.35
GERMANY	11.7872	8 483.25	10.1553	509 596.00	518 079.25
GREECE	1.5901	1 144.40	1.3699	68 747.01	69 891.41
HUNGARY	0.7766	558.92	0.6691	33 575.64	34 134.56
ICELAND	0.1200	86.36	0.1034	5 188.64	5 275.00
IRELAND	1.1585	833.77	0.9981	50 084.96	50 918.73
ITALY	11.7872	8 483.25	10.1553	509 596.00	518 079.25
LATVIA	0.1471	105.87	0.1267	6 357.84	6 463.71
LIECHTENSTEIN	0.0924	66.50	0.0796	3 994.35	4 060.85
LITHUANIA	0.2176	156.61	0.1875	9 408.81	9 565.42
LUXEMBOURG	0.2123	152.79	0.1829	9 177.98	9 330.77
MALTA	0.1200	86.36	0.1034	5 188.64	5 275.00
MOLDOVA	0.1200	86.36	0.1034	5 188.64	5 275.00
MONACO	0.0325	23.39	0.0280	1 405.05	1 428.44
MONTENEGRO	0.1200	86.36	0.1034	5 188.64	5 275.00
NETHERLANDS	3.6035	2 593.44	3.1046	155 789.76	158 383.20
NORWAY	1.7117	1 231.91	1.4747	74 000.89	75 232.80
POLAND	2.4619	1 771.83	2.1211	106 432.42	108 204.25
PORTUGAL	1.1674	840.18	1.0058	50 471.35	51 311.53
ROMANIA	1.0501	755.76	0.9047	45 398.12	46 153.88
RUSSIAN FEDERATION	11.7872	8 483.25	10.1553	509 596.00	518 079.25
SAN MARINO	0.0382	27.49	0.0329	1 650.93	1 678.42
SERBIA	0.3069	220.88	0.2644	13 267.67	13 488.55
SLOVAK REPUBLIC	0.3903	280.90	0.3363	16 875.64	17 156.54
SLOVENIA	0.2276	163.80	0.1961	9 840.36	10 004.16
SPAIN	6.8811	4 952.33	5.9284	297 488.89	302 441.22
SWEDEN	2.0815	1 498.06	1.7933	89 988.33	91 486.39
SWITZERLAND	2.0125	1 448.40	1.7339	87 007.62	88 456.02
"THE FORMER YUGOSLAV REPUBLIC OF MACEDONIA"	0.1200	86.36	0.1034	5 188.64	5 275.00
TURKEY	3.7176	2 675.56	3.2029	160 722.48	163 398.04
UKRAINE	1.4828	1 067.17	1.2775	64 105.33	65 172.50
UNITED KINGDOM	11.7872	8 483.25	10.1553	509 596.00	518 079.25
Total:	100.0000	71 970.00	100.0000	5 018 030.00	5 090 000.00

(1) Rates of contribution have been calculated according to the scale of Contribution applied to the ordinary budget

(2) The rate of contribution of France to the Extraordinary Budget corresponding to the financing of the New General Building is not a calculated rate, but is fixed at 24%.

The Extraordinary Budget assures the financing of the construction of buildings and other major investments; consequently, it covers the reimbursement of the bank loan taken with Dexia bank to ensure the financing of the New General Building, and fire safety and recabling work.

The table of reimbursement repayments is presented below:

REIMBURSEMENT OF THE REVISED BANK LOAN
TAKEN OUT FOR THE FINANCING OF
THE NEW GENERAL BUILDING

	Part relating to the "Ordinary Budget scale"	Part relating to the "New General Building scale"	TOTAL
2007	71 970	5 011 597	5 083 567
2008	71 970	5 018 030	5 090 000
2009	71 970	5 018 030	5 090 000
2010	71 970	5 018 030	5 090 000
2011	71 970	5 018 030	5 090 000
2012	71 970	5 018 030	5 090 000
2013	71 970	5 018 030	5 090 000
2014	71 970	5 018 030	5 090 000
2015	5 090 000	0	5 090 000
2016	5 090 000	0	5 090 000
2017	5 090 000	0	5 090 000
2018	5 090 000	0	5 090 000
2019	5 090 000	0	5 090 000
2020	5 090 000	0	5 090 000
2021	5 090 000	0	5 090 000
2022	5 090 000	0	5 090 000
2023	5 090 000	0	5 090 000
2024	1 071 286	0	1 071 286

It is recalled that the financing of the New General Building is part of a specific scale for which the host country has accepted a contribution rate of 24% whereas the safety work is part of the "Ordinary Budget scale".

PENSIONS BUDGET
FOR THE FINANCIAL YEAR 2010

**Resolution CM/Res(2009)25
concerning the Pensions Budget
2010 Budget**

*(Adopted by the Committee of Ministers on 25 November 2009
at the 1071st meeting of the Ministers' Deputies)*

The Committee of Ministers, under the terms of Article 16 of the Statute of the Council of Europe,

Having regard to Article 38. *b* and *c* of the said Statute;

Having regard to Articles 3, 6, 8, 9, 10, 19, 20, 23 and 28 of the Financial Regulations;

Having regard to Resolution (77) 11 of 20 April 1977 approving the pensions scheme rules applicable to staff recruited before 1 January 2003 and to those recruited within the framework of the permanentisation of temporary staff of the Council of Europe, as amended by Resolution (94) 17 of 23 June 1994, by the decision taken during the course of the 691st meeting relating to the rate of contribution of staff members in the pension scheme;

Having regard to Resolution Res(2002)54 providing for a new pension scheme for staff members not coming under the old pension scheme;

Having regard to Resolution Res(2002)53 providing for a Pension Reserve Fund;

Having regard to Resolution Res(2006)1 adopting the revised statute of the Pension Reserve Fund;

Having regard to the draft Pensions Budget for 2010 submitted by the Secretary General (document CM(2009)130 vol1);

Having regard to the Budget Committee's report of 15 October 2009 (document CM(2009)147),

Resolves as follows:

1. The Pensions Budget for 2010, with expenditure and receipts totalling €35 323 900 divided into heads and sub-heads according to Tables A and B appended hereto, is hereby approved.
2. The amount of the allocation from the Pension Reserve Fund shall be equal to the amount of actual expenditure.
3. Should the level of expenditure exceed that foreseen, the budgets of expenditure and receipts shall be adjusted accordingly.

Appendix to Resolution CM/Res(2009)25

PENSIONS BUDGET

Financial Year 2010

A. BUDGET OF EXPENDITURE

Sub-head	DETAILS	APPROPRIATION in EURO
	HEAD 2161 - PENSIONS	
0000020	Retirement pensions	24 631 400
0000021	Invalidity pensions	3 042 100
0000022	Survivors' pensions	4 584 700
0000023	Orphans' or dependants' pensions	275 800
0000024	Family allowances	1 333 000
	Total Head 2161:	33 867 000
	HEAD 2162 - LEAVING ALLOWANCES	
0000025	Severance grants	900 000
0000026	Refund of personal contributions	100 000
	Total Head 2162:	1 000 000
	HEAD 2163 - PROVISIONS	
0000027	Adjustment of benefits	
	HEAD 2165 - MANAGEMENT OF THE PENSION RESERVE FUND	
0000047	Secretariat of the Pensions Reserve Fund	416 000
0000048	Meetings of the Management Board of the Pensions reserve Fund	21 800
	Total Head 2164:	437 800
	HEAD 2166 - MANAGEMENT OF PENSIONS	
0000076	Actuarial evaluation of pension rights	19 100
	Total Head 2166:	19 100
	TOTAL EXPENDITURE:	35 323 900

B. BUDGET OF RECEIPTS

Sub-head	DETAILS	ESTIMATES in EURO
9999090	Allocation from the Pension Reserve Fund	35 323 900
	TOTAL RECEIPTS:	35 323 900

**Resolution CM/Res(2009)27
concerning the Pension Reserve Fund
2010 Budget**

*(Adopted by the Committee of Ministers on 25 November 2009
at the 1071st meeting of the Ministers' Deputies)*

The Committee of Ministers, under the terms of Article 16 of the Statute of the Council of Europe,

Having regard to Article 38.b and c of the said Statute;

Having regard to Articles 8, 9, 10, 23 and 28 of the Financial Regulations;

Having regard to Resolution Res(2002)53 providing for a Pension Reserve Fund;

Having regard to decision 11.4 taken at the 818th meeting of the Ministers' Deputies;

Having regard to the results of the actuarial study from 5 March 2008 determining the contributions required by the Organisation to meet its long-term pensions obligations;

Having regard to the Budget Committee's report of 15 October 2009 (document CM(2009)147),

Resolves as follows:

The amount to be paid by member states by way of their contributions to the Pension Reserve Fund for 2010 shall be €37 383 300. This amount shall be apportioned among member states according to the table appended hereto.

Appendix to Resolution CM/Res(2009)27

**CONTRIBUTIONS OF MEMBER STATES
TO THE PENSIONS RESERVE FUND FOR 2010**

MEMBER STATES	CONTRIBUTIONS	
	%	AMOUNT €
ALBANIA	0.1200	44 859.96
ANDORRA	0.0840	31 401.97
ARMENIA	0.1200	44 859.96
AUSTRIA	1.7431	651 628.30
AZERBAIJAN	0.2748	102 729.31
BELGIUM	2.1483	803 105.43
BOSNIA AND HERZEGOVINA	0.1445	54 018.87
BULGARIA	0.3128	116 934.96
CROATIA	0.3016	112 748.03
CYPRUS	0.1253	46 841.28
CZECH REPUBLIC	0.9053	338 431.02
DENMARK	1.4424	539 216.72
ESTONIA	0.1200	44 859.96
FINLAND	1.1333	423 664.94
FRANCE	12.8049	4 786 894.18
GEORGIA	0.1284	48 000.16
GERMANY	12.8049	4 786 894.18
GREECE	1.5901	594 431.85
HUNGARY	0.7766	290 318.71
ICELAND	0.1200	44 859.96
IRELAND	1.1585	433 085.53
ITALY	12.8049	4 786 894.18
LATVIA	0.1471	54 990.84
LIECHTENSTEIN	0.0924	34 542.17
LITHUANIA	0.2176	81 346.06
LUXEMBOURG	0.2123	79 364.75
MALTA	0.1200	44 859.96
MOLDOVA	0.1200	44 859.96
MONACO	0.0325	12 149.57
MONTENEGRO	0.1200	44 859.96
NETHERLANDS	3.6035	1 347 107.22
NORWAY	1.7117	639 889.95
POLAND	2.4619	920 339.46
PORTUGAL	1.1674	436 412.64
ROMANIA	1.0501	392 562.03
RUSSIAN FEDERATION	7.7164	2 884 644.96
SAN MARINO	0.0382	14 280.42
SERBIA	0.3069	114 729.35
SLOVAK REPUBLIC	0.3903	145 907.02
SLOVENIA	0.2276	85 084.39
SPAIN	6.8811	2 572 382.26
SWEDEN	2.0815	778 133.39
SWITZERLAND	2.0125	752 338.91
"THE FORMER YUGOSLAV REPUBLIC OF MACEDONIA"	0.1200	44 859.96
TURKEY	3.7176	1 389 761.56
UKRAINE	1.4828	554 319.57
UNITED KINGDOM	12.8049	4 786 894.18
Total :	100.0000	37 383 300.00

(1) Rates of contribution for 2010 have been calculated on the basis of Resolution (94) 31.

INTRODUCTION

There are two pension schemes in force covering permanent staff of the Council of Europe:

- staff entering the Organisation before 1 January 2003, together with those staff entering after that date under the special procedure foreseen under Resolution Res(2002)4, are covered by the pension scheme set up under Resolution Res(77)11;
- all other staff entering the Organisation as from 1 January 2003 are covered by the New Pension Scheme set up under Resolution Res(2002)54.

The financing of member states' obligations under both Pension Schemes is ensured via the Pension Reserve Fund, for which a revised Statute was adopted by the Committee of Ministers in Resolution Res(2006)1.

Those extracts of Statute which are relevant to the present draft budget proposals are set out below:

"STATUTE OF THE PENSION RESERVE FUND OF THE COUNCIL OF EUROPE"

Part I – Objective, Fund Assets and Financing

Article 1

Objective of the Fund

The objective of the Pension Reserve Fund ("the Fund") is to stabilise, in the medium and long term, the financing of the member states' obligations under the Organisation's Pension Schemes.

Article 2

Assets of the Fund

1. All assets of the Fund are the property of the Organisation. They are managed and accounted for separately from all the other assets of the Organisation. The accounts of the Fund shall be consolidated in the annual financial statements of the Organisation.
2. The Fund's assets may be used only to pay, via the pensions budget, benefits under the Pension Schemes and the authorised expenses of the Fund.

Article 3

Financing of the Fund

1. The Fund shall receive:
 - a) all staff members' contributions, including validation payments, resulting from the relevant pension scheme rules,
 - b) annual contributions from member states as determined by the Committee of Ministers on the basis of actuarial studies carried out in 2005 and thereafter every three years;
 - c) annual contributions from the budgets of the partial agreements, representing twice the rate of contributions by staff members affiliated to the old pension scheme and one and a half times the contributions of staff members affiliated to the new pension scheme;
 - d) income earned on the assets of the Fund; and
 - e) such other amounts as the Committee of Ministers may decide to allocate to the Fund.

2. The amount due from the member states under paragraph 1.b) of this Article shall be apportioned among them in accordance with a scale of contributions approved by the Committee of Ministers and calculated in conformity with the agreed principles and rules for determining scales of contributions to the budgets of the Organisation, unless the Committee of Ministers otherwise determines.
3. Member states' contributions shall be paid in accordance with the Financial Regulations of the Organisation.
4. The competent Cost Centre Manager of the Organisation designated by the Secretary General shall determine the amounts to be released from the Fund to the Treasurer of the Organisation, and to be credited to the Pensions Budget for payment of pension benefit obligations.
5. The expenses of the Fund include the cost to the Organisation of the Fund's administration, in particular the costs of the custodian bank(s), external financial advisors and the designated Fund Secretariat.
6. On the Management Board's proposal, the Committee of Ministers shall decide on any adjustment required in member states' contributions to ensure the long-term viability of the Fund.

BUDGET PRESENTATION

The Pensions Budget of the General Budget has been presented under two parts:

- 2.1 The Pensions budget comprises the following expenditure:
 - all benefits paid in respect of the two pension schemes;
 - appropriations relating to the realisation of an actuarial study, and those relating to the Pension Reserve Fund management structure;

and in receipts a transfer from the Pension Reserve Fund to balance the Pension Budget.
- 2.2 The call for contribution to the Reserve Fund for Pensions.

A – PENSIONS BUDGET

The Pensions Budget comprises a budget of expenditure and a budget of receipts. It is the subject at the end of the financial year of an operating statement which must be in balance.

Expenditure appropriations are foreseen for:

- the payment of benefits due in 2010, including employer contributions to the private insurance company which provides sickness cover for pensioners;
- the payment of leaving allowances to staff leaving the Organisation in 2010 and who have not completed ten years service or have the statutory choice between a pension and a leaving allowance;
- the payment for the realisation of an actuarial study on the pensions;
- the financing of the Pension Reserve Fund management structure.

The budget of receipts provides for the balancing contribution from the Pension Reserve Fund.

ESTIMATED EXPENDITURE

Expenditure has been estimated on the basis of the benefits payable under the Pension scheme rules to staff members who are already drawing pension or whose retirement is planned for 2010.

It should be noted here that there could be a difference between the Secretariat's estimates and the actual situation because, although the statutory retirement age is 65, the Pension Scheme Rules provide for the possibility of taking retirement as from the age of 60¹. Estimates concerning the retirement of officials aged between 60 and 65 are therefore highly conjectural.

As regards the scale applied, the Ministers' Deputies, at their 289th meeting (item XVIII b), gave the following interpretation to Article 36 of the pension scheme rules, relating to the arrangements for adjustment of benefits under the old pension scheme:

"Whenever the salaries of staff serving in the Co-ordinated Organisations are adjusted - whatever the basis for adjustment - an identical proportional adjustment will, as of the same date, be applied to both current and deferred pensions, by reference to the grades and steps and salary scales taken into consideration in the calculation of these pensions."²

Estimates of future benefits payable have been based on the old pension scheme because the circumstances which could give rise to a staff member newly recruited and affiliated to the new scheme receiving a benefit are by definition impossible to forecast (survivor's pension, orphan's pension, invalidity pension).

Expenditure relating to the participation of the Council of Europe towards operational costs of the joint pensions section as well as the operational costs for the Pension Reserve Fund management structure, are based on the budgetary proposals of the Pension Reserve Fund secretariat.

¹ 63 for the new scheme, but no staff members are concerned for 2010 benefits payable.

² Benefits under the new scheme will be adjusted in line with the evolution of the price index in the country of the scale; no pensions should be subject to such an adjustment in 2010.

**ANALYSIS OF ESTIMATES BY SUB-HEAD
DETAILS OF ESTIMATED EXPENDITURE**

HEAD 2161 – PENSIONS

The estimates under this Head are intended to cover the benefits paid out in accordance with the Pension Scheme Rules.

SUB-HEAD 0000020 - RETIREMENT PENSIONS

Appropriation in euro 24 631 400

- Chapter II, Articles 7 to 10 of the Pension Scheme Rules -

a. Continuation in 2010 of 422 pensions currently payable in 2009	24 210 000
b. Net change in the foreseeable number of pensions payable in 2010	421 400
	24 631 400

SUB-HEAD 0000021 - INVALIDITY PENSIONS

Appropriation in euro 3 042 100

- Chapter III, Articles 13 to 17 of the Pension Scheme Rules -

a. Continuation in 2010 of 81 pensions currently payable in 2009	3 042 100
b. Net change in the foreseeable number of pensions payable in 2010	p.m.
	3 042 100

SUB-HEAD 0000022 - SURVIVOR'S PENSIONS

Appropriation in euro 4 584 700

- Chapter IV, Articles 18 to 24 of the Pension Scheme Rules -

a. Continuation in 2010 of 134 pensions currently payable in 2009	4 584 700
b. Net change in the number of pensions payable in 2010	p.m.

SUB-HEAD 000023 - ORPHANS' OR DEPENDANTS' PENSIONS

Appropriation in euro.....275 800

- Chapter V, Articles 25 to 27 of the Pension Scheme Rules -

a. Continuation in 2010 of 22 orphans' and dependants' pensions currently payable in 2009	275 800
b. Net change in the number of pensions payable in 2010	p.m.

SUB-HEAD 000024 - FAMILY ALLOWANCES

Appropriation in euro.....1 333 000

- Chapter VI, Articles 28 to 29, the Pension Scheme Rules -

a. Family allowances attached to 2009 pensions continuing in 2010	1 310 900
b. Net change in allowances attached to pensions in 2010	22 100
	<hr/>
	1 333 000

HEAD 2162 - LEAVING ALLOWANCES

The estimates under this Head are to cover benefits to staff members whose service terminates for a reason other than death or invalidity and who are not eligible for a retirement pension or have the statutory choice between the two possibilities.

SUB-HEAD 000025 - SEVERANCE GRANTS

Appropriation in euro 900 000

SUB-HEAD 000026 - REFUND OF PERSONAL CONTRIBUTIONS

Appropriation in euro 100 000

HEAD 2163 – PROVISIONS**SUB-HEAD 0000027 - ADJUSTMENT OF BENEFITS**

Appropriation in euro..... 0

- Chapter VIII, Article 36 of the Pension Scheme Rules -

At their 1042th meeting, the Minister Deputies approved the salary adjustment of 2 % recommended by the CCR (Co-ordinating Committee on Remuneration). The corresponding provision has been allocated to the relevant subhead in the final budget, the provision is brought back to zero under this subhead.

HEAD 2164 – PENSION RESERVE FUND SECRETARIAT**SUB-HEAD 0000047 – PENSION RESERVE FUND SECRETARIAT**

Appropriation in euro..... 416 000

See "Operating Budget of the Pension Reserve Fund" on page 124.

SUB-HEAD 0000048 – PENSION RESERVE FUND MANAGEMENT FUND MEETINGS

Appropriation in euro..... 21 800

See "Management Board" on page 125.

HEAD 2165 – PENSIONS MANAGEMENT**SUB-HEAD 0000076 - ACTUARIAL EVALUATION OF PENSION RIGHTS**

Appropriation in euro..... 19 100

Contributions of member states to the Pension Reserve Fund are calculated on the basis of an actuarial study which must take place every 3 years (paragraph 1b of the Statute of the Fund).

The appropriation recorded corresponds to the SCAP subscription cost to cover the actuarial study produced as well as the annual review of the Organisation's commitments projection for pensions and pensioners' health protection that must be shown on the balance sheet.

The next actuarial study will be undertaken in the first quarter of 2011.

DETAILS OF ESTIMATED RECEIPTS**SUB-HEAD 9999090 - ALLOCATION FROM THE PENSION RESERVE FUND**

Appropriation in euro..... 35 323 900

As explained in the introduction to this budget, the Pensions Budget is balanced by means of a transfer from the Pension Reserve Fund.

The allocation will be made as a function of actual requirements in order to keep the budget continually in balance.

B – MEMBER STATES CONTRIBUTIONS TO THE PENSION RESERVE FUND

The total of the contributions to the Pension Reserve Fund (PRF) due from member states for 2010 comprises the following items:

Contributions determined by actuarial study

Article 3, Paragraph 1b, of the Statute of the PRF provides:

“1. The Fund shall receive:

- b) annual contributions from member states as determined by the Committee of Ministers on the basis of actuarial studies to be carried out in 2005 and thereafter every three years;”

The 2008 actuarial study was carried out by a qualified actuary from the Joint Pensions Administration Section (JPAS) based on information provided by the Council of Europe and using an actuarial model already used by the United Kingdom Government Actuary's Department.

The study determined that the contributions due for 2010, at 2008 values, amounted to	38 102 500
This amount must be updated to 2010 values to take account of:	
- the adjustment of salary scales of 3% in 2009:	1 143 100
- the adjustment foreseen within the draft budget of 1.9% for salary scales in 2010:	745 700
Total contributions due for 2010, at 2010 values:	39 991 300
Of which, financed by contributions from the partial agreements (see page 126) :	(3 064 900)
Amount to be financed by direct contributions from member states:	36 926 400
Operating Budget of the Pension Reserve Fund Fund Secretariat	416 000

Article 3, Paragraph 5, of the Statute of the Fund provides:

“5. The expenses of the Fund include the cost to the Organisation of the Fund's administration, in particular the costs of the custodian bank(s), external financial advisors and the designated Fund Secretariat.”

Article 6, Paragraph 1f, provides that the Management Board shall:

“f) approve, on the proposal of the Fund Secretariat, the Fund's operating budget and annual financial statements and submit them to the Committee of Ministers for final approval”; and

Article 8, Paragraphs 1 - 3, provide that:

“1. The Fund Secretariat shall be appointed by the Secretary General, based on recommendation by the Management Board.

2. The Secretary General may, with the approval of the Management Board, entrust the role of Fund Secretariat to an entity outside the Organisation.

3. The Fund Secretariat shall assist the Management Board in the daily management of the Fund; its functions shall include, in particular:

[...]

c) preparation of the operational budget and quarterly financial statements of the Fund.”

In accordance with the recommendation of the Management Board at its meeting on 26 June 2006, the Secretary General has entrusted the Secretariat of the Fund to the JPAS with effect from 1 July 2006.

The Secretariat of the Fund proposed a budget amounting to €416 000 for 2010, the Management Board took note of it during its meeting of 22 June 2009.

Management Board

21 800

Article 7 of the Statute of the Fund provides:

“4. Should the attendance of members of the Management Board at meetings require travel from their normal place of work, their travel and subsistence expenses shall be reimbursed as follows:

- a) members nominated on the proposal of member states: in accordance with the Rules for the Reimbursement of Travel and Subsistence Expenses of government experts;
- b) staff members: in accordance with the Rules governing the reimbursement of the travel and subsistence of staff members on official journey.”

The above estimate is to cover the travel and subsistence expenses of the members of the Management Board, plus interpretation, for 4 meetings.

Actuarial Study

19 100

Article 3 of the Statute of the Fund stipulates that member states' annual contributions are set by an actuarial study, revised every 3 years.

The attached information corresponds to the annual cost for 2010.

Total member states' contributions for 2010

37 383 300

It should be noted that the part financed by the Partial Agreements corresponds to the payment of the employer's contribution for the staff of the Partial Agreements. The amount of € 3 064 900 is detailed below.

European Pharmacopoeia	1 854 900
Partial Agreement on the Council of Europe Development Bank	66 200
Partial Agreement on the Co-operation Group to combat drug abuse and illicit trafficking in drugs (Pompidou Group)	143 800
Partial agreement on the co-operation Group for the prevention of, protection against, and organisation of relief in major natural and technological disasters	59 800
Partial agreement on the European Support Fund for the co-production and distribution of creative cinematographic and audio-visual works "Eurimages"	177 300
Enlarged Partial Agreement on the European Commission for Democracy through Law	249 500
Enlarged Partial Agreement on the European Centre for Modern Languages (Graz)	96 100
European Centre for global interdependence and solidarity	63 100
Enlarged Partial Agreement on the "Group of States against Corruption (GRECO)"	133 100
Partial Agreement establishing a European Audiovisual Observatory	175 600
Enlarged Partial Agreement on Sport (EPAS)	43 300
Partial Agreement on the Youth Card	2 200
	<hr/>
	3 064 900

**BUDGET OF THE EUROPEAN YOUTH FOUNDATION
FOR THE FINANCIAL YEAR 2010**

**Resolution CM/Res(2009)28
concerning the Budget of the European Youth Foundation
2010 Budget**

*(Adopted by the Committee of Ministers on 25 November 2009
at the 1071st meeting of the Ministers' Deputies)*

The Committee of Ministers, under the terms of Article 16 of the Statute of the Council of Europe,

Having regard to Article 38.b and c of the said Statute;

Having regard to Articles 3, 6, 8, 9, 10, 20, 22, 23 and 28 of the Financial Regulations;

Having regard to Articles 6 and 7 of the Statute of the European Youth Foundation;

Having regard to Resolution CM/Res(2009)20 of 25 November 2009 fixing the scale of contributions of member states to the Ordinary Budget of the Council of Europe for 2010;

Having regard to the draft budget of the European Youth Foundation for 2010 submitted by the Secretary General (document CM(2009)130 vol1);

Having regard to the Budget Committee's report of 15 October 2009 (document CM(2009)147),

Resolves as follows:

1. The budget of expenditure for 2010, divided into heads and sub-heads according to Table A and the budget of receipts, totaling €3 269 400 according to Table B appended hereto are hereby approved.
2. The amount to be paid by member states by way of their contributions for 2010 comes to €3 089 400. This amount shall be apportioned among member states according to Table C appended hereto.
3. In the event of there being a credit balance on the accounts of the European Youth Foundation for 2009 at the close of that financial year, the budget of receipts and of expenditure of the budget for 2010 shall each be adjusted by an amount equal to the 2009 credit balance by means of its transfer to the budget for 2010. Total expenditure shall not exceed total income; the total of the budget of receipts shall be a function of actual receipts; the budget of receipts and the budget of expenditure shall be adjusted accordingly in the course of the year.

Appendix to Resolution CM/Res(2009)28

BUDGET OF THE EUROPEAN YOUTH FOUNDATION

Financial Year 2010

A. BUDGET OF EXPENDITURE

Sub-head	DETAILS	APPROPRIATION in EURO
	HEAD 2181 - PROGRAMME OF ACTIVITIES	
0000221	Grants in respect of youth meetings	2 409 400
0000374	Administrative grants to youth organisations	500 000
0000376	Other grants	250 000
0000392	Sundry and unforeseen expenditure	40 000
	Total Head 2181:	3 199 400
	HEAD 2182 - GRANTS FINANCED BY VOLUNTARY CONTRIBUTIONS	
0000377	Grants financed by voluntary contributions	70 000
	Total Head 2182:	70 000
	TOTAL EXPENDITURE :	3 269 400

B. BUDGET OF RECEIPTS

Sub-head	DETAILS	ESTIMATES in EURO
9999000	Obligatory contributions from member states	3 089 400
9999005	Voluntary contributions	70 000
9999030	Bank interest	10 000
9999040	Sundry receipts	70 000
9999190	Credit balance of previous year's budget	30 000
	TOTAL RECEIPTS :	3 269 400

**C. CONTRIBUTIONS OF MEMBER STATES
TO THE 2010 BUDGET
OF THE EUROPEAN YOUTH FOUNDATION**

MEMBER STATES	% contribution	AMOUNT PAYABLE IN EURO
ALBANIA	0.1200	3 707.28
ANDORRA	0.0840	2 595.10
ARMENIA	0.1200	3 707.28
AUSTRIA	1.7431	53 851.33
AZERBAIJAN	0.2748	8 489.67
BELGIUM	2.1483	66 369.58
BOSNIA AND HERZEGOVINA	0.1445	4 464.18
BULGARIA	0.3128	9 663.64
CROATIA	0.3016	9 317.63
CYPRUS	0.1253	3 871.02
CZECH REPUBLIC	0.9053	27 968.34
DENMARK	1.4424	44 561.50
ESTONIA	0.1200	3 707.28
FINLAND	1.1333	35 012.17
FRANCE	11.7872	364 153.76
GEORGIA	0.1284	3 966.79
GERMANY	11.7872	364 153.76
GREECE	1.5901	49 124.55
HUNGARY	0.7766	23 992.28
ICELAND	0.1200	3 707.28
IRELAND	1.1585	35 790.70
ITALY	11.7872	364 153.76
LATVIA	0.1471	4 544.51
LIECHTENSTEIN	0.0924	2 854.61
LITHUANIA	0.2176	6 722.53
LUXEMBOURG	0.2123	6 558.80
MALTA	0.1200	3 707.28
MOLDOVA	0.1200	3 707.28
MONACO	0.0325	1 004.05
MONTENEGRO	0.1200	3 707.28
NETHERLANDS	3.6035	111 326.53
NORWAY	1.7117	52 881.26
POLAND	2.4619	76 057.94
PORTUGAL	1.1674	36 065.66
ROMANIA	1.0501	32 441.79
RUSSIAN FEDERATION	11.7872	364 153.76
SAN MARINO	0.0382	1 180.15
SERBIA	0.3069	9 481.37
SLOVAK REPUBLIC	0.3903	12 057.93
SLOVENIA	0.2276	7 031.47
SPAIN	6.8811	212 584.70
SWEDEN	2.0815	64 305.86
SWITZERLAND	2.0125	62 174.17
"THE FORMER YUGOSLAV REPUBLIC OF MACEDONIA"	0.1200	3 707.28
TURKEY	3.7176	114 851.53
UKRAINE	1.4828	45 809.62
UNITED KINGDOM	11.7872	364 153.76
Total:	100.0000	3 089 400.00

(1) Rates of contribution for 2010 have been calculated on the basis of Resolution (94) 31.

Objectives

In the framework of the programme “Developing European youth co-operation through youth policy, youth work and non-formal education/learning”, the European Youth Foundation (EYF)’s aim is to promote youth co-operation in Europe by providing financial support to those European youth activities which promote peace and understanding between the people of Europe and the world, respecting human rights and fundamental freedoms.

The EYF plays a transversal role within the projects “Human rights and democracy: youth policy and youth work promoting the core values of the Council of Europe”, “Living together in diverse societies: youth policy and youth work promoting intercultural dialogue”, “Social inclusion of young people” and “Policy approaches and instruments benefiting young people and children”.

The EYF acts in the framework of the political priorities decided by the statutory organs of the youth sector.

Secretariat

The EYF Secretariat is ensured by Directorate General IV – Education, Culture and Heritage, Youth and Sport. It is composed of two A Grade staff (A4 and A3) and two B Grade staff (B3 and B4). The EYF budget only covers the payment of programme expenditure (grants) and a very small proportion (about 1%) of operational expenditure (visits to projects, maintenance of the online software). The budgetary resources for the staff and the operating expenditure of the Secretariat are included in the budget of Directorate General IV.

Activities

The EYF provides financial support to the following types of activities carried out by non-governmental youth organisations and networks or by other non-governmental structures involved in areas of youth work relevant to the Council of Europe’s youth policy and work:

- educational, social, cultural and humanitarian activities of a European character;
- activities aimed at strengthening peace and co-operation in Europe;
- activities designed to promote closer co-operation and better understanding among young people in Europe, particularly by developing the exchange of information;
- activities intended to stimulate mutual aid in Europe and in the developing countries for cultural, educational and social purposes;
- studies, research and documentation on youth matters.

Within this context, the EYF may contribute to the financing of the following operations:

- A. international youth meetings or youth leaders’ meetings (seminars, colloquies, cultural gatherings, workshops, etc.);
- B. youth activities other than meetings (publications, research, documentation, media productions, study visits, etc.), on youth related issues;
- C. the administration of international non-governmental youth organisations and networks. This includes administrative grants in order to help newly established youth organisations and networks to further develop their structure at a European level;
- D. pilot projects aiming to contribute to specific priorities of the Council of Europe youth sector, notably human rights education.

More detailed information on grant conditions and criteria is available on the EYF Internet site:

www.eyf.coe.int/fej.

The EYF contributes annually to approximately 300 projects, a very large proportion of which are meetings of different kinds. The average contribution of the EYF can vary to a significant degree according to the nature and size of the activity. In 2008, the contribution of the EYF to an international youth meeting increased slightly, representing around 55% of the total cost of the activity.

The average EYF contribution to an activity other than a meeting (publications, documentation and research) is approximately €5 000.

Each year, the EYF contributes to the administrative expenditure of international non-governmental youth organisations, the total amount of which, according to a decision of the Joint Council, is less than 20% of the total amount of obligatory contributions of member states.

The decisions concerning the selection of the projects and the amount of financial support from the Foundation to each of them are taken by the Programming Committee on Youth, on the basis of the priorities and objectives established by the Joint Council on Youth for the overall youth sector and approved by the Committee of Ministers.

Every activity financed by the EYF must be adequately reported, both in terms of content and budget, and all relevant proofs of expenditure have to be sent to the EYF for checking.

Working Methods

Since Spring 2004, all information concerning the EYF is available on the Internet (statutory texts, priorities, grant decisions... etc). Youth NGOs can submit grant requests online and follow the administrative steps relating to these requests. Part of the reports of EYF supported projects are available on the EYF web site. Moreover, interested organisations and networks can contact the EYF by telephone and/or by e-mail, or meet the staff of the EYF.

Applications are initially assessed by the Secretariat on the basis of the three-year priorities defined by the Joint Council on Youth. The Secretariat then makes a recommendation to the Programming Committee on Youth, which meets twice a year.

In urgent cases and for pilot projects, applications and the respective recommendations can be forwarded by the Secretariat to the Chair and Vice-Chair of the Programming Committee on Youth for decision. However, this procedure is only valid for grant requests not exceeding €7 600.

Applicants are informed about the decision of the Programming Committee on Youth. Upon written request and after agreeing to the funding conditions of the Foundation, an advance payment is made to beneficiaries.

A certain number of projects which have received a grant from the Foundation are visited on location by a member of the Secretariat.

Beneficiaries have to send a report within two months of the completion of the project. Reports, including financial statements, are evaluated by the Secretariat. Once the report has been approved by the Secretariat, the balance of the grant is paid to the beneficiary according to the rules of the Foundation.

Clients

Non-governmental youth organisations and networks and other non-governmental structures involved in youth work.

Specific information for coming years

The Action Plan of the Third Summit of Heads of State and Government stated that in developing youth co-operation: "We will intensify our efforts to empower young people to actively participate in democratic processes so that they can contribute to the promotion of our core values. The Council of Europe Youth Centres and the European Youth Foundation are important instruments to this effect."

Resolution CM/Res(2008)23 on the youth policy of the Council of Europe underlines that "the European Youth Centres and European Youth Foundation should continue to be supported in their role of developing and enhancing European youth co-operation based on the core values of the Council of Europe."

Structures

- Joint Council on Youth,
- Advisory Council on Youth,
- Programming Committee on Youth.

Budget

2010	Staff	Other Costs	Total
Budget Head	0	3 269 400	3 269 400
FEJ(DGIV)/170 - European Youth Foundation	0	3 269 400	3 269 400

Logframe

11.1.1 FEJ(DGIV)/170 European Youth Foundation			
<i>European Youth Foundation</i>			
<i>Budget Total € 3 269 400</i>	<i>Staff € 0</i>	<i>Other Costs € 3 269 400</i>	
<i>Year 2010</i>			
Intervention Logic	Performance Indicators	Sources of Verification	Assumptions
Activity Area Objective			
Encourage co-operation between young Europeans by co-financing activities organised by youth NGOs, in conformity with the statutory rules and according to the budget available.			
Expected Result 1 All applications received are evaluated by the Secretariat according to the deadlines and the operational regulations.	100% of the applications have been assessed by the Secretariat (583 in 2008 representing 100%).	No applications with status "new".	
Expected Result 2 The Programming Committee on Youth (or its representatives) takes decisions on the basis of the Secretariat's recommendation.	The Programming Committee on Youth or its representatives takes a decision on 100% of the applications received.	Minutes of the Programming Committee on Youth.	
Expected Result 3 Each applicant organisation is duly informed within 10 days about the Programming Committee on Youth's decision.	100% of the applicants receive a letter of acceptance and a grant acceptance form or a rejection letter.	100% of the projects have a "contract sent" or "rejected" status.	
Expected Result 4 The administrative procedure is duly followed for each of the supported projects.	100% of the grants awarded (excluding cancellations) are committed and paid in accordance with the rules (292 in 2008 representing 100% of supported projects).	Grant acceptance form. FIMS reports. Activity and financial reports.	All the NGOs concerned provide the necessary documents.
Expected Result 5 Financial resources are managed efficiently and effectively and in accordance with the relevant regulations.	The unspent balance is as low as possible (maximum 4% of the annual budget), in accordance with the operational regulations of the Foundation.	Accounting and internal records.	

BUDGETS OF THE PARTIAL AGREEMENTS

BUDGET OF THE EUROPEAN PHARMACOPEIA

FOR THE FINANCIAL YEAR 2010

**Resolution CM/Res(2009)30
on the European Pharmacopoeia
2010 Budget**

*(Adopted by the Committee of Ministers on 25 November 2009
at the 1071st meeting of the Ministers' Deputies)*

The Committee of Ministers, under the terms of Article 16 of the Statute of the Council of Europe and in its composition restricted to the Representatives of the States Parties to the Convention on the Elaboration of a European Pharmacopoeia,¹

Having regard to Articles 4, 19, 21, 22 and 28 of the Financial Regulations;

Having regard to Resolution CM/Res(2009)29 of 25 November 2009 fixing the scale of contributions of member states to the budget of the European Pharmacopoeia with effect from 1 January 2010;

Having regard to Article 5, paragraph 1 of Resolution (91) 18 of 17 June 1991, setting up within the framework of the budget of the European Pharmacopoeia a Subsidiary Budget for the Biological Substances Standardisation Programme;

Having regard to the accession of the European Commission to the Convention on the Elaboration of a European Pharmacopoeia on 21 June 1994;

Having regard to paragraph 5 of Resolution (97) 48 on the European Pharmacopoeia – 1998 Budget of 11 December 1997, setting up within the framework of the budget of the European Pharmacopoeia a Subsidiary Budget – Development, Research and Multimedia;

Having regard to the draft Budget for 2010 submitted by the Secretary General (document CM(2009)130 vol3);

Having regard to the Budget Committee's report of 25 September 2009 (document CM(2009)131),

Resolves as follows:

1. The European Pharmacopoeia budget of expenditure for 2010, totalling €37 834 600 divided into heads and sub-heads according to Table A appended hereto and the budget of receipts totalling €37 834 600 according to Table B appended hereto are hereby approved.
2. The total of the budget of receipts shall be a function of collected receipts and the budgets of expenditure and receipts adjusted accordingly in the course of the financial year.
3. Approval is hereby given to the apportionment, among the States Parties to the Convention, of the contributions for 2010, totalling €2 834 500 according to Table C appended hereto.
4. In the event of there being a credit balance on the Budget of European Pharmacopoeia, the budgets of receipts and of expenditure of the budget for 2010 shall each be adjusted by an amount equal to the 2009 credit balance by means of its transfer to the budget for 2010.

¹ States concerned: Austria, Belgium, Bosnia and Herzegovina, Bulgaria, Croatia, Cyprus, Czech Republic, Denmark, Estonia, Finland, France, Germany, Greece, Hungary, Iceland, Ireland, Italy, Latvia, Lithuania, Luxembourg, Malta, Montenegro, Netherlands, Norway, Poland, Portugal, Romania, Serbia, Slovak Republic, Slovenia, Spain, Sweden, Switzerland, "the former Yugoslav Republic of Macedonia", Turkey and United Kingdom.

Appendix to Resolution CM/Res(2009)30

BUDGET OF THE EUROPEAN PHARMACOPOEIA FINANCIAL YEAR 2010		
STRATEGIC OBJECTIVE X - Partial Agreement		
OBJECTIVE X.I - European Pharmacopoeia		
A. BUDGET OF EXPENDITURE		
SUBHEAD	DETAILS	APPROPRIATION in €
ACTIVITY AREA OBJECTIVE 1 - Establishing and providing standards for medicines		
I	Staff related expenditure	9 433 200
II	Other expenditure	6 645 000
[HEAD 2311]	Total Activity Area ObjectiveX.II.I :	16 078 200
ACTIVITY AREA OBJECTIVE 2 - Ensuring quality of medicines on the European market		
I	Staff related expenditure	3 332 900
II	Other expenditure	1 555 900
[HEAD 2312]	Total Activity Area ObjectiveX.II.II :	4 888 800
ACTIVITY AREA OBJECTIVE 3 - Health Care		
I	Staff related expenditure	771 100
II	Other expenditure	781 200
[HEAD 2313]	Total Activity Area ObjectiveX.II.III :	1 552 300
ACTIVITY AREA OBJECTIVE 4 - Supporting and promoting the work of the EDQM and communicating with users		
I	Staff related expenditure	4 002 200
II	Other expenditure	2 177 900
[HEAD 2314]	Total Activity Area ObjectiveX.II.IV :	6 180 100
Other expenditure		
0000050	Expenditure on buildings	2 167 000
0000050	Expenditure on the Meinau Building	170 000
0000371	Grant to the Special Account "EDQM Investments"	2 338 400
0000269	Reserve Investments Plan	4 459 800
[HEAD 2315]	Total Activity Area ObjectiveX.II.IV :	9 135 200
TOTAL EXPENDITURE :		37 834 600

B. BUDGET OF RECEIPTS

SUB-HEAD	DETAILS	ESTIMATE in €
9999000	Contributions from member states	2 834 500
9999030	Bank interest	300 000
9999040	Sundry receipts	10 000
9999145	Sales EP Standards (Chemical)	18 500 000
9999160	Sales EP Standards (Biological standards)	1 100 000
9999166	PTS - Receipts Proficiency Testing Studies	70 000
9999011	Contribution of the European Communities	1 035 000
9999142	Sales of paper publications and CD Roms	5 000 000
9999170	Receipts from Certification procedure	2 400 000
9999171	Receipts from Conferences	200 000
9999190	Credit Balance from previous year's budget	6 385 100
TOTAL RECEIPTS :		37 834 600

**C. CONTRIBUTIONS OF MEMBER STATES
TO THE BUDGET OF THE EUROPEAN PHARMACOPOEIA
FOR 2010**

MEMBER STATES	% contribution (1)	AMOUNT PAYABLE IN €
AUSTRIA	1.9136	54 240.99
BELGIUM	2.3605	66 908.37
BOSNIA AND HERZEGOVINA	0.2000	5 669.00
BULGARIA	0.3797	10 762.60
CROATIA	0.3488	9 886.74
CYPRUS	0.2000	5 669.00
CZECH REPUBLIC	1.0287	29 158.50
DENMARK	1.5752	44 649.04
ESTONIA	0.2000	5 669.00
FINLAND	1.2435	35 247.01
FRANCE	14.0861	399 270.50
GERMANY	14.0861	399 270.50
GREECE	1.7666	50 074.28
HUNGARY	0.8898	25 221.38
ICELAND	0.2000	5 669.00
IRELAND	1.2645	35 842.25
ITALY	14.0861	399 270.50
LATVIA	0.2000	5 669.00
LITHUANIA	0.2527	7 162.78
LUXEMBOURG	0.2299	6 516.52
MALTA	0.2000	5 669.00
MONTENEGRO	0.2000	5 669.00
NETHERLANDS	3.9516	112 008.10
NORWAY	1.8590	52 693.36
POLAND	2.8571	80 984.50
PORTUGAL	1.3110	37 160.30
ROMANIA	1.2508	35 453.93
SERBIA	0.3716	10 533.00
SLOVAK REPUBLIC	0.4491	12 729.74
SLOVENIA	0.2553	7 236.48
SPAIN	7.6210	216 017.25
SWEDEN	2.2805	64 640.77
SWITZERLAND	2.1974	62 285.30
"THE FORMER YUGOSLAV REPUBLIC OF MACEDONIA"	0.2000	5 669.00
TURKEY	4.3977	124 652.81
UNITED KINGDOM	14.0861	399 270.50
Total:	100.0000	2 834 500.00

(1) Rates of contribution for 2010 have been calculated on the basis of Resolution (94) 31.

Pharmacopoeia (PH)

- 10.1.1 EDQM/241 Establishing and providing Standards for Medicines
- 10.1.2 EDQM/242 Ensuring Quality of Medicines on the European market
- 10.1.3 EDQM/243 HealthCare
- 10.1.4 EDQM/246 Supporting and promoting the work of the EDQM and communicating with users
- 10.1.5 EDQM/247 Other expenditure

Objectives

The objective of the European Directorate for the Quality of Medicines & HealthCare (EDQM) is to contribute to the basic human right of access to good quality medicines and healthcare, and to promote and protect human and animal health by:

- establishing and providing official standards for the manufacture and quality control of medicines
- ensuring the quality of medicines on the markets, especially to prevent counterfeiting
- establishing high quality standards for blood transfusion and organ transplantation and the safe and adequate use of medicines
- reinforcing the partnership and collaboration between Member States to the Convention on the Elaboration of a European Pharmacopoeia and ensuring interactivity with all actors and stakeholders on an international level
- preparing for new developments in the pharmaceutical field and tackling emerging public health challenges.

Secretariat

The achievement of this sub-objective is the responsibility of all the Departments, Divisions and Units of the European Directorate for the Quality of Medicines & HealthCare (EDQM).

It covers:

- European Pharmacopoeia Department (EPD);
- Laboratory Department (DLAB);
- Department for Biological Standardisation, Official Medicines Control Laboratories (OMCLs) and HealthCare (DBO);
- Department for Publications and Multimedia (DPM);
- Division for Reference Standards (DRS);
- Public Relations and Documentation Division (PRDD);
- Administration and Finance Division (DAF); and
- Quality, Safety & Environment Unit (QSEU).

The Secretariat consists of 188 permanent posts (68 A grade, 3 L grade, 99 B grade and 18 C grade) and 18 positions (2 A grade, 11 B grade and 5 C grade).

Activities

ESTABLISHING STANDARDS

- European Pharmacopoeia Commission

The European Pharmacopoeia (EP) ensures the quality and safety of medicines by elaborating compulsory standards (monographs) which include quality control methods.

Medicinal products and their respective ingredients must meet these standards during their entire life-cycle. Application of these standards contributes to the availability of safe and efficacious medicines to all European citizens and beyond.

There are currently over 2 200 monographs on preparations and substances, more than 300 general methods of analysis and 2 000 reagents. The range of these standards is continually broadened, revised and updated, taking into account scientific and technological progress and the trend towards globalisation of trade and regulations that govern medicines. The European Pharmacopoeia is also part of an international harmonisation scheme, the Pharmacopoeial Discussion Group (PDG) which aims at aligning pharmacopoeial requirements in Europe, Japan and the United States of America to facilitate trade and thus availability of medicines.

- **Biological Standardisation programme**

These activities relate to the testing of biological medicines, in particular vaccines, blood and biological products. The goals of the programme are: elaboration of European reference substances and working standards for biologicals; standardisation of test methods for the quality control of biologicals; elaboration of alternative methods for the quality control of biologicals in application of the 3Rs concept (Refine, Reduce and Replace animal experiments) as well as contribution to international harmonisation in the field of biologicals.

- **International Standards For Antibiotics (ISA)**

EDQM is a World Health Organisation (WHO) custodian laboratory for the establishment and distribution of international standards for antibiotics.

- **Reference Standards**

Most of the monographs of the European Pharmacopoeia require the use of reference standards for the quality control of the described material. An integral part of the development of the European Pharmacopoeia is thus the establishment and distribution of the respective reference standards by EDQM. New or revised monographs should only be published once the availability of the respective reference standards has been ensured. This includes procurement of the material, characterisation and verification by collaborative trials by a minimum of five laboratories.

ENSURING QUALITY

- **Official Medicines Control Laboratories (OMCL) Network**

As part of the contract with the European Commission the EDQM co-ordinates almost 100 Official Control Laboratories (OMCLs) in nearly 40 countries. On behalf of the European Union the EDQM co-ordinates the network to facilitate mutual recognition between countries of quality control tests carried out on medicines and ensures that patients receive the same quality of pharmaceutical products, while facilitating work-sharing and adequate use of scarce resources. On behalf of the European Union, the EDQM co-ordinates market surveillance studies of centrally authorised products. In addition, the EDQM organises general market surveillance studies on products marketed throughout Europe (36 countries). It also organises testing of a number of biological products (blood derivatives and vaccines) with elaboration by and for OMCLs of European test procedures for official batch release of such products (independent from the manufacturer).

- **Certification of Substances**

The work of the Certification of Substances' Division is complementary to the implementation of monographs. The certification procedure provides a centralised evaluation of the quality documentation for substances for pharmaceutical use, the outcome of which is accepted by licensing authorities responsible for granting marketing authorisations for medicines in Europe in lieu of their own individual assessment. A certificate of suitability to the monographs of the European Pharmacopoeia guarantees that all the impurities and potential contaminations related to the manufacturing process (including the manufacturing site and raw materials) are satisfactorily controlled, using the requirements of the respective monographs, an issue with more and more relevance in an era of globalisation. Where necessary, additional tests and acceptance criteria are prescribed. Each application's assessment also includes the potential need for an on-site inspection of compliance with Good Manufacturing Practices.

Certificates are recognised by the member states that have signed the Convention of a European Pharmacopoeia and by the European Union, which has implemented the procedure in its Directive 2003/63/EC, and the EEA. The certificates are also recognised on a voluntary basis by a certain number of countries worldwide (e.g. Australia, Canada and in South America).

HEALTHCARE

- Blood transfusions and organ transplants.

The blood transfusion work programme is based on three main principles: no commercial use of appropriate products of human origin, voluntary, non-remunerated donations, protecting the health of donors and recipients through appropriate quality standards.

The organ transplantation work programme is based on the following principles: guaranteeing human dignity, striving to maintain and improve the protection of human rights and fundamental freedoms, ensuring that there is no commercial use of products of human origin and protecting donors and recipients.

The EDQM is developing appropriate guidelines on these major principles and fosters cooperation and collaboration with the European Union, WHO and other international organisations to avoid multiple standards and unnecessary duplication.

- Safe use of medicines in Europe - Pharmaceuticals and pharmaceutical care

The key approach towards promoting the good use of medicines at all stages of the medication chain including the end user is the responsible provision of medication for the direct benefit of the patient. The principles of this approach – pharmaceutical care - are a necessary element of patient-centred healthcare and public health promotion.

Classification of medicines as regards their supply: With a view to the importance of the classification of medicines as regards their supply with or without a medical prescription for public health, in particular patient safety, the accessibility of medicines to patients and the responsible management of health care expenditure, the EDQM co-ordinates the annual updates of the resolution ResAP (2007)¹. This resolution contains recommendations on the classification and conditions of supply of medicines in Europe for public authorities, industry and the general public.

Quality and safety standards in pharmaceutical practices and care: With a view to the critical importance of ensuring safety and effectiveness of medicines and their appropriate use for the individual patient in ambulatory and hospital/institutionalised care and the society in general, the EDQM co-ordinates a programme of activities dealing with criteria for measuring the quality of pharmaceutical care, improving pharmaceutical practices.

Public health protection from counterfeiting of medical products and related crimes: The EDQM co-ordinates a programme of activities dealing with the development and implementation of multisectorial risk prevention and management strategies, e.g. multisectorial training programmes for health and law enforcement officials and other stakeholders, publication of practical guidance, and networking and co-operation within member states in the field of public health protection from counterfeit medical products and related crimes through activities promoting recognised networking models (e.g. the model for a network of SPOCs) and the establishment of knowledge databases and a tracking and tracing system to the level of the individual patient.

- Consumer Health Protection

From 01 January 2009 the EDQM also took over responsibility for consumer health protection, notably activities related to cosmetics and food packaging, from the partial agreement on Public Health. These are financed from the European Pharmacopoeia budget with no additional funding from member states.

Food Packaging - The EDQM aims to support the regulatory control of packaging used for food stuffs by establishing appropriate norms and standards. This activity has a clear synergy with activities in the area of medicines as the same types of materials may be used for both types of products.

Cosmetics – the transfer provides the opportunity to respond to the health risks posed by the increasing trend to use specific ingredients with pharmacological or toxic effects under certain conditions of use in cosmetics. Due to its experience in establishing standards for medicines, the EDQM is an ideal platform for this activity.

SUPPORTING AND PROMOTING THE WORK OF THE EDQM

A number of Departments, Division and Units provide support to both the main activities of the EDQM and also to users.

- The Public Relations and Documentation Division (PRDD) is responsible for the EDQM's communication, for supplying information and answering questions about the various activities of the EDQM. It is also responsible for documentation, general archiving and running of the EDQM library.
- The Publication and Multi Media Department (DPM) is responsible for the management of information and communication technologies. They also undertake the editorial preparation and production of the EDQM paper and electronic publications.
- Administration and Finance Division (DAF) liaises with the Directorate General of Administration and Logistics of the Council of Europe on matters concerning the administrative and financial management, including the investment programme and human resources management, of the Directorate. It is also responsible for invoicing the various EDQM products (publications, reference standards, CEP, proficiency testing, etc.)
- The Quality, Environment and Safety Unit (QSEU) are responsible for the documentation of work processes and ensuring adherence to the Quality Management System (QMS). Their biggest task at the moment is the preparation of the ISO certification of EDQM by an independent accreditation body. The Unit also works with the Directorate General of Administration and Logistics to ensure the smooth operation of the EDQM building and the management of further investments in the building to meet the growing needs of the EDQM.

Working Methods

ESTABLISHING STANDARDS

- European Pharmacopoeia (EP) Commission

The EP Commission (served by the EP secretariat) determines the general principles applicable to the elaboration of the European Pharmacopoeia; decides the work programme of the European Pharmacopoeia; sets up and appoints experts to specialised groups responsible for preparing monographs, and adopts these monographs; recommends time lines within which its decisions shall be implemented within the territories of the contracting parties.

To support this work the validation of the chosen specifications, reproducibility of methods, etc. is undertaken in collaboration with the EDQM Laboratory, Official Medicines Control Laboratories of member states and/or the manufacturer(s) (as necessary).

- Biological Standardisation

The Biological Standardisation Steering Committee, in close collaboration with the European Pharmacopoeia Commission, decides on the work programme. Specific project leaders (from centres of expertise in member states) are appointed for each study to assist EDQM's scientific administrators in the elaboration of protocols for collaborative studies and the evaluation of results. The results of the collaborative studies form the basis for improvements/revisions of monographs and chapters of the European Pharmacopoeia and are regularly published in *Pharmeuropa Bio & Scientific Notes*.

- ISA Programme (International Standards for Antibiotics)

A work procedure has been elaborated and the first collaborative studies have been initiated. Samples of these standards are distributed free of charge every year to the national medicines control authorities as a means to ensure the adequate quality of antibiotics. The standards may also be supplied to private laboratories for a fee.

- **Providing Standards**

DPM (working with other departments/divisions/units of the EDQM, especially EPD and DBO) undertakes the editorial preparation and publication of a number of documents on a regular basis. This includes the European Pharmacopoeia, published in a new version every three years, which is expanded and updated by non-cumulative supplements three times a year; and the forum periodical *Pharmeuropa*. *Pharmeuropa* is produced four times a year in paper and electronic versions and includes drafts of European Pharmacopoeia monographs for official public enquiry.

Most monographs, once adopted, require the use of one or more reference standard(s) for compliance testing against the monograph. The EDQM Laboratory establishes, and the DRS produces, the European Pharmacopoeia Reference Standards. Over 200 new/replacement (new batch) reference substances and preparations are established each year. Currently over 2,100 reference standards are available for sale/distribution to the pharmaceutical and related industries as well as official medicines control laboratories.

ENSURING QUALITY

- **OMCL Network Activities**

An annual activity programme is defined, and adopted, during the plenary session of the Network in May. The work programme includes:

- developing and implementing quality assurance systems in all OMCLs of the network including quality assurance audits;
- organising and coordinating Proficiency Testing Studies (PTS) to determine the performance of individual laboratories for specific tests or measurements and to monitor laboratories' continuing performance;
- co-ordinating Market Surveillance Studies (MSS) to ensure that the same type of medicine is comparable in the different member states, that there are no errors and that the medicines are not falsified or counterfeit. Results can mean the European Pharmacopoeia Commission agreeing to revise the monograph(s) concerned.

In addition, as requested by the EU Commission, the EDQM co-ordinates the official batch release system of the European Union. The official batch release procedure involves an independent evaluation and approval of individual manufacturers' batches for certain biological products (including vaccines, blood and plasma derivatives) by an OMCL in addition to the release tests performed by the respective manufacturer before a batch can be placed on the market.

- **CAP (Centrally Authorised Products) Programme**

A yearly programme for the surveillance of medicinal products authorised via the European Union's centralised procedure is agreed between the EDQM, the EMEA (European Medicines Agency) and national authorities. The testing programme foresees that every product authorised via the centralised procedure is physically tested within 3 years after market entry and includes about 35-40 medicinal products per year. It involves collecting samples (from throughout the distribution chain, e.g. wholesalers, community or hospital pharmacies) by national inspectors. Samples of each product are sent to the EDQM, which allocates them to national control laboratories for testing. The analysis and results are collected by the EDQM. A report is established and sent to the EMEA for any follow-up that might be needed.

- **Certification**

A company that wishes to apply for a certificate of suitability to the monographs of the European Pharmacopoeia (CEP) sends the EDQM a detailed dossier that describes the manufacturing process and the tests performed on raw materials, intermediates and the final product. This dossier has to demonstrate that their product complies with the quality required by the European Pharmacopoeia and in particular that the monograph can be used to control the impurities arising from the specific route of synthesis and source. Assessment of these dossiers is coordinated by EDQM and performed by experts from the national competent authorities and specialised EDQM assessors according to the requirements laid down in the EU pharmaceutical legislation.

In addition, manufacturers have to commit themselves to be subject to an inspection of their premises to ensure that the processes and tests described in the CEP dossier reflect the routine practice and that manufacture takes place in accordance with Good Manufacturing Practices.

These inspections are carried out in collaboration with EU / EEA GMP inspectors. With today more than 80% of substances used in the manufacture of medicines in Europe coming from sources outside Europe, these inspections take a more and more important role in ensuring adequate quality of medicines. Experience has demonstrated how urgently these inspections are needed as observations during inspections have led to a number of suspension of either CEPs applied for or already granted.

A CEP can be used to demonstrate compliance with the European Pharmacopoeia requirements in any subsequent licensing procedure for a medicinal product containing this substance. Up to now, more than 2400 certificates have been granted to manufacturers in nearly 56 countries from every continent, on about 660 substances or preparations used in the manufacture of medicines.

HEALTHCARE

- **Blood Transfusions and Organ Transplants**

Activities are entrusted to committees of experts (and working groups) which are responsible to a steering committee for each activity area. Recommendations, resolutions, guidelines and reports are developed and disseminated.

- **Safe use of medicines - Pharmaceuticals and pharmaceutical care**

Activities are entrusted to committees of experts which are subordinate to a steering committee. Resolutions, guidelines, reports, model approaches and practical programmes including conferences are developed and assistance is provided for their implementation, monitoring and follow-up.

- **Consumer Health Protection**

Activities related to both Cosmetics and Food Packaging are entrusted to committees of experts (and working groups) which are responsible to the Consumer Health Protection Steering Committee.

Recommendations, resolutions, guidelines and reports are developed and disseminated.

Following the transfer of these new activities in the past few years, the EDQM is increasingly publishing documents e.g. guides, recommendations, fact books in the area of blood transfusion, organ transplantation and combating counterfeit medical products.

SUPPORTING AND PROMOTING THE WORK OF THE EDQM

There are a number of support services internal to the EDQM that support the scientific staff of the EDQM to deliver the above, for example translation, financial management, quality assurance and IT services. It is through this area of the budget that the management of the investment budget is undertaken ensuring the financing of new projects and investments in scientific equipment, IT and the building.

As well as providing support internally, many of the EDQM support services provide services to external users. For the purposes of RBB the EDQM has identified performance indicators only for the support provided to external users, for example,

- the development of the EDQM's Internet site that provides information (including access to online publications) to users of the EDQM in several languages;
- the organisation of a user Helpdesk to assist in accessing information about the EDQM and also providing support to users of electronic publications;
- participation in trade fairs and the organisation of visits and meetings on its premises as part of its regular exchanges with its partners to encourage the sharing of views and facilitate the EDQM's work in the area of international harmonisation; and
- the organisation of international conferences on current topics arousing scientific interest for the quality control of medicines. Conferences are a good opportunity for essential exchanges to take place and are organised regularly to address regulatory and scientific issues.

Clients

The clients of the EDQM include European authorities, national competent authorities, public health authorities, professional associations, patient organisations, the European Union, WHO, public or private quality control laboratories as well as manufacturers of raw materials and pharmaceutical products.

In the case of risk management and prevention strategies as regards combating counterfeit medicines and related pharmaceutical crimes, law enforcement agencies are clients. However, the ultimate beneficiaries of all the activities are patients and consumers.

Specific information for coming years

The key aspects of EDQM's vision for the coming years are to foster the basic human right of rapid access to good quality medicines for all European citizens, protect public health by establishing high quality standards for blood transfusion and organ transplantation and the safe and adequate use of medicines, to tackle emerging public health challenges, especially in the area of counterfeiting, prepare for developments in the pharmaceutical field, and reinforce the partnership and collaboration between Member States to the Convention on the Elaboration of a European Pharmacopoeia.

The creation of a defined quality standard in the form of a pharmacopoeia was a significant step towards ensuring the basic human right of access to good quality medicines. Definition of these quality standards by an independent organisation, which is subject to a convention and is scientifically and technically well equipped, will also in future remain a pillar for ensuring this basic human right. However, while continuing the core activities already established over the past years, the focus will shift to newly arising problems that endanger public health, namely in the area of counterfeits.

There are a number of developments that will impact the work of the EDQM and will have implications for both personnel and other operating costs in future years. Many of these developments are interlinked.

Structures

European Pharmacopoeia Commission;
European Committee on Organ Transplantation of the Council of Europe (CD-P-TO);
European Committee on Blood Transfusion of the Council of Europe (CD-P-TS);
European Committee on pharmaceuticals and pharmaceutical care (CD-P-PH)
Consumer Health Protection Committee (CD-P-SC);
Biological Standardisation Steering Committee;
Specific Steering Committee for ISA/EDQM programme liaising with ECBS/WHO (Expert Committee on Biological Standardisation);
Certification: Steering Committee; and
Plenary Assembly of OMCLs Network and advisory committee in all activity areas

Additional Resources

The EDQM's budget draws on membership contributions to the Partial Agreement by states party to the Convention, income generated from the sales of Reference Standards publications and other EDQM products. In addition the budget also draws on funding from the EU and EMEA for the funding of CAP, Biological Standardisation and the OMCL network and contributions from the European Commission. The partial agreement manages one special account as well as a special account for investments.

Member States

37 parties to the Convention

Austria, Belgium, Bosnia and Herzegovina, Bulgaria, Croatia, Cyprus, Czech Republic, Denmark, Estonia, Finland, France, Germany, Greece, Hungary, Iceland, Ireland, Italy, Latvia, Lithuania, Luxembourg, Malta, Montenegro, Netherlands, Poland, Norway, Portugal, Romania, Serbia, Slovak Republic, Slovenia, Spain, Sweden, Switzerland, "the former Yugoslav Republic of Macedonia", Turkey, United Kingdom, and the European Community.

23 Observer states including the World Health Organisation plus 8 European countries (Albania, Armenia, Belarus, Georgia, Kazakhstan, Moldova, Russian Federation and Ukraine) and 14 non-European countries (Algeria, Argentina, Australia, Brazil, Canada, China, Israel, Madagascar, Malaysia, Morocco, Senegal, Syria, Tunisia, United States of America).

Last observerships: Argentina, Armenia and Moldova (2008), Republic of Belarus (2007), the Russian Federation and Kazakhstan (2006). Several European countries have chosen observer status before becoming full members; this gives them time to familiarise themselves with the texts and make the changes to their national regulations that are required for accession.

Budget

2010	Staff	Other Costs	Total
	17 539 400	20 295 200	37 834 600
Budget Head			
[2311] EDQM/241 - Establishing and providing Standards for Medicines	9 433 200	6 645 000	16 078 200
[2312] EDQM/242 - Ensuring Quality of Medicines on the European market	3 332 900	1 555 900	4 888 800
[2313] EDQM/243 - HealthCare	771 100	781 200	1 552 300
[2314] EDQM/246 - Supporting and promoting the work of the EDQM and communicating with users	4 002 200	2 177 900	6 180 100
[2315] EDQM/247 - Other expenditure	0	9 135 200	9 135 200

Logframe

10.1.1 EDQM/241 Establishing and providing Standards for Medicines European Directorate for the Quality of Medicines			
Budget Total € 16 078 200 Year 2010	Staff € 9 433 200	Other Costs € 6 645 000	
Intervention Logic	Performance Indicators	Sources of Verification	Assumptions
Activity Area Objective Official standards are established and provided to users for the manufacture and quality control of medicines			
<p>Expected Result 1 Appropriate European Pharmacopoeia monographs & general chapters (new/revised) are developed - harmonised on a global level where appropriate.</p>	<ul style="list-style-type: none"> Following public enquiry, at least 190 new and revised (both major and minor) monographs are presented to the European Pharmacopoeia Commission. At least 90% (170) of these are adopted. at least 70 meetings of groups of experts and working parties are held <p>(2008 - 193 monographs adopted and 72 meetings held)</p>	Records of the meetings of the European Pharmacopoeia Commission.	Unanimous agreement by Commission. Skilled experts nominated by the national pharmaceutical authorities (NPA).
<p>Expected Result 2 Appropriate reference standards for the European Pharmacopoeia and for the World Health Organisation (WHO) are established.</p>	<ul style="list-style-type: none"> European Pharmacopoeia reference standards: Chemical (CRS) and Biological Standards (BRP) necessary to apply the above monographs are established within deadline. WHO International Standards for Antibiotics (ISA) are established as requested by WHO. <p>(2008-266 standards established)</p>	PI 1 - agenda and minutes of the European Pharmacopoeia Commission meetings. PI 1 - Activity Report related to BSP to European Union. PI 2 - agenda and minutes of the meeting of the competent WHO Committee (ECBS)	Appropriate raw materials can be sourced and are available in a timely manner. Contracted project leaders and participants complete work within deadline.

<p>Expected Result 3 Reference standards (CRS, BRP and WHO ISA) are made available to users.</p>	<p>At least 98% of the reference standards catalogue (2,176 standards as of June 2009) is available at any time for purchase and distribution. (2008-Achieved)</p>	<p>Temporary unavailability notices. EDQM database. Annual report.</p>	<p>Appropriate raw materials can be sourced and are available in a timely manner.</p>
<p>Expected Result 4 New methods notably those for the 3Rs concept are applied to quality control of biologicals.</p>	<p>2 studies aiming to replace animal experimentation are concluded by the end of 2010. (2008-2 studies completed)</p>	<p>Biological Standardisation (BSP) Steering Committee reports. Expert group reports. Annual Biological Standardisation activity report to European Union.</p>	<p>Timing dependant on the input of experts and project leaders. Appropriate study materials can be sourced and are available.</p>
<p>Expected Result 5 European Pharmacopoeia texts (paper / electronic) are made available to users.</p>	<ul style="list-style-type: none"> • Four Pharmeuropa issues are published within the timetable along with two issues of Pharmeuropa Bio & Scientific Notes). (3 200 copies: 2 700 in English and 500 in French) • Publication of the 7th Edition and 2 supplements of the European Pharmacopoeia in accordance with planned timetable. (8 500 copies: 7 000 in English and 1 500 in French) (2008-Achieved) 	<p>Availability of dispatch. Financial records. EDQM Database.</p>	<p>No issues with print run.</p>

10.1.2 EDQM/242 Ensuring Quality of Medicines on the European market <i>European Directorate for the Quality of Medicines</i>			
<i>Budget Total € 4 888 800</i>	<i>Staff € 3 332 900</i>	<i>Other Costs € 1 555 900</i>	
<i>Year 2010</i>			
Intervention Logic	Performance Indicators	Sources of Verification	Assumptions
Activity Area Objective The quality of medicines on the European market is improved through co-ordinated action			
Expected Result 1 Quality systems are harmonised throughout the OMCL network, using a customised and co-ordinated programme of activities.	The work programme as agreed by the OMCL network at the annual meeting is achieved: <ul style="list-style-type: none"> • 7 Proficiency Testing Studies (PTS), • 10 quality audits / assistance visits against ISO17025, • 3 tutorials / trainings (2008 -9 PTS, 13 Audits/assistance visits, 1 training course). 	PTS study reports. Audit / visit / tutorial reports. Administrative and technical documents. Annual OMCL activity report to European Union.	Skilled experts nominated by member states. Requests from, and voluntary participation of, the OMCLs. PTS study material being sourced and available on-time.
Expected Result 2 Market surveillance Studies (MSS) are undertaken to ensure comparable and compliant quality of medicines throughout Europe.	<ul style="list-style-type: none"> • 2 market surveillance studies initiated on well-established generic products. • Procedures / guidelines are revised to achieve the commonly agreed programme for the testing of products authorised via the Mutual Recognition (MRP) or Decentralised Procedure (DCP). The programme for independent compliance testing of medicines on centrally authorised products (CAP) as agreed in the contract with the EMEA is executed. (2008 Achieved incl. 4 MSS). 	Programme agreed by plenary assembly of OMCLs network. Final report to the testing OMCLs. Annual activity report to European Union. Annual report to the EMEA for CAP.	Skilled experts nominated by member states. Voluntary participation of the OMCLs. All external partners comply with project plan. Availability of study material on-time.

<p>Expected Result 3 Coordination of the review & updating of procedures & guidelines for batch release of human / veterinary vaccines & human blood products.</p>	<p>95% of administrative and technical issues as identified by annual meeting of plenary assembly (2010) are dealt with and the adopted procedures and guidelines are in place by end 2010. (2008 Achieved).</p>	<p>Report of the annual meeting of the plenary assembly of OMCLs network (OCABR). Publication of set of guidelines Annual activity report to European Union.</p>	<p>Skilled experts nominated by member states. Input from external experts from OMCLs.</p>
<p>Expected Result 4 The quality of substances used for the production of medicines is controlled by evaluating applications & undertaking inspections.</p>	<ul style="list-style-type: none"> • At least 95% of applications for Certificates of Suitability (CEPs) received are processed. • Less than 4% of the total CEPs granted/revised result in justified complaints. • 50 manufacturing sites concerned by CEPs are evaluated by inspections organised by EDQM, within the framework of international cooperation or by assessment of other relevant information. <p>(2008 - 724 dossiers treated, complaints : 0.4%, 40 inspections.)</p>	<p>Activity reports. complaints records. EDQM database.</p>	<p>Skilled experts nominated by member states. Participation of national authorities and availability of external assessors and inspectors.</p>
<p>Expected Result 5 Databases for OMCLs and Certification activities are developed and maintained.</p>	<ul style="list-style-type: none"> • Database for MRP/DCP is maintained. • Database for Batch Release is maintained. • Database for inventory of OMCLs is maintained. • A Certification Database is developed to handle electronic submissions <p>(2008 N/A).</p>	<p>Usage and activity records of the databases.</p>	

10.1.3 EDQM/243 HealthCare <i>European Directorate for the Quality of Medicines</i>			
<i>Budget Total € 1 552 300</i>	<i>Staff € 771 100</i>	<i>Other Costs € 781 200</i>	
<i>Year 2010</i>			
Intervention Logic	Performance Indicators	Sources of Verification	Assumptions
Activity Area Objective Standards to improve health protection of patients and consumers are developed and strengthened			
Expected Result 1 Quality & safety standards for blood transfusions and organ transplants are set and followed up.	<ul style="list-style-type: none"> • 16th edition of the Blood Guide is published in 2010 – 3 000 copies. • a new edition of “Newsletter Transplantation” is published in 2010 <p>(2008 14th edition of the Blood Guide published, newsletter for Organ transplantation created.)</p>	Respective Steering Committee reports. Reports of expert groups / working groups. Financial records.	Participation of member states. Skilled experts nominated by member states.
Expected Result 2 Authorities are equipped with knowledge & instruments to assess pharmaceutical care (notably through the classification of medicines).	<ul style="list-style-type: none"> • The classification of medicines into prescription and non-prescription medicines in Europe is maintained and published in the annual revision 2010. (Melclass database) • Development and piloting of appropriate information and campaign material for pharmaceutical care in voluntary member states. (2008-N/A) 	Publication of Appendices (2009) Res AP (2007)1. Melclass Database Reports of Committee of Experts. Draft pilot campaign protocol. Training programmes.	Participation of member states. Skilled experts nominated by member states

<p>Expected Result 3 The protection of the European citizen from counterfeit medical products and related pharmaceutical crimes is strengthened.</p>	<ul style="list-style-type: none"> • To contribute to the establishment of a Council of Europe convention against counterfeiting of medical products and related pharmaceutical crimes that puts public health protection first. • Contribution to 2 national training courses for officials involved in combating counterfeit medical products - 30 participants per training session. • Initiate development of specifications for the development of appropriate databases. <p>(2008-N/A)</p>	<p>Publication of draft convention Training programmes. EDQM Databases.</p>	<p>Participation of member states. Skilled experts nominated by member states</p>
<p>Expected Result 4 Health risks for consumers posed by the usage of cosmetics are minimised.</p>	<p>Execution of work programme agreed in 2009 following transfer to EDQM effective from 01 Jan 2009. (2008-N/A)</p>	<p>Reports of expert groups / Steering committee</p>	<p>Skilled experts nominated by member states</p>
<p>Expected Result 5 European standards on food contact materials are made available to member states.</p>	<p>Execution of work programme agreed in 2009 following transfer to EDQM effective from 01 Jan 2009. (2008-N/A)</p>	<p>Reports of expert groups / Steering committee</p>	<p>Skilled experts nominated by member states</p>

10.1.4 EDQM/246 Supporting and promoting the work of the EDQM and communicating with users			
<i>European Directorate for the Quality of Medicines</i>			
<i>Budget Total € 6 180 100</i>	<i>Staff € 4 002 200</i>	<i>Other Costs € 2 177 900</i>	
<i>Year 2010</i>			
Intervention Logic	Performance Indicators	Sources of Verification	Assumptions
Activity Area Objective			
Providing services to support EDQM staff internally to meet our objectives while supporting and promoting the work of the EDQM externally including communicating with users.			
<p>Expected Result 1 Communication to medical / healthcare professionals as well as the wider public is undertaken to promote & increase EDQM visibility</p>	<ul style="list-style-type: none"> organisation of 1 international conference (250 participants) ; organisation of 2 symposiums (80 participants) ; organisation of 3 training sessions (60 participants / session) Participation / organisation of 2 exhibitions to promote EDQM activities. <p>(2008 - 2 conferences, 5 training sessions and 26 consultation meetings organised).</p>	<p>Invoicing records. EDQM database (registrations). Attendance list. Participant electronic surveys. Conference report. Work programme of the European Pharmacopoeia Commission. Annual report of activities.</p>	
<p>Expected Result 2 Users are supported in their work by a variety of means including a user Helpdesk</p>	<ul style="list-style-type: none"> the HELPDESK facility provided an average response time of 3 working days. Publication of the EDQM brochures catalogues and leaflets in English / French / Spanish and other languages if necessary. 5 % increase in website visits corresponding to 65 000 / month. <p>(2008 - Achieved including 62 000 visits per month +38%)</p>	<p>Internet sites:</p> <ul style="list-style-type: none"> www.edqm.org, www.edqm.eu/store <p>Newsletter: EDQM news. Number of copies distributed and countries.</p>	No issues with print run.

10.1.5 EDQM/247 Other expenditure			
<i>European Directorate for the Quality of Medicines</i>			
<i>Budget Total € 9 135 200</i>	<i>Staff € 0</i>	<i>Other Costs € 9 135 200</i>	
<i>Year 2010</i>			
Intervention Logic	Performance Indicators	Sources of Verification	Assumptions
Activity Area Objective Investments are made (especially in the area of Information Technology) to help achieve the objectives of the EDQM.			
Expected Result 1 Information Technology systems within the EDQM are modernised.	For a number of key projects, i.e. Enterprise Resource Planning System (ERP), Electronic Document Management and Record System (EDRMS) and Laboratory Information Management System (LIMS) the milestones as agreed by the respective Steering Groups are achieved. (2008 – N/A)	Minutes from Project Steering Committees.	

Staff**Permanent Posts**

Number of permanent posts:

188

GRADE A	Number of posts	GRADE L	Number of posts	GRADE B	Number of posts	GRADE C	Number of posts
A7		L5		B6	1	C6	
A6	1	L4		B5	13	C5	1
A5	4	L3	3	B4	35	C4	
A4	9	L2		B3	21	C3	1
A2/A3	54			B2	29	C2	16
	68		3		99		18
TOTAL NUMBER OF POSTS:				188			

Positions

Number of positions:

18

GRADE A	Number of positions	GRADE L	Number of positions	GRADE B	Number of positions	GRADE C	Number of positions
A7		L5		B6		C6	
A6		L4		B5		C5	
A5		L3		B4	9	C4	
A4		L2		B3	1	C3	
A2/A3	2			B2	1	C2	5
	2				11		5
TOTAL NUMBER OF POSITIONS:				18			

APPENDIX

EDQM 2010 INVESTMENT PROGRAMME

AND

MEDIUM-TERM INVESTMENT PLAN 2010-2013

TABLE 2
2010-2013 INVESTMENT PLAN - LIST OF PROJECTS AND ESTIMATED COSTS (€) (at 2010 prices)

ESTIMATED DIRECT COSTS

Project No	Project Title	Programme 2010	Programme 2011	Programme 2012	Programme 2013
R-08-01	High-performance Liquid chromatographic systems - DLAB	40 000	40 000	40 000	40 000
R-08-02	Capillary electrophoresis apparatus - DLAB	20 000			
R-08-05	Replacement of Freeze-drying and Filing machine - DRS			1 000 000	
R-08-06	Replacement Gas chromatographic systems - DLAB			90 000	
R-08-11	Other sundry planned replacements - DLAB/DRS	107 500	187 500	157 500	210 000
	Sub total planned replacements	167 500	227 500	1 287 500	250 000
N-08-10	New cold rooms -80°C, - DRS			500 000	
N-08-11	Elemental Analysis instrument to determine the chemical composition of standards - DLAB			80 000	
N-11-01	Purchase of nuclear magnetic resonance (NMR) equipment		420 000		
N-11-02	Purchase of Thermogravimetric Analyser (TGA)		60 000		
	Sub total new equipment	0	480 000	680 000	0
IT/P-08-01	Enterprise Resource Planning System (ERP for Order processing, production, dispatch and invoicing) - DPM	700 000	50 000		
IT/P-08-03	EDRMS - Document Management System - DPRD	650 000			
IT-09-02	Digitalisation, indexation and character recognition project for archiving documents + Migration -DPRD	200 000	200 000		
IT-09-03	Development of a tool to identify counterfeits at a patient level - DBO	100 000	200 000	200 000	1 400 000
IT-09-05	Database of Active Pharmaceutical Ingredients (API) fingerprinting source material - SPD/DCEP	80 000			
IT-09-06	Rare blood group database - DBO	10 000	180 000		
IT-09-08	Planned replacement of IT equipment - DPM	75 000	75 000	75 000	75 000
IT/P-10-01	Piloting the Information System - DPM	80 000			
	Sub total IT investments	1 895 000	705 000	275 000	1 475 000
B-08-01	Extension of the production zone	250 000	750 000		
B-08-01a	Equipment linked with the extension of the production zone		200 000		
B-08-02	Extension of the Dispatch zone	200 000			
B-08-02a	Equipment linked with the extension of the dispatch zone		20 000		
B-08-03	Extension of the laboratory		100 000	900 000	
B-08-03a	Equipment linked with the extension of the laboratory				200 000
B-08-06	Other investments in building	200 000	200 000	200 000	200 000
	Sub total building investments	650 000	1 270 000	1 100 000	400 000
	TOTAL	2 712 500	2 682 500	3 242 500	2 125 000

FINANCING AVAILABLE

(A)	GRANT FROM THE EP BUDGET FOR INVESTMENTS	2 338 400	2 682 500	3 242 500	2 125 000
(B)	BALANCE FROM PREVIOUS YEARS' INVESTMENT BUDGET	374 100	0	0	0
	TOTAL of available Financing for Investments (A) + (B)	2 712 500	2 682 500	3 242 500	2 125 000
	BALANCE OF INVESTMENT FOR FUTURE EQUIPMENT/ BUILDING REQUIREMENTS	0	0	0	0

TABLE 3
2010 INVESTMENT PROGRAMME - LIST OF PROJECTS AND ESTIMATED FINANCING
REQUIREMENTS
(€ at 2010 prices)

Table 3 shows the list of confirmed projects for the 2010 investment plan , with a short description of the main objectives for each project

Project No	Project Title	Description	Programme 2010 €
R-08-01	High-performance Liquid chromatographic systems - DLAB	Replacement of outdated equipment to maintain state-of-the-art capacity particularly for the reference standard programme.	40 000
R-08-02	Capillary electrophoresis apparatus - DLAB	Replacement of a capillary electrophoresis apparatus in the laboratory.	20 000
R-08-11	Other sundry planned replacements - DLAB/DRS	Sundry planned replacements based on an average lifespan of 8 years on a total current large equipment value of €2,3m.	107 500
Sub total planned replacements			167 500
IT/P-08-01	Enterprise Resource Planning System (ERP for Order processing, production, dispatch and invoicing) - DPM	Continuation of the ERP project to implement SAP system for Order processing, production, dispatch and invoicing in the EDQM.	700 000
IT/P-08-03	EDRMS - Document Management System - DPRD	The objectives of the EDRMS are to: facilitate the creation of documents and control their different versions; improve collaboration and facilitate the sharing of information (internally and externally); monitor the progress of activities; automate and supervise the management of records; become THE European repository for documents created by all EDQM activities (service to national authorities); to facilitate the search and retrieval of information (18 000 questions received from users in 3 years, including a large proportion of technical/ scientific questions, 90 EDQM members of staff in back office to answer queries).	650 000
IT-09-02	Digitalisation, indexation and character recognition project for archiving documents + Migration - DPRD	Digitalisation, indexation and character recognition project for archived paper document & Migration of electronic documents into Livelink.	200 000
IT-09-03	Development of a tool to identify counterfeits at a patient level - DBO	Implementation, using a database, of a track-and-trace system that allows verification of the authenticity of individual packages of medicines throughout the distribution chain up to the patient. The pilot project will be based on simple technology, allowing its use in less developed countries, and will subsequently be developed, allowing use of more advanced technologies, e.g. RFID.	100 000
IT-09-05	Database of Active Pharmaceutical Ingredients (API) fingerprinting source material - SPD/DCEP	List of all substances, actives or excipients, used in Europe for the manufacture of finished pharmaceutical dosage forms. For the purposes of the European (possibly International) pharmacovigilance network. Development of a database with fingerprint information on API used in medicines in Europe to provide easy identification of counterfeits to the OMCL network.	80 000
IT-09-06	Rare blood group database - DBO	Creation and implementation of a rare blood groups database. The aim of the database is to provide a real time register of available rare blood donations or donors who can rapidly be contacted to provide therapeutic product samples to potential users throughout Europe by rapid courier delivery.	10 000
IT-09-08	Planned replacement of IT equipment	Planned replacement of IT equipment.	75 000
IT/P-10-01	Piloting the Information System - DPM	To provide the EDQM IT team with a system for piloting complex Information systems at the EDQM, via performance indicators, alerts, etc. The system will enhance the quality of work and improve effectiveness by setting up a reference database and a knowledge database.	80 000
Sub total IT investments			1 895 000
B-08-01	Extension of the production zone	Extension of the DRS zone to cope with the general increase of activity of the Division and the need to host new equipment linked to new production processes	250 000
B-08-02	Extension of the Dispatch zone	Adaptation of the dispatch zone to the SAP processes and to cope with the increase of activity	200 000
B-08-06	Future other investments in building	The aim is to adapt the EDQM building to new needs and improve the interior fixtures and fittings.	200 000
Sub total building investments			650 000
TOTAL			2 712 500

**BUDGET OF THE PARTIAL AGREEMENT
ON THE COUNCIL OF EUROPE DEVELOPMENT BANK
FOR THE FINANCIAL YEAR 2010**

**Resolution CM/Res(2009)47
on the Partial Agreement on the Council of Europe Development Bank
2010 Budget**

*(Adopted by the Committee of Ministers on 9 December 2009
at the 1073rd meeting of the Ministers' Deputies)*

The Committee of Ministers, under the terms of Article 16 of the Statute of the Council of Europe and in its composition restricted to the Representatives of the States members of the Partial Agreement on the Council of Europe Development Bank,¹

Having regard to Resolution (56) 9 on the adoption of the Articles of Agreement of the Council of Europe Resettlement Fund for National Refugees and Over-Population in Europe and to Resolution (93) 22;

Having regard to the Articles of Agreement of the Council of Europe Development Bank which entered into force on 18 March 1997;

Having regard to Articles 19, 21 and 28 of the Financial Regulations;

Having regard to Resolution 378 (2009) adopted by the Governing Board of the Council of Europe Development Bank at its 192nd meeting (Vilnius, 13 June 2009) (document DD(2009)361);

Having regard to Resolution 1523 (2009) adopted by the Administrative Council of the Council of Europe Development Bank at its 261st meeting (Paris, 20 November 2009) (document DD(2009)591);

Having regard to Resolution CM/Res(2009)46 of 9 December 2009, fixing the scale of contributions of member states to the budget of the Partial Agreement on the Council of Europe Development Bank budget with effect from 1 January 2010;

Having regard to the draft Budget for 2010 submitted by the Secretary General (document CM(2009)130 vol3, as amended by document DD(2009)629);

Having regard to the Budget Committee's report of 25 September 2009 (document CM(2009)131),

Resolves as follows:

1. The budget of expenditure for 2010, totalling €1 267 600 and divided into heads and sub-heads according to Table A appended hereto and the budget of receipts totalling €1 267 600 according to Table B appended hereto are hereby approved.
2. Approval is hereby given to the apportionment, among the States members of the Partial Agreement on the Council of Europe Development Bank, of the contributions for 2010, totalling €1 267 600 according to Table C appended hereto.
3. To request the Secretary General to communicate these decisions to the Governing Board, the Administrative Council and the Governor of the Council of Europe Development Bank.
4. To review the level of contributions of member states for 2010 should an ulterior decision on the transfer of functions of the Secretariat of the organs of the Council of Europe Development Bank be taken before the end of May 2010.

¹ States concerned: Albania, Belgium, Bosnia and Herzegovina, Bulgaria, Croatia, Cyprus, Czech Republic, Denmark, Estonia, Finland, France, Georgia, Germany, Greece, Hungary, Iceland, Ireland, Italy, Latvia, Liechtenstein, Lithuania, Luxembourg, Malta, Moldova, Montenegro, Netherlands, Norway, Poland, Portugal, Romania, San Marino, Serbia, Slovak Republic, Slovenia, Spain, Sweden, Switzerland, "the former Yugoslav Republic of Macedonia" and Turkey.

Appendix to Resolution CM/Res(2009)47

BUDGET OF THE PARTIAL AGREEMENT ON THE COUNCIL OF EUROPE DEVELOPMENT BANK FINANCIAL YEAR 2010		
STRATEGIC OBJECTIVE X - Partial Agreement		
OBJECTIVE X.II - Partial Agreement on the Council of Europe Development Bank		
A. BUDGET OF EXPENDITURE		
SUB-HEAD	DETAILS	APPROPRIATION in €
	ACTIVITY AREA OBJECTIVE 1 - Implementation of the tasks set out in Article XIII of CEB's Articles of Agreement and Rules of Procedure	
I	Staff related expenditure	974 600
II	Other expenditure	293 000
	[HEAD 2205]	Total
	TOTAL EXPENDITURE	1 267 600

B. BUDGET OF RECEIPTS		
SUBHEAD	DETAILS	ESTIMATE in €
9999000	Contributions from member states	1 267 600
9999040	Sundry receipts	p.m.
	TOTAL RECEIPTS	1 267 600

**C. CONTRIBUTIONS OF MEMBER STATES
TO THE BUDGET OF THE PARTIAL AGREEMENT
ON THE COUNCIL OF EUROPE DEVELOPMENT BANK
FOR 2010**

MEMBER STATES	% contribution (1)	AMOUNT PAYABLE IN €
ALBANIA	0.2500	3 168.89
BELGIUM	2.7845	35 295.03
BOSNIA AND HERZEGOVINA	0.2500	3 168.89
BULGARIA	0.4318	5 473.30
CROATIA	0.4037	5 117.12
CYPRUS	0.2500	3 168.89
CZECH REPUBLIC	1.1982	15 187.83
DENMARK	1.8624	23 606.93
ESTONIA	0.2500	3 168.89
FINLAND	1.4675	18 601.35
FRANCE	16.5845	210 217.49
GEORGIA	0.2500	3 168.89
GERMANY	16.5845	210 217.49
GREECE	2.0752	26 304.28
HUNGARY	1.0333	13 097.64
ICELAND	0.2500	3 168.89
IRELAND	1.4953	18 953.73
ITALY	16.5845	210 217.49
LATVIA	0.2500	3 168.89
LIECHTENSTEIN	0.2500	3 168.89
LITHUANIA	0.2920	3 701.26
LUXEMBOURG	0.2727	3 456.62
MALTA	0.2500	3 168.89
MOLDOVA	0.2500	3 168.89
MONTENEGRO	0.2500	3 168.89
NETHERLANDS	4.6647	59 127.58
NORWAY	2.2025	27 917.88
POLAND	3.3023	41 858.43
PORTUGAL	1.5338	19 441.74
ROMANIA	1.4322	18 153.91
SAN MARINO	0.2500	3 168.89
SERBIA	0.4231	5 363.02
SLOVAK REPUBLIC	0.5207	6 600.15
SLOVENIA	0.2988	3 787.45
SPAIN	8.9627	113 607.05
SWEDEN	2.6930	34 135.22
SWITZERLAND	2.5982	32 933.59
"THE FORMER YUGOSLAV REPUBLIC OF MACEDONIA"	0.2500	3 168.89
TURKEY	5.0479	63 984.85
NON-MEMBER STATE		
HOLY SEE		46.00
Total:	100.0000	1 267 600.00

(1) Rates of contribution for 2010 have been calculated on the basis of Resolution (94) 31.

Partial Agreement on the Council of Europe Development Bank (CEB)

- **10.2.1 CEB(DGIII)/66** Secretariat of the Partial Agreement on the Council of Europe Development Bank (CEB)

The draft budget takes account of the decision taken by the CEB Organs on the transfer of certain secretarial activities provided to the collegiate Organs to the CEB Services in Paris, which will be effective after a decision of the Committee of Ministers, in particular with regard to the amendment of Resolution (93)28 (a document which will be presented to the Committee of Ministers is currently being drafted).

Objectives

To implement the activities set out, in particular, in Article XIII of the Articles of Agreement of the Council of Europe Development Bank (CEB) and the Rules of Procedure of its collegiate organs: opinions of admissibility on projects, links with other Council of Europe bodies/committees and links with other international organisations and international financial institutions (IFIs).

Secretariat

The Secretariat of the Partial Agreement on the CEB is a part of the Directorate General of Social Cohesion (DG III). The CEB was established in 1956 and is currently composed of 40 member states. The Secretariat of the Partial Agreement on the CEB consists of 8 permanent posts (5 A Grade, 3 B Grade). The Head of the Secretariat of the Partial Agreement represents the Secretary General, in his absence, before the CEB's organs.

Activities

Hence the Secretariat of the Partial Agreement on the CEB would have responsibility for:

- a) drafting opinions on admissibility from the political and social points of view of projects submitted to the CEB to be signed by the Secretary General, contacts with Permanent Representations regarding questions on the implementation of projects and preparing an annual report on the social effects of projects completed during the previous year;
- b) maintaining and developing links between the CEB and other Council of Europe bodies and departments (particularly CM and PA). It represents the CEB on Council of Europe committees (in particular CDCS, CDMG, CAHPAH, CDPATEP, MG-S-ROM) in coordination with the CEB Services and participates in events and conferences related to the CEB's activities.

Working Methods

Examination of loan requests is carried out in co-operation with the CEB's Services which liaise with the borrowers. The Secretariat is directly answerable to the Secretary General for the preparation of admissibility opinions signed by him.

Participation in meetings of Council of Europe bodies / committees, events and conferences related to the CEB organised by Council of Europe bodies and / or other international financial institutions.

Clients

Clients of the Secretariat of the Partial Agreement are: members of the CEB Governing Board, Administrative Council and its Executive Committee, ministries and permanent representations, the Committee of Ministers, the Parliamentary Assembly, the Congress of Local and Regional Authorities as well as other Council of Europe departments.

Specific information for coming years

The CEB launched a strategic review of its structures and services in order to respond more effectively to the social expectations of its member states confronted with today's challenges.

The CEB's Organs have examined proposals in relation to a possible transfer of certain secretarial activities provided to the collegiate Organs to the CEB Services in Paris. Following the 259th meeting of the Administrative Council and the 182nd meeting of the Governing Board in Vilnius on 12 and 13 June 2009, the Chairman of the Governing Board has transmitted to the Chair of the Committee of Ministers, by letter dated 17 June 2009, Resolution 378 (2009) of the Governing Board, deciding:

"1) With respect to the Secretariat of the Partial Agreement:

- *the principle of the transfer of the secretarial functions from the Secretariat of the Partial Agreement that are mentioned in the Memorandum of the Secretariat of the Partial Agreement [CA/259/1807/2009] to the CEB services in Paris;*
- *to take all necessary actions in this respect, and inter alia to ask the Committee of Ministers amend Resolution (93) 28 mentioned in the Memorandum by the Council of Europe Secretariat CA/259/1807/2009;*
- *to ask the Administrative Council to take into account the recommendations of the report of the Committee of Eminent Persons and the above-mentioned Memoranda when preparing the draft budget 2010."*

In the same letter, the Chairman of the Governing Board also indicated that he had proposed, following the debate, to include in the draft minutes that "the Secretariat of the Partial Agreement remaining in Strasbourg should be sufficient in size to preserve the relationship between the Council of Europe and the CEB, as well as the proper functioning of the Governing Board".

This transfer results in a reduction of over 50% of the number of staff members in the Budget of the Partial Agreement Secretariat in comparison with previous years.

Member States

Albania, Belgium, Bosnia and Herzegovina, Bulgaria, Croatia, Cyprus, Czech Republic, Denmark, Estonia, Finland, France, Georgia, Germany, Greece, Hungary, Iceland, Ireland, Italy, Latvia, Liechtenstein, Lithuania, Luxembourg, Malta, Moldova, Montenegro, Netherlands, Norway, Poland, Portugal, Romania, San Marino, Serbia, Slovak Republic, Slovenia, Spain, Sweden, Switzerland, "the former Yugoslav Republic of Macedonia", Turkey and Holy See.

Budget

2010	Staff	Other Costs	Total
Budget Head	586 700	180 900	767 600
[2205] CEB(DGIII)/66 - Secretariat of the Partial Agreement on the Council of Europe Development Bank (CEB)	586 700	180 900	767 600

Logframe

10.2.1 CEB(DGIII)/66 Secretariat of the Partial Agreement on the Council of Europe Development Bank (CEB) <i>Partial Agreement on the Development Bank of the Council of Europe</i>			
<i>Budget Total € 767 600</i> <i>Year 2010</i>	<i>Staff € 586 700</i>	<i>Other Costs € 180 900</i>	
Intervention Logic	Performance Indicators	Sources of Verification	Assumptions
Activity Area Objective The secretariat of the Partial Agreement on the CEB is ensured in an effective and efficient manner.			
Expected Result 1 Secretary General opinions on admissibility of projects and the annual report on their social effects are prepared and transmitted to the CEB's organs	All opinions on the admissibility of projects are provided to the Secretary General, signed by him and transmitted to competent CEB organs for decision 2 weeks before every meeting. The annual report on completed projects is prepared and transmitted to CEB organs for consideration 2 weeks before the pertinent meeting.	Calendar of meetings. Secretariat records.	
Expected Result 2 CEB's work is promoted with other Council of Europe bodies and committees as well as Council of Europe member States not yet parties to the Partial Agreement.	Attendance at all meetings of the 6 Council of Europe committees in whose terms of reference the CEB is quoted as a participant as well as at the ministerial conferences to which the CEB is invited. Contacts with Council of Europe member States which are not yet parties to the Partial Agreement.	Secretariat records. Minutes of meetings and conferences. Mission reports.	

Staff

Number of permanent posts:

8

GRADE A	Number of posts	GRADE B	Number of posts	GRADE C	Number of posts
A7		B6		C6	
A6		B5		C5	
A5	1	B4	1	C4	
A4	1	B3	1	C3	
A2/A3	3	B2	1	C2	
	5		3		
TOTAL NUMBER OF POSTS:					8

**BUDGET OF THE PARTIAL AGREEMENT ON THE CO-OPERATION GROUP
TO COMBAT DRUG ABUSE AND ILLICIT TRAFFICKING IN DRUGS
(POMPIDOU GROUP)
FOR THE FINANCIAL YEAR 2010**

**Resolution CM/Res(2009)32
on the Partial Agreement on the Co-operation Group
to combat drug abuse and illicit trafficking in drugs (Pompidou Group)
2010 Budget**

*(Adopted by the Committee of Ministers on 25 November 2009
at the 1071st meeting of the Ministers' Deputies)*

The Committee of Ministers, under the terms of Article 16 of the Statute of the Council of Europe and in its composition restricted to the Representatives of the States members of the Partial Agreement on the Co-operation Group to combat drug abuse and illicit trafficking in drugs (Pompidou Group),¹

Having regard to Resolution (80) 2 of 27 March 1980 setting up a Co-operation Group to combat drug abuse and illicit trafficking in drugs (Pompidou Group);

Having regard to Articles 19, 21 and 28 of the Financial Regulations;

Having regard to Resolution CM/Res(2009)31 of 25 November 2009 fixing the scale of contributions of member states to the budget of the Partial Agreement on the Co-operation Group to combat drug abuse and illicit trafficking in drugs (Pompidou Group);

Having regard to the draft Budget for 2010 submitted by the Secretary General (document CM(2009)130 vol3);

Having regard to the Budget Committee's report of 25 September 2009 (document CM(2009)131),

Resolves as follows:

1. The budget of expenditure for 2010, totalling €1 860 700 and divided into heads and sub-heads according to Table A appended hereto and the budget of receipts totalling €1 860 700 according to Table B appended hereto are hereby approved.
2. Approval is hereby given to the apportionment, among the States which are members of the Partial Agreement on the Co-operation Group to combat drug abuse and illicit trafficking in drugs (Pompidou Group), of the contributions for 2010 totalling €1 860 700 according to Table C appended hereto.

¹ States concerned: Austria, Azerbaijan, Belgium, Bulgaria, Croatia, Cyprus, Czech Republic, Denmark, Estonia, Finland, France, Germany, Greece, Hungary, Iceland, Ireland, Italy, Liechtenstein, Lithuania, Luxembourg, Malta, Netherlands, Norway, Poland, Portugal, Romania, Russian Federation, San Marino, Slovak Republic, Slovenia, Spain, Sweden, Switzerland, Turkey and United Kingdom.

Appendix to Resolution CM/Res(2009)32

BUDGET OF THE PARTIAL AGREEMENT ON THE CO-OPERATION GROUP TO COMBAT DRUG ABUSE AND ILLICIT TRAFFICKING IN DRUGS (POMPIDOU GROUP) FINANCIAL YEAR 2010		
STRATEGIC OBJECTIVE X - Partial Agreement		
OBJECTIVE X.III - Partial Agreement on the Co-operation Group to combat drug abuse and illicit trafficking in drugs (Pompidou Group)		
A. BUDGET OF EXPENDITURE		
SUBHEAD	DETAILS	APPROPRIATION in €
	ACTIVITY AREA OBJECTIVE 1 - Combating drug abuse	
I	Staff related expenditure	1 255 300
II	Other expenditure	605 400
	[HEAD 2224] Total	1 860 700
TOTAL EXPENDITURE :		1 860 700

B. BUDGET OF RECEIPTS		
SUBHEAD	DETAILS	ESTIMATE in €
9999000	Contributions from member states	1 860 700
9999040	Sundry receipts	p.m.
TOTAL RECEIPTS :		1 860 700

C. CONTRIBUTIONS OF MEMBER STATES
TO THE BUDGET OF THE PARTIAL AGREEMENT
ON THE CO-OPERATION GROUP TO COMBAT DRUG ABUSE
AND ILLICIT TRAFFICKING IN DRUGS FOR 2010
(POMPIDOU GROUP)

MEMBER STATES	% contribution (1)	AMOUNT PAYABLE IN €
AUSTRIA	1.7761	33 047.89
AZERBAIJAN	0.2938	5 466.74
BELGIUM	2.1896	40 741.89
BULGARIA	0.3307	6 153.32
CROATIA	0.3131	5 825.85
CYPRUS	0.2000	3 721.40
CZECH REPUBLIC	0.9339	17 377.08
DENMARK	1.4668	27 292.75
ESTONIA	0.2000	3 721.40
FINLAND	1.1545	21 481.78
FRANCE	13.0567	242 946.02
GERMANY	13.0567	242 946.02
GREECE	1.6271	30 275.45
HUNGARY	0.8036	14 952.59
ICELAND	0.2000	3 721.40
IRELAND	1.1780	21 919.05
ITALY	13.0567	242 946.02
LIECHTENSTEIN	0.2000	3 721.40
LITHUANIA	0.2263	4 210.76
LUXEMBOURG	0.2153	4 006.09
MALTA	0.2000	3 721.40
NETHERLANDS	3.6702	68 291.41
NORWAY	1.7375	32 329.66
POLAND	2.5593	47 620.90
PORTUGAL	1.1992	22 313.51
ROMANIA	1.1022	20 508.64
RUSSIAN FEDERATION	8.0663	150 089.64
SAN MARINO	0.2000	3 721.40
SLOVAK REPUBLIC	0.4045	7 526.53
SLOVENIA	0.2337	4 348.46
SPAIN	7.0333	130 868.61
SWEDEN	2.1194	39 435.68
SWITZERLAND	2.0467	38 082.95
TURKEY	3.8921	72 420.29
UNITED KINGDOM	13.0567	242 946.02
Total:	100.00	1 860 700.00

(1) Rates of contribution for 2010 have been calculated on the basis of Resolution (94) 31.

Partial Agreement on the Co-operation Group to combat drug abuse and illicit trafficking in drugs (Pompidou Group)

- **10.3.1 GP(DGIII)/224** Combating drug abuse

Objectives

The Partial Agreement Pompidou Group supports the member states in their efforts to combat drug abuse and illicit trafficking in drugs.

Secretariat

The Secretariat is part of the Directorate General of Social Cohesion (DG III). It is comprised of 12 permanent posts (6 A Grade and 6 B Grade).

Activities

The Pompidou Group contributes to the development of effective policies to tackle the problems of drug use and illicit trafficking of drugs in Europe by:

- (1) bridging Greater Europe by practical pan-European co-operation;
- (2) bringing together scientists, practitioners from different fields and civil society at the implementation level;
- (3) addressing ethics and human rights dimensions in drug policies.

The work of the Pompidou Group is structured around 6 main fields: (1) prevention, (2) treatment, (3) criminal justice issues, (4) airports and general aviation controls, (5) research, (6) ethics and professional standards.

Working Methods

- Facilitating a forum of discussion for policy managers to debate controversial and innovative approaches to deal with drug related problems;
- organising platforms for policy-makers, professionals in the field and other experts;
- implementing and managing pilot projects and training programmes.

Clients

Governments of member states, local and regional authorities, researchers and practitioners.

Specific information for coming years

The Pompidou Group will start a new 4-year work programme in 2011, following the 2010 Ministerial Conference.

Structures

Ministerial Conference, Committee of Permanent Correspondents (including Bureau), platforms corresponding to the various fields of activity, related expert committees, co-operation groups, specific activities and projects.

Additional Resources

The implementation of a certain number of specific projects and activities under the 2007-2010 work programme and the expected results are subject to the receipt of voluntary contributions.
The Partial Agreement manages one special account.

Member States

Austria, Azerbaijan, Belgium, Bulgaria, Croatia, Cyprus, Czech Republic, Denmark, Estonia, Finland, France, Germany, Greece, Hungary, Iceland, Ireland, Italy, Liechtenstein, Lithuania, Luxembourg, Malta, Netherlands, Norway, Poland, Portugal, Romania, Russian Federation, San Marino, Slovak Republic, Slovenia, Spain, Sweden, Switzerland, Turkey and United Kingdom.

Budget

2010	Staff	Other Costs	Total
Budget Head	1 255 300	605 400	1 860 700
[2229] GP(DGIII)/224 - Combating drug abuse	1 255 300	605 400	1 860 700

Logframe

10.3.1 GP(DGIII)/224 Combating drug abuse			
<i>Partial Agreement Pompidou Group</i>			
<i>Budget Total € 1 860 700</i>	<i>Staff € 1 255 300</i>	<i>Other Costs</i>	
<i>Year 2010</i>		<i>€ 605 400</i>	
Intervention Logic	Performance Indicators	Sources of Verification	Assumptions
Activity Area Objective			
To combat drug abuse and illicit trafficking in drugs through evidence-based approaches.			
Expected Result 1 The Pompidou Group responds effectively to emerging challenges in drugs policies in its member states.	Ministerial Conference adopts a 4 year work programme and a political declaration and reviews its working methods (2008: Mid-term conference on how to feed experience and evidence into policy process).	Assessment of activities 2006-2010. Political declaration of the Ministerial Conference. Work programme 2011-2014.	Consensus among member states to adopt revised working methods and a work programme.
Expected Result 2 Drug research results in the development of policy and practice are widely disseminated.	A study on the theory and implementation of an integrated evidence based drug policy is published 600 researchers and 200 research projects are registered on the PG register (2008: 342 researchers and 108 projects registered). A summer course on qualitative research on drug addiction is organised for 12 post-graduate students (2008: 12 students trained).	The publication is presented at the PG Ministerial Conference. Number of persons and projects registered on the register site. Certificates are given to the 12 students.	Countries participate actively in the study and the register becomes a communication tool for the researchers.
Expected Result 3 Networks between regulatory and law enforcement agencies are reinforced to develop intervention strategies on precursors trafficking.	60 representatives of law enforcement and regulatory agencies have analysed structural obstacles to efficient combatting of precursor trafficking and elaborated guidelines to speed up backtracking procedures during a conference.	Conference reports and guidelines (confidential).	Subject to endorsement by Permanent Correspondents.

<p>Expected Result 4 Police and customs officials in airports analyse drug trafficking risks and elaborate appropriate detection methods.</p>	<p>80 representatives of police and customs in airports have examined new trafficking modi operandi and new concealment and detection techniques. Directories of responsible officials in airports and general aviation are up to date (2008: 86 participants to the annual meeting of the Airports Group).</p>	<p>Meeting reports; manuals and directories (confidential).</p>	<p>Participating experts are practitioners with experience in day-to-day drug trafficking problems in airports.</p>
<p>Expected Result 5 Drug prevention and treatment are evidence based, scientifically evaluated and take into account human rights provisions.</p>	<p>A handbook for municipalities on good practices of prevention in recreational settings is produced and distributed. An evaluation Guide to assist policy-makers in deciding what prevention initiatives to support is elaborated and made available.</p>	<p>Meeting reports and publication of the handbook and guide (including on the internet).</p>	<p>An adequate number of experts on prevention and treatment have been nominated by the Permanent Correspondents.</p>
<p>Expected Result 6 An Opinion on ethical questions raised by research on drug addiction is elaborated.</p>	<p>Adoption of the Opinion by the Ethics platform and presentation of the work at the ministerial conference (2008: publication on drug testing at school and in the workplace).</p>	<p>Opinion published on the Pompidou Group's website and publication of a paper version with an ISBN reference.</p>	<p>Active participation of a representative number of experts.</p>
<p>Expected Result 7 The European Network for cooperation of drug policy stakeholders at front-line level (EXASS Net) is consolidated.</p>	<p>EXASS Net will have been evaluated after 4 years of activity and recommendations for future terms of reference and activities will have been submitted to the permanent correspondents.</p>	<p>Evaluation report published. Proposal for revised terms of reference.</p>	<p>Ability of member states to facilitate the participation of professionals from drugs policy related services.</p>

Staff

Number of permanent posts:

12

GRADE A	Number of posts	GRADE B	Number of posts	GRADE C	Number of posts
A7		B6		C6	
A6		B5		C5	
A5	1	B4	2	C4	
A4	1	B3	2	C3	
A2/A3	4	B2	2	C2	
	6		6		
TOTAL NUMBER OF POSTS:					12

**BUDGET OF THE PARTIAL AGREEMENT ON THE CO-OPERATION GROUP
FOR THE PREVENTION OF, PROTECTION AGAINST, AND ORGANISATION OF
RELIEF IN MAJOR NATURAL AND TECHNOLOGICAL DISASTERS**

FOR THE FINANCIAL YEAR 2010

**Resolution CM/Res(2009)34
on the Partial Agreement on the Co-operation Group
for the prevention of, protection against, and organisation of
relief in major natural and technological disasters
2010 Budget**

*(Adopted by the Committee of Ministers on 25 November 2009
at the 1071st meeting of the Ministers' Deputies)*

The Committee of Ministers, under the terms of Article 16 of the Statute of the Council of Europe and in its composition restricted to the Representatives of the States members of the Partial Agreement on the Co-operation Group for the prevention of, protection against, and organisation of relief in major natural and technological disasters,¹

Having regard to Resolution (87) 2 of 20 March 1987 setting up a Co-operation Group for the prevention of, protection against, and organisation of relief in major natural and technological disasters;

Having regard to Articles 19, 21 and 28 of the Financial Regulations;

Having regard to Resolution CM/Res(2009)33 of 25 November 2009 fixing the scale of contributions of States members to the budget of the Partial Agreement on the Co-operation Group for the prevention of, protection against, and organisation of relief in major natural and technological disasters with effect from 1 January 2010;

Having regard to the draft Budget for 2010 submitted by the Secretary General (document CM(2009)130 vol3) corr2;

Having regard to the Budget Committee's report of 25 September 2009 (document CM(2009)131),

Resolves as follows:

1. The budget of expenditure for 2010, totalling €1 330 100 and divided into heads and sub-heads according to Table A appended hereto and the budget of receipts totalling €1 330 100 according to Table B appended hereto are hereby approved.
2. Approval is hereby given to the apportionment, among the States members of the Partial Agreement on the Co-operation Group for the prevention of, protection against, and organisation of relief in major natural and technological disasters, of the contributions for 2010, totalling €1 330 100 according to Table C appended hereto.

¹ States concerned: Albania, Armenia, Azerbaijan, Belgium, Bulgaria, Croatia, Cyprus, France, Georgia, Greece, Luxembourg, Malta, Moldova, Monaco, Portugal, Romania, Russian Federation, San Marino, Serbia, Spain, "the former Yugoslav Republic of Macedonia", Turkey and Ukraine.

Appendix to Resolution CM/Res(2009)34

BUDGET OF THE PARTIAL AGREEMENT ON THE CO-OPERATION GROUP FOR THE PREVENTION OF, PROTECTION AGAINST, AND ORGANISATION OF RELIEF IN MAJOR NATURAL AND TECHNOLOGICAL DISASTERS		
FINANCIAL YEAR 2010		
STRATEGIC OBJECTIVE X - Partial Agreement		
OBJECTIVE X.IV - Partial Agreement on the Co-operation Group for the prevention of, protection against, and organisation of relief in major natural and technological disasters		
A. BUDGET OF EXPENDITURE		
SUB-HEAD	DETAILS	APPROPRIATION in €
	ACTIVITY AREA OBJECTIVE 1 - Major hazard management policies	
I	Staff related expenditure	550 600
II	Other expenditure	779 500
	[HEAD 2247] Total	1 330 100
TOTAL EXPENDITURE :		1 330 100
B. BUDGET OF RECEIPTS		
SUB-HEAD	DETAILS	ESTIMATE in €
9999000	Contributions from participating states	1 330 100
9999040	Sundry receipts	p.m.
TOTAL RECEIPTS :		1 330 100

C. CONTRIBUTIONS OF MEMBER STATES
TO THE BUDGET OF THE PARTIAL AGREEMENT
ON THE CO-OPERATION GROUP FOR THE PREVENTION OF
PROTECTION AGAINST, AND ORGANISATION OF RELIEF
IN MAJOR NATURAL AND TECHNOLOGICAL DISASTERS FOR 2010

MEMBER STATES	% contribution (1)	AMOUNT PAYABLE IN €
ALBANIA	0.2153	2 863.71
ARMENIA	0.1792	2 383.54
AZERBAIJAN	0.5310	7 062.83
BELGIUM	5.4422	72 386.70
BULGARIA	0.6490	8 632.35
CROATIA	0.6941	9 232.22
CYPRUS	0.3139	4 175.18
FRANCE	24.0439	319 807.91
GEORGIA	0.2379	3 164.31
GREECE	3.9502	52 541.61
LUXEMBOURG	0.5513	7 332.84
MALTA	0.1292	1 718.49
MOLDOVA	0.1643	2 185.36
MONACO	0.0163	216.81
PORTUGAL	2.8443	37 832.04
ROMANIA	2.2733	30 237.16
RUSSIAN FEDERATION	24.0439	319 807.91
SAN MARINO	0.0194	258.04
SERBIA	0.6395	8 505.99
SPAIN	17.1903	228 648.18
"THE FORMER YUGOSLAV REPUBLIC OF MACEDONIA"	0.1456	1 936.63
TURKEY	8.1694	108 661.19
UKRAINE	2.8416	37 796.12
NON-MEMBER STATES		
ALGERIA	2.5022	33 281.76
LEBANON	0.4136	5 501.29
MOROCCO	1.7991	23 929.83
Total:	100.0000	1 330 100.00

(1) Rates of contribution for 2010 have been calculated on the basis of Resolution (94) 31.

Partial Agreement on the Co-operation Group for the prevention of, protection against, and organisation of relief in major natural and technological disasters

- **10.4.1 RN(DGIV)/155** Major hazard management policies and preventive actions

Objectives

To act in the field of major hazards prevention to contribute to sustainable development and to the improvement of European citizens' quality of life.

Secretariat

The Secretariat consists of 5 permanent posts (2 A Grade and 3 B Grade). The budget also includes appropriations in respect of temporary staff (corresponding to a webmaster position shared equally with the Biological Biodiversity Division).

Activities

The medium-term plan 2007-2011 adopted at the last 2006 Ministerial Session has four main priorities:

- reinforcing policy, legislation and institutional arrangements in risk reduction and dealing with emergency situations;
- building a culture of risk reduction by promoting risk awareness in schools and promoting training at university and professional levels;
- enhancing scientific and technical co-operation by promoting research, risk assessment, early warning and reduction of underlying risk factors through the work of the 26 specialised centres of the Agreement;
- promoting preparedness and effective response to emergency situations by facilitating co-operation in times of crisis and providing psychological aid to disaster victims.

The programme thus has two main axes: one focuses on the institutional aspects (European and Mediterranean co-operation policies, institutional reinforcement, follow-up and updating of appropriate regulations); the other aims at technical and scientific co-operation, particularly to assist decision-making in risk management, university and professional training, educating children, raising citizen's awareness and promoting a "risk culture" which can be incorporated into the daily life and work of decision-makers and people.

Working Methods

The Agreement proposes the implementation of tools for assistance in decision making in the field of risk management which concern public authorities at European, national, regional and local levels as well as the private sector. In parallel, the Agreement develops activities concerning training and raising the public's awareness of risk prevention in order to strengthen the efficiency of institutional measures.

Clients

The programme is addressed to both authorities (governmental, regional and local) and to networks of scientists producing research and operative technical solutions which should limit the impact of disasters (such as those caused by earthquakes, landslides, technological accidents, marine risks, ...) on the population, the environment and the cultural heritage.

Specific information for coming years

A new medium term plan 2011-2015 will be adopted at the Ministerial Session scheduled in autumn 2010.

Structures

- Committee of Permanent Correspondents AP / CAT;
- Meeting of the Directors of the Network of Specialised European Centres of the Agreement;
- Thematic working groups.

Member States

Albania, Armenia, Azerbaijan, Belgium, Bulgaria, Croatia, Cyprus, France, Georgia, Greece, Luxembourg, Malta, Moldova, Monaco, Portugal, Romania, Russian Federation, San Marino, Serbia, Spain, "the former Yugoslav Republic of Macedonia", Turkey and Ukraine, and as non-member states of the Council of Europe: Algeria, Lebanon and Morocco.

Budget

2010	Staff	Other Costs	Total
Budget Head	550 600	779 500	1 330 100
[2247] RN(DGIV)/155 - Major hazard management policies and preventive actions	550 600	779 500	1 330 100

Logframe

10.4.1 RN(DGIV)/155 Major hazard management policies and preventive actions <i>Partial Agreement "Eur-OPA Major Hazards"</i>			
<i>Budget Total € 1 330 100</i>	<i>Staff € 550 600</i>	<i>Other Costs € 779 500</i>	
<i>Year 2010</i>			
Intervention Logic	Performance Indicators	Sources of Verification	Assumptions
Activity Area Objective Assistance to decision-making, training and technical co-operation in the field of major hazards prevention and management is promoted.			
Expected Result 1 Ministerial Session agrees on new guidelines and policies for the Agreement supported by a qualified network of technical centres.	The new Medium Term Plan is adopted before November. Four audits of Centres are carried out annually. (2008: 4 audits)	Conclusions of the Committee of Permanent Correspondents and the Ministerial Session. Yearly report of the Head of the Audit Commission.	
Expected Result 2 National authorities benefit from an alert system (EWS) and an impact evaluation tool (Extremum).	100% of major event (magnitude greater than 6) alerts are received. Impact estimations are received less than 3 hours after the disaster. (2008: 100%)	EWS and Extremum databases.	
Expected Result 3 School teachers have access to precise and appropriate information on risk reduction for an increased awareness of children.	The specialized website on education is fully operative. At least 3 schools in various countries implement the educational pilot projects. (2008: pilot project on landslide risk validated by teachers and material on 5 new hazards developed)	Specialised site content. Reports on the developed activities.	
Expected Result 4 Scientists improve methodologies on "Disaster Risk Reduction" and propose ideas to develop new tools to authorities.	5 proposals from the following themes: <ul style="list-style-type: none"> • identification of risk zones; • follow-up of potential risks; • measures to reduce vulnerability; • information from authorities and the population (2008: 4 main proposals)	Activity reports by the centres.	

<p>Expected Result 5 Victims of disasters receive assistance from specialized psychologists.</p>	<p>Qualified psychologists are operational in at least 3 participating states. (2008: N/A)</p>	<p>List of professionals participating in the courses.</p>	
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Staff

Number of permanent posts:

5

GRADE A	Number of posts	GRADE B	Number of posts	GRADE C	Number of posts
A7		B6		C6	
A6		B5		C5	
A5	1	B4	1	C4	
A4		B3	1	C3	
A2/A3	1	B2	1	C2	
	2		3		
TOTAL NUMBER OF POSTS:					5

**THE PARTIAL AGREEMENT ON THE EUROPEAN SUPPORT FUND
FOR THE CO-PRODUCTION AND DISTRIBUTION OF
CREATIVE CINEMATOGRAPHIC AND AUDIO-VISUAL WORKS "EURIMAGES"
FOR THE FINANCIAL YEAR 2010**

**Resolution CM/Res(2009)35
on the Partial Agreement on the European Support Fund
for the co-production and distribution of
creative cinematographic and audio-visual works "Eurimages"
2010 Budget**

*(Adopted by the Committee of Ministers on 25 November 2009
at the 1071st meeting of the Ministers' Deputies)*

The Committee of Ministers, under the terms of Article 16 of the Statute of the Council of Europe and in its composition restricted to the Representatives of the States members of the Partial Agreement on the European Support Fund for the co-production and distribution of creative cinematographic and audio-visual works "Eurimages",¹

Having regard to Resolution (88) 15 of 26 October 1988 setting up a European Support Fund for the co-production and distribution of creative cinematographic and audio-visual works "Eurimages";

Having regard to the decision of the Ministers' Deputies (CM/Del/Dec(2000)718/11.5) amending Article 4.2 of Resolution (88) 15;

Having regard to Articles 19, 21 and 28 of the Financial Regulations of the Council of Europe;

Having regard to the decision on the scale of contributions for 2009 approved by the Board of Management of Eurimages at its 116th meeting (22-25 September 2009);

Having regard to the decision of the Board of Management of Eurimages, adopted at its 116th meeting (22-25 September 2009) on the amount of obligatory contributions applicable for 2010, it being understood that this amount may be amended in the event of the accession of a member state;

Having regard to the draft Budget for 2010 submitted by the Secretary General (document CM(2009)130 vol3);

Having regard to the Budget Committee's report of 25 September 2009 (document CM(2009)131),

Resolves as follows:

1. The budget of operational expenditure for 2010, totalling €2 456 300 as presented in Table A appended hereto is hereby approved.
2. The budget of programme expenditure shall be equal to the difference between the total of the budget of receipts and the total of the budget of operational expenditure.
3. The total of the budget of receipts shall be a function of collected receipts and adjusted accordingly in the course of the financial year.
4. Approval is hereby given to the apportionment, among the States members of the Partial Agreement on the European Support Fund for the co-production and distribution of creative cinematographic and audio-visual works "Eurimages", of the contribution for 2010, totalling €21 338 300 according to Table C appended hereto and calculated in accordance with the scale and apportionment of contributions adopted by the Partial Agreement's Board of Management.

¹ States concerned: Albania, Austria, Belgium, Bosnia and Herzegovina, Bulgaria, Croatia, Cyprus, Czech Republic, Denmark, Estonia, Finland, France, Germany, Greece, Hungary, Iceland, Ireland, Italy, Latvia, Lithuania, Luxembourg, Netherlands, Norway, Poland, Portugal, Romania, Serbia, Slovak Republic, Slovenia, Spain, Sweden, Switzerland, "the former Yugoslav Republic of Macedonia" and Turkey.

Appendix to Resolution CM/Res(2009)35

BUDGET OF THE PARTIAL AGREEMENT ON THE EUROPEAN SUPPORT FUND FOR THE CO-PRODUCTION AND DISTRIBUTION OF CREATIVE CINEMATOGRAPHIC AND AUDIO-VISUAL WORKS "EURIMAGES"		
FINANCIAL YEAR 2010		
STRATEGIC OBJECTIVE X - Partial Agreement		
OBJECTIVE X.V - Partial Agreement on the European Support Fund for the co-production and distribution of creative cinematographic and audio-visual works "Eurimages"		
A. BUDGET OF EXPENDITURE		
SUBHEAD	DETAILS	APPROPRIATION in €
	ACTIVITY AREA OBJECTIVE 1 - Support of European co-production, distribution and theatres	
I	Staff related expenditure	1 535 600
II	Other expenditure	21 795 000
	[HEAD 6010] Total	23 330 600
TOTAL EXPENDITURE		: 23 330 600
Of which:		
Operational expenditure		: 2 456 300
Programme expenditure		: 20 874 300

B. BUDGET OF RECEIPTS

SUBHEAD	DETAILS	ESTIMATE in €
9999000	Contributions from member states	21 338 300
9999005	Additional voluntary contributions from member states	p.m.
9999030	Bank interest	750 000
9999040	Sundry receipts	p.m.
9999085	Credit balance of the previous year's budget	p.m.
9999165	Cancellation of aid	p.m.
9999105	Income arising from programme activities	1 242 300
TOTAL RECEIPTS		: 23 330 600

**C. CONTRIBUTIONS OF MEMBER STATES
TO THE BUDGET OF THE PARTIAL AGREEMENT ON THE EUROPEAN SUPPORT
FUND FOR THE CO-PRODUCTION AND DISTRIBUTION OF CREATIVE
CINEMATOGRAPHIC AND AUDIO-VISUAL WORKS "EURIMAGES"
FOR 2010**

MEMBER STATES	% contribution	AMOUNT PAYABLE IN €
ALBANIA	0.5000	106 691.50
AUSTRIA	2.1767	464 470.78
BELGIUM	2.6844	572 805.33
BOSNIA AND HERZEGOVINA	0.5000	106 691.50
BULGARIA	0.5000	106 691.50
CROATIA	0.5000	106 691.50
CYPRUS	0.5000	106 691.50
CZECH REPUBLIC	1.1593	247 374.91
DENMARK	1.7944	382 894.46
ESTONIA	0.5000	106 691.50
FINLAND	1.4145	301 830.25
FRANCE	22.0284	4 700 486.08
GERMANY	12.1588	2 594 481.22
GREECE	2.0030	427 406.15
HUNGARY	1.0006	213 511.03
ICELAND	0.5000	106 691.50
IRELAND	1.4406	307 399.55
ITALY	13.7900	2 942 551.57
LATVIA	0.5000	106 691.50
LITHUANIA	0.5000	106 691.50
LUXEMBOURG	0.5000	106 691.50
NETHERLANDS	4.4962	959 412.64
NORWAY	2.1209	452 563.99
POLAND	3.2021	683 273.70
PORTUGAL	1.4822	316 276.28
ROMANIA	1.3924	297 114.49
SERBIA	0.5000	106 691.50
SLOVAK REPUBLIC	0.5044	107 630.39
SLOVENIA	0.5000	106 691.50
SPAIN	8.6481	1 845 357.52
SWEDEN	2.5955	553 835.58
SWITZERLAND	2.5032	534 140.33
"THE FORMER YUGOSLAV REPUBLIC OF MACEDONIA"	0.5000	106 691.50
TURKEY	4.9043	1 046 494.25
Total:	100.0000	21 338 300

(1) Rates of contribution for 2010 have been calculated on the basis of Resolution (94) 31.

Partial Agreement On The European Support Fund For The Co-Production And Distribution Of Creative Cinematographic And Audio-Visual Works "Eurimages"

- **10.5.1 FE(DGIV)/74** Support of European co-production, distribution and theatres

Objectives

To promote cultural diversity through cinema, by supporting the co-production of European films, as well as the distribution of these films.

Secretariat

The Secretariat of the Fund has 15 permanent posts (7 A Grade and 8 B Grade) and 1 B Grade position. The Secretariat prepares the support request files and verifies that the rules of eligibility have been respected. It prepares the meetings of the Board and implements its decisions. It establishes the support agreements, ensures the payments of financial support and the respect by the producers, distributors and exhibitors of their contractual obligations to the Fund. Film professionals may contact the Secretariat for any advice or information concerning applications to the Fund. The Secretariat also ensures the visibility of the Fund by actively participating in major film festivals and notable European cinematographic events.

Activities

The Fund has developed four different support programmes:

- support for co-production;
- support for distribution;
- support for theatres;
- support for digitisation.

The Fund's resources are mainly devoted to co-production (approximately 90%).

The support for distribution and theatres is aimed at distributors and exhibitors from the Fund's member States which cannot benefit from the Media programme of the European Union, i.e. at present: Bosnia and Herzegovina, Serbia, "the Former Yugoslav Republic of Macedonia" and Turkey.

- Promotion and visibility activity

Eurimages' promotion and visibility activity essentially consists of encouraging collaboration between European film professionals. The Fund has created a Eurimages Prize within the framework of the annual awards attributed by the European Film Academy (EFA). This prize will reward and encourage European co-production and co-producers. The Fund also actively supports the festivals, which award the Eurimages Prize (Medfilm Festival Rome – Seville Film Festival) as well as the Council of Europe Prize (FACE, Istanbul Film Festival), the festival "Etoiles et Toiles du Cinéma Européen" organised in Strasbourg by the Odyssee and co-financed in collaboration with other sectors of the Council of Europe and the Kiev Initiative.

Working Methods

The Fund is managed by a board of management, at which each member state is represented. The Board of Management determines the Fund's policy and the conditions for granting support. It meets four times a year to consider application requests and selects projects for support. It deals with policy matters at its strategy meeting, which takes place after the third annual meeting.

According to article 9 of the financial regulations of the Eurimages Fund, the contributions of the Fund's member States and associate members shall be determined each year by their representatives on the Board of Management, duly authorised to that effect by their respective governments, according to a scale approved by the Board of Management.

Each of the support programmes has given rise to a detailed analysis of the process of implementation and its monitoring (including the refund of advances on receipts for co-production) and the drafting of procedures with an aim to:

- facilitate the work of the staff;
- assure reliability and homogeneity of results;
- respect the deadlines set for processing of files and the payment of granted financial support.

Clients

The work of the Eurimages secretariat is aimed at:

- the Board of Management for that which concerns the preparation of decisions and their follow up;
- film professionals (film producers and distributors, theatres exhibitors) regarding the drawing up of agreements and the payment of financial support.

Specific information for coming years

The following countries have shown interest in possible accession to the Fund: Armenia, Georgia, Russia, Montenegro and Ukraine.

Additional Resources

Member States' contribution constitute slightly more than 90% of the Fund's resources. The remaining receipts come from financial interest derived from the Fund's assets and from the reimbursements of advances on receipts.

Member States

The Fund is made up of 34 member states: Albania, Austria, Belgium, Bosnia and Herzegovina, Bulgaria, Croatia, Cyprus, Czech Republic, Denmark, Estonia, Finland, France, Germany, Greece, Hungary, Iceland, Ireland, Italy, Latvia, Lithuania, Luxembourg, Netherlands, Norway, Poland, Portugal, Romania, Serbia, Slovak Republic, Slovenia, Spain, Sweden, Switzerland, "The Former Yugoslav Republic of Macedonia" and Turkey.

Budget

2010	Staff	Other Costs	Total
Budget Head	1 535 600	21 795 000	23 330 600
[6010] FE(DGIV)/74 - Support of European co-production, distribution and theatres	1 535 600	21 795 000	23 330 600

Logframe

10.5.1 FE(DGIV)/74 Support of European co-production, distribution and theatres			
<i>Partial Agreement Eurimages</i>			
<i>Budget Total € 23 330 600</i>	<i>Staff € 1 535 600</i>	<i>Other Costs € 21 795 000</i>	
<i>Year 2010</i>			
Intervention Logic	Performance Indicators	Sources of Verification	Assumptions
Activity Area Objective			
Support of European co-production, distribution and theatres.			
Expected Result 1 The co-producers benefit from an advance on receipts.	All files received are treated within the deadlines (5-6 weeks). All files submitted to the Board respect the rules of eligibility. 2008: 195 files received; 57 supported.	Dates of Web publication and meetings calendar. Board of Management meeting reports.	
Expected Result 2 Distributors (€8 000 maximum), exhibitors (€15 000 max), co-producers: digitisation (€30 000 max) benefit from a subsidy.	All files submitted to the Board (distribution and digitisation) respect eligibility rules and are processed within deadlines (5-6 weeks). Distribution (2008) 149 files supported, 10 rejected. Digitisation: 8 files supported, 2 rejected. Meeting documents "theatres support" online 7 days before meeting, subsidies paid within 30 days of the Board's decision. 2008: 40 theatres supported for an amount of €442 310.	Dates of Web publication and meetings calendar. Distribution and Theatres Working Group meeting reports and Board of Management meetings.	
Expected Result 3 Recovery of advances on receipts is regularly monitored.	Producers whose support applications are on the agenda of the Board of Management have, if need be, submitted up-to date revenue statements for their projects previously supported by Eurimages. The collected receipts are at least equal to €1.2 M over a year (January to December). In 2008, €1.142 M were collected.	Excel chart for the monitoring of reimbursement. Eurimages accounts.	Commercial success and financial structure of the films selected by Eurimages' Board of management are the same as previous years.

Staff**Posts**

Number of permanent posts:

15

GRADE A	Number of posts	GRADE B	Number of posts	GRADE C	Number of posts
A7		B6		C6	
A6		B5	2	C5	
A5	1	B4	2	C4	
A4	1	B3	2	C3	
A2/A3	5	B1/B2	2	C2	
	7		8		
TOTAL NUMBER OF POSTS:					15

Positions

Number of positions:

1

GRADE A	Number of posts	GRADE B	Number of posts	GRADE C	Number of posts
A7		B6		C6	
A6		B5		C5	
A5		B4		C4	
A4		B3		C3	
A2/A3		B1/B2	1	C2	
			1		
TOTAL NUMBER OF POSITIONS:					1

**BUDGET OF THE ENLARGED AGREEMENT
ON THE EUROPEAN COMMISSION
FOR DEMOCRACY THROUGH LAW
FOR THE FINANCIAL YEAR 2010**

**Resolution CM/Res(2009)37
on the Enlarged Agreement on the European Commission
for Democracy through Law (Venice Commission)
2010 Budget**

*(Adopted by the Committee of Ministers on 25 November 2009
at the 1071st meeting of the Ministers' Deputies)*

The Committee of Ministers, under the terms of Article 16 of the Statute of the Council of Europe,

Having regard to Resolution (90) 6 of 10 May 1990 setting up a Partial Agreement on the European Commission for Democracy through Law (Venice Commission);

Having regard to Resolution Res(2002)3 of 21 February 2002 transforming the statute of the Partial Agreement on the European Commission for Democracy through Law (Venice Commission) into an Enlarged Agreement;

Having regard to Articles 19, 21 and 28 of the Financial Regulations;

Having regard to Resolution CM/Res(2009)36 of 25 November 2009 fixing the scale of contributions of member states to the budget of the Enlarged Agreement on the European Commission for Democracy through Law (Venice Commission);

Having regard to the draft Budget for 2010 submitted by the Secretary General (document CM(2009)130 vol3);

Having regard to the Budget Committee's report of 25 September 2009 (document CM(2009)131),

Resolves as follows:

1. The budget of expenditure for 2010, totalling €3 504 000 and divided into heads and sub-heads according to Table A appended hereto and the budget of receipts totalling €3 504 000 according to Table B appended hereto are hereby approved.
2. Approval is hereby given to the apportionment, among the States which are members of the Enlarged Agreement on the European Commission for Democracy through Law (Venice Commission), of the contributions for 2010, totalling €3 499 400 according to Table C appended hereto.

Appendix to Resolution CM/Res(2009)37

BUDGET OF THE ENLARGED AGREEMENT ON THE EUROPEAN COMMISSION FOR DEMOCRACY THROUGH LAW (VENICE COMMISSION) FINANCIAL YEAR 2010		
STRATEGIC OBJECTIVE X - Partial Agreement		
OBJECTIVE X.VI - Enlarged Agreement on the European Commission for Democracy through Law		
A. BUDGET OF EXPENDITURE		
SUBHEAD	DETAILS	APPROPRIATION in €
	ACTIVITY AREA OBJECTIVE 1 - Democratic development of public institutions and respect for human rights	
I	Staff related expenditure	2 195 700
II	Other expenditure	1 308 300
	[HEAD 2265] Total	3 504 000
TOTAL EXPENDITURE		: 3 504 000
B. BUDGET OF RECEIPTS		
SUBHEAD	DETAILS	APPROPRIATION in €
9999000	Contributions from participating states	3 499 400
9999040	Sundry receipts	p.m.
9999142	Publication sales	4 600
TOTAL RECEIPTS		: 3 504 000

**C. CONTRIBUTIONS OF MEMBER STATES
TO THE BUDGET OF THE ENLARGED AGREEMENT
ON THE EUROPEAN COMMISSION FOR DEMOCRACY THROUGH LAW
(VENICE COMMISSION)
FOR 2010**

MEMBER STATES	% contribution (1)	AMOUNT PAYABLE IN €
ALBANIA	0.1200	4 199.28
ANDORRA	0.1200	4 199.28
ARMENIA	0.1200	4 199.28
AUSTRIA	1.6711	58 478.47
AZERBAIJAN	0.2337	8 178.10
BELGIUM	2.0583	72 028.15
BOSNIA AND HERZEGOVINA	0.1200	4 199.28
BULGARIA	0.2740	9 588.36
CROATIA	0.2764	9 672.34
CYPRUS	0.1200	4 199.28
CZECH REPUBLIC	0.8431	29 503.44
DENMARK	1.3888	48 599.67
ESTONIA	0.1200	4 199.28
FINLAND	1.0870	38 038.48
FRANCE	12.2565	428 903.96
GEORGIA	0.1200	4 199.28
GERMANY	12.2565	428 903.96
GREECE	1.5095	52 823.44
HUNGARY	0.7180	25 125.69
ICELAND	0.1200	4 199.28
IRELAND	1.1160	39 053.30
ITALY	12.2565	428 903.96
LATVIA	0.1344	4 703.19
LIECHTENSTEIN	0.1200	4 199.28
LITHUANIA	0.1987	6 953.31
LUXEMBOURG	0.2058	7 201.77
MALTA	0.1200	4 199.28
MOLDOVA	0.1200	4 199.28
MONACO	0.1200	4 199.28
MONTENEGRO	0.1200	4 199.28
NETHERLANDS	3.4580	121 009.25
NORWAY	1.6556	57 936.07
POLAND	2.2501	78 740.00
PORTUGAL	1.0982	38 430.41
ROMANIA	0.9368	32 782.38
RUSSIAN FEDERATION	6.9560	243 418.26
SAN MARINO	0.1200	4 199.28
SERBIA	0.2693	9 423.89
SLOVAK REPUBLIC	0.3594	12 576.84
SLOVENIA	0.2144	7 502.71
SPAIN	6.5495	229 193.20
SWEDEN	1.9990	69 953.01
SWITZERLAND	1.9382	67 825.37
"THE FORMER YUGOSLAV REPUBLIC OF MACEDONIA"	0.1200	4 199.28
TURKEY	3.3382	116 816.97
UKRAINE	1.2568	43 980.46
UNITED KINGDOM	12.2565	428 903.96
NON-MEMBER STATES		
ALGERIA	0.3177	11 117.59
BRAZIL	2.3854	83 474.69
CHILE	0.2733	9 563.86
ISRAEL	0.2308	8 076.62
KOREA	1.4356	50 237.39
KYRGYZSTAN	0.0400	1 399.76
MOROCCO	0.2381	8 332.07
PERU	0.2588	9 056.45
Total:	100.0000	3 499 400.00

(1) Rates of contribution for 2010 have been calculated on the basis of Resolution (94) 31.

Enlarged Agreement On The European Commission For Democracy Through Law (Venice Commission)

- 10.6.1 DD(DGI)/237 DEMOCRACY THROUGH LAW

Objectives

To promote democracy through law, in particular by contributing to the establishment and development of democratic institutions based on respect for the rule of law and human rights, the holding of free and fair elections and the strengthening of constitutional justice.

Secretariat

The Venice Commission (VC) is a consultative body composed of independent experts in the field of constitutional and international law or political science. Each member state of the Enlarged Agreement (56 states) appoints a member and a substitute. In addition there is one associate member and 8 observers.

The Secretariat of the Venice Commission consists of 19 permanent posts (10 A Grade and 9 B Grade) and one A grade position.

Activities

The Venice Commission provides, upon request, legal opinions on whether (draft) constitutions and other legal texts in the field of constitutional law in the broad sense are workable and compatible with European standards. It provides legal advice on constitutional matters to Council of Europe organs and international organisations. It contributes to the development of European standards by preparing guidelines and comparative studies on specific areas of law in the constitutional field. It publishes a Bulletin on Constitutional Case Law, a series of publications Science and Technique of Democracy and runs two databases on constitutional case law (CODICES) and on electoral law (Vota). It organises conferences, seminars and training courses. It assists constitutional courts and equivalent bodies and strengthens these courts by promoting exchanges between them. It also provides assistance to election administration bodies and to the election observation missions of the Parliamentary Assembly.

Working Methods

Venice Commission texts are prepared by reporting members, working parties or sub-commissions with the assistance of the Secretariat and adopted at the plenary sessions. The reporting members and the Secretariat usually visit the country concerned. Most opinions in the electoral field are provided jointly with OSCE / ODIHR. The Commission meets four times a year for its plenary sessions in Venice. The Venice Commission prepares an annual report of activities which is examined by the Committee of Ministers.

Clients

The Venice Commission provides legal opinions at the request of member states, Council of Europe organs and international organisations. It organises seminars and conferences in co-operation with constitutional courts and universities. It provides training for civil servants from Central and Eastern Europe, as well as election officials and observers.

Specific information for coming years

It should be noted that the Commission works on request. The figures for opinions in the logframes are based on estimates of likely requests in the light of the political situation in member States and of the experience of earlier years. Concerning elections in particular, it has to be noted that in 2010 there will be fewer elections in those States with which the Venice Commission has the most co-operation. This could have an effect on activities.

The final declaration of the World Conference on Constitutional Justice called for the establishment of the World Conference as a permanent body and requested the Venice Commission to act as the Secretariat of this body. A Statute is being prepared and should be ready for approval by the end of 2009. In 2010, the World Conference will be formally set up and the Secretariat of the Venice Commission will have to assume a considerable increase in its workload in order to provide the necessary assistance to the World Conference.

Structures

The Venice Commission has a number of sub-commissions covering the various fields of activity.

Two bodies have a membership going beyond the Venice Commission:

- the Joint Council on Constitutional Justice consists of members of the Venice Commission and liaison officers from the constitutional courts and courts of equivalent jurisdiction in the member and observer states;
- the Council for Democratic Elections is composed of members of the Venice Commission and representatives of the Parliamentary Assembly and the Congress of Local and Regional Authorities. The OSCE / ODIHR, the Parliamentary Assembly of the OSCE, the European Commission, the European Parliament and the Association of Central and East European Election Officials are invited as observers.

Additional Resources

The Commission receives voluntary contributions from member states and the European Union either for specific projects or to further certain activities of the Commission.

The Enlarged Agreement also manages 1 special account as well as one budget head of another special account.

Member States

All member states of the Council of Europe + Algeria, Brazil, Chile, Israel, Kyrgyzstan, Morocco, Korea, Peru.

Associate member: Belarus.

Observers: Canada, United States, Holy See, Japan, Argentina, Uruguay, Kazakhstan, Mexico.

Budget

2010	Staff	Other Costs	Total
Budget Head	2 195 700	1 308 300	3 504 000
[2269] DD(DGI)/237 - DEMOCRACY THROUGH LAW	2 195 700	1 308 300	3 504 000

Logframe

10.6.1 DD(DGI)/237 DEMOCRACY THROUGH LAW			
<i>Enlarged Agreement on Democracy through Law</i>			
<i>Budget Total € 3 504 000</i>	<i>Staff € 2 195 700</i>	<i>Other Costs € 1 308 300</i>	
<i>Year 2010</i>			
Intervention Logic	Performance Indicators	Sources of Verification	Assumptions
Activity Area Objective			
Promote the development of democratic institutions based on respect for the rule of law and human rights, the holding of free and fair elections and the strengthening of constitutional justice			
Expected Result 1 Constitutions are in compliance with the European constitutional heritage.	3 Opinions on constitutional reforms provided within timeframe set by the requesting bodies. (2008: 5) Opinions reflected in national constitutions and / or debates.	National constitutions Feedback from national authorities. Reports by CoE bodies and other international organisations. Press reports.	
Expected Result 2 Legislation is in compliance with the European constitutional and electoral heritage.	26 Opinions on legislative reforms provided within timeframe set by the requesting bodies. (2008: 31) Opinions reflected in national legislation and / or debates.	National legislation. Feedback from national authorities. Reports by CoE bodies and other international organisations. Press reports.	
Expected Result 3 European constitutional and electoral standards are further developed.	6 reports, studies or guidelines are adopted by the Commission. (2008: 8)	Session reports. Web-site of the Commission.	
Expected Result 4 National authorities are assisted in the practical implementation of constitutional and electoral standards.	Legal advice is provided on the settlement of 3 ethno-political conflicts. (2008: 2) 2 Pre-electoral assistance activities are organised. (2008: 2) Support provided to 3 election observation missions. (2008: 7) Comparative law elements provided to constitutional courts in 35 cases. (2008: 35)	Annual report and web-site of the Commission. Reports to the Committee of Ministers and of the Parliamentary Assembly.	

<p>Expected Result 5 European constitutional and electoral standards are disseminated.</p>	<p>4 Bulletins on constitutional case law published. (2008: 5) Codices database updated 3 times. (2008: 3) 14 conferences co-organised (2008: 10) 3 scientific publications issued. (2008: 4)</p>	<p>Web-site of the Commission. Conference records.</p>	
<p>Expected Result 6 World Conference on Constitutional Justice starts activities.</p>	<p>Establishment of World Conference on Constitutional Justice as a permanent body. At least 4 regional groups and / or 40 individual courts adopt the Statute & become full members. Assistance to the Bureau of the Conference in its co-operation with the 10 regional / linguistic groups (including Joint Council on Constitutional Justice). Preparation of 2nd World Conference in 2011.</p>	<p>Membership registry. Bureau reports.</p>	

Other Structures

The Joint Council on Constitutional Justice of the Venice Commission is a body composed of members of the Venice Commission and liaison officers representing constitutional courts and equivalent bodies (constitutional councils, supreme courts exercising constitutional jurisdiction, etc. including the European Court of Human Rights and the Court of Justice of the European Communities). The Joint Council steers the activities of the Centre on Constitutional Justice and co-operates with regional bodies uniting constitutional courts. Major activities of the Centre are the publication of the Bulletin on Constitutional Case-Law and the database CODICES.

With the establishment of the World Conference on Constitutional Justice in 2010, the Joint Council will also assume a major role as a clearing house between the various European and non-European regional groups, together with which it forms the Bureau of the World Conference.

The Council for Democratic Elections is a body specialised in electoral matters including members of the Venice Commission, the Parliamentary Assembly and the Congress of Local and Regional Authorities of the Council of Europe. The OSCE / ODIHR, the Parliamentary Assembly of the OSCE, the European Commission, the European Parliament and the Association of European Election Officials have been invited as observers. In particular, the Council for Democratic Elections drafted the Code of good practice in electoral matters, which reflects the principles of Europe's electoral heritage and is a reference document for the Council of Europe in this area. This text was adopted by the Venice Commission, approved by the Parliamentary Assembly, the Congress of Local and Regional Authorities and the Committee of Ministers of the Council of Europe.

Staff**Permanent posts**

Number of permanent posts:

19

GRADE A	Number of posts	GRADE B	Number of posts	GRADE C	Number of posts
A7		B6		C6	
A6	1	B5	1	C5	
A5	1	B4	1	C4	
A4	3	B3	5	C3	
A2/A3	5	B2	2	C2	
	10		9		
TOTAL NUMBER OF POSTS:					19

Positions

Number of positions:

1

GRADE A	Number of posts	GRADE B	Number of posts	GRADE C	Number of posts
A7		B6		C6	
A6		B5		C5	
A5		B4		C4	
A4		B3		C3	
A1/2/A3	1	B2		C2	
	1				
TOTAL NUMBER OF POSITIONS:					1

BUDGET OF THE PARTIAL AGREEMENT ON THE YOUTH CARD

FOR THE FINANCIAL YEAR 2010

**Resolution CM/Res(2009)39
on the Partial Agreement on the Youth Card
2010 Budget**

*(Adopted by the Committee of Ministers on 25 November 2009
at the 1071st meeting of the Ministers' Deputies)*

The Committee of Ministers, under the terms of Article 16 of the Statute of the Council of Europe and in its composition restricted to the Representatives of the States members of the Partial Agreement on the Youth Card,¹

Having regard to Resolution (91) 20 of 13 September 1991 setting up a Partial Agreement on the Youth Card;

Having regard to Articles 19, 21 and 28 of the Financial Regulations;

Having regard to Resolution CM/Res(2009)38 of 25 November 2009 fixing the scale of contributions of member states to the budget of the Partial Agreement on the Youth Card;

Having regard to the draft Budget for 2010 submitted by the Secretary General (document CM(2009)130 vol3);

Having regard to the Budget Committee's report of 25 September 2009 (document CM(2009)131),

Resolves as follows:

1. The budget of expenditure for 2010, totalling €86 500 and divided into heads and sub-heads according to Table A appended hereto and the budget of receipts totalling €86 500 according to Table B appended hereto are hereby approved.
2. Approval is hereby given to the apportionment, among the States members of the Partial Agreement on the Youth Card, of the contributions for 2010, totalling €86 500 according to Table C appended hereto.

¹ States concerned: Andorra, Austria, Croatia, Cyprus, Finland, Hungary, Ireland, Luxembourg, Malta, Montenegro, Netherlands, Portugal, San Marino, Serbia, Slovenia, Spain and Switzerland.

Appendix to Resolution CM/Res(2009)39

BUDGET OF THE PARTIAL AGREEMENT ON THE YOUTH CARD		
FINANCIAL YEAR 2010		
STRATEGIC OBJECTIVE X - Partial Agreement		
OBJECTIVE X.VII - Partial Agreement on the Youth Card		
A. BUDGET OF EXPENDITURE		
SUBHEAD	DETAILS	APPROPRIATION in €
	ACTIVITY AREA OBJECTIVE 1 - Youth Card management and development	
I	Staff related expenditure	21 100
II	Other expenditure	65 400
	[HEAD 2285] Total	86 500
TOTAL EXPENDITURE		86 500

B. BUDGET OF RECEIPTS		
SUBHEAD	DETAILS	APPROPRIATION in €
9999000	Contributions from member states	86 500
9999040	Sundry receipts	p.m.
TOTAL RECEIPTS		86 500

C. CONTRIBUTIONS OF MEMBER STATES
BUDGET OF THE PARTIAL AGREEMENT ON THE YOUTH CARD
FOR 2010

MEMBER STATES	% contribution (1)	AMOUNT PAYABLE IN €
ANDORRA	1.8500	1 600.25
AUSTRIA	7.8059	6 752.10
CROATIA	1.8500	1 600.25
CYPRUS	1.8500	1 600.25
FINLAND	5.0714	4 386.76
HUNGARY	3.6863	3 188.65
IRELAND	5.1469	4 452.07
LUXEMBOURG	1.8500	1 600.25
MALTA	1.8500	1 600.25
MONTENEGRO	1.8500	1 600.25
NETHERLANDS	16.1126	13 937.40
PORTUGAL	5.3926	4 664.60
SAN MARINO	1.8500	1 600.25
SERBIA	1.8500	1 600.25
SLOVENIA	1.8500	1 600.25
SPAIN	31.1890	26 978.49
SWITZERLAND	8.9453	7 737.68
Total:	100.0000	86 500.00

(1) Rates of contribution for 2010 have been calculated on the basis of Resolution (94) 31.

Partial Agreement On The Youth Card

- 10.7.1 CJ(DGIV)/152 Youth Card

Objectives

The Partial Agreement on the Youth Card is aimed at developing the Youth Card scheme, particularly at European level, in the best interest of young people under the age of 30 and with a view to facilitating their mobility as well as their access to the various goods and services necessary for their personal and cultural development.

Secretariat

The Secretariat of the Partial Agreement on the Youth Card is linked to the Directorate of Youth and Sport.

The Secretariat of the Partial Agreement is managed by the Executive Director of the European Youth Centre in Strasbourg (remunerated by the Ordinary Budget), assisted by a secretary.

The Secretariat consists of 1 B Grade permanent post partially remunerated by the Partial Agreement (25%) and by the Ordinary Budget (75%).

Activities

Main activities within the programme of the Partial Agreement are:

- Activities aimed at supporting innovative initiatives: collecting successful projects from member organisations that will serve as best practice examples of creative educational and cultural activities actively involving young people.
- Activities aimed at supporting youth mobility through the Youth Card scheme: increasing the quality and quantity of benefits for Youth Card holders.
- Activities aimed at promoting participation and research: EYCAcademy – EYCA's qualitative youth research will continue and will be used for both involvement of participants and moderators / surveyors and evidence based information for youth policies.
- Activities enhancing participation through information: using the Web 2.0 tool to enrich and deepen the communication between member organisations and thereby reach, in an attractive and up-to-date way, as many young people as possible.
- Activities aimed at strengthening the network of Youth Card organisations: study visits and other measures to encourage new member states to join the Partial Agreement, to support the establishment and development of new Youth Card organisations.

There are currently 4 750 000 Youth Card holders (May 2009 estimate compared to April 2008 4 455 000).

Working Methods

The secretariat of the Partial Agreement organises the meetings of the Board of Co-ordination and its Bureau. It assists the Board in preparing, managing and implementing the programme of the Partial Agreement, and in preparing the report to the Committee of Ministers. For the implementation of the programme as adopted by the Committee of Ministers, the Secretariat establishes an administrative arrangement with the European Youth Card Association (EYCA).

Clients

The programme of the Partial Agreement is aimed at young people, supporting them in their mobility and their access to the various goods and services necessary for their personal and intercultural development. The programme is carried out in cooperation with the youth organisations running the youth card in the Member States.

Specific information for coming years

Performance indicators have been adjusted to a lower level for 2010 for 2 reasons :

1. the withdrawal of Italy from the Partial Agreement (in 2009) which has significantly reduced the programme of activities
2. in 2008 the increase in the number of card holders in the Netherlands was very high because of an extensive campaign implemented with support from the Partial agreement,. This type of campaign is not foreseen in 2010.

For these two reasons the expected results have been reduced.

Member States

Andorra, Austria, Croatia, Cyprus, Finland, Hungary, Ireland, Luxembourg, Malta, Montenegro, Netherlands, Portugal, San Marino, Serbia, Slovenia, Spain, Switzerland.

Budget

2010	Staff	Other Costs	Total
Budget Head	21 100	65 400	86 500
[2285] CJ(DGIV)/152 - Youth Card	21 100	65 400	86 500

Logframe

10.7.1 CJ(DGIV)/152 Youth Card			
<i>Partial Agreement on the Youth Card</i>			
<i>Budget Total € 86 500</i>	<i>Staff € 21 100</i>	<i>Other Costs € 65 400</i>	
<i>Year 2010</i>			
Intervention Logic	Performance Indicators	Sources of Verification	Assumptions
Activity Area Objective			
To develop the Youth Card scheme for young people with a view to facilitating their mobility and access to goods and services for their personal and cultural development.			
Expected Result 1 The benefits and offers for Youth Card holders in member states of the Partial Agreement are increased.	<ul style="list-style-type: none"> • Increase by 2% the number of discounts for Youth Card holders (2008 result 2.3% - 2 300 extra discounts). • Increase by 1.5% the number of Youth Card holders (2008 result 6.62% - 295 000 extra card holders). 	<ul style="list-style-type: none"> • EYCA website and discount database. • EYCA statistics. • Youth Card organisations. 	
Expected Result 2 The programme activities are extended.	Number of member states increases. (17 in 2009)	Declaration of member states acceding to the Partial Agreement.	Political willingness of member states.
Other Structures			
Board of Co-ordination of the Partial Agreement on the Youth Card.			

Staff

Number of permanent posts:

1

GRADE A	Number of posts	GRADE B	Number of posts	GRADE C	Number of posts
A7		B6		C6	
A6		B5		C5	
A5		B4		C4	
A4		B3	1	C3	
A2/A3		B2		C2	
			1		
TOTAL NUMBER OF POSTS:					1

**BUDGET OF THE PARTIAL AGREEMENT ON
THE EUROPEAN CENTRE FOR MODERN LANGUAGES (GRAZ)
FOR THE FINANCIAL YEAR 2010**

**Resolution CM/Res(2009)41
on the Enlarged Partial Agreement on
the European Centre for Modern Languages (Graz)
2010 Budget**

*(Adopted by the Committee of Ministers on 25 November 2009
at the 1071st meeting of the Ministers' Deputies)*

The Committee of Ministers, under the terms of Article 16 of the Statute of the Council of Europe and in its composition restricted to the Representatives of the States members of the Enlarged Partial Agreement on the European Centre for Modern Languages (Graz),¹

Having regard to Resolution (94) 10 of 8 April 1994 on an Enlarged Partial Agreement establishing the European Centre for Modern Languages;

Having regard to Resolution (98) 11 confirming the continuation of the European Centre for Modern Languages;

Having regard to Articles 19, 21 and 28 of the Financial Regulations;

Having regard to Resolution CM/Res(2009)40 of 25 November 2009 fixing the scale of contributions of States members of the budget of the Enlarged Partial Agreement on the European Centre for Modern Languages (Graz);

Having regard to the draft Budget for 2010 submitted by the Secretary General (CM(2009)130 vol3);

Having regard to the Budget Committee's report of 25 September 2009 (document CM(2009)131),

Resolves as follows:

1. The budget of expenditure for 2010, totalling €1 702 500 and divided into heads and sub-heads according to Table A appended hereto and the budget of receipts totalling €1 702 500 according to Table B appended hereto are hereby approved.
2. Approval is hereby given to the apportionment, among the States members of the Enlarged Partial Agreement on the European Centre for Modern Languages (Graz), of the contributions for 2010 totalling €1 702 500 according to Table C appended hereto.
3. The budget of programme expenditure shall be equal to the difference between the total of the budget of receipts and the total of the budget of expenditure for operational expenditure totalling €1 024 500 as presented in Table A appended hereto.
4. The total of the budget of receipts shall be a function of collected receipts and adjusted accordingly in the course of the financial year.

¹ States concerned: Albania, Andorra, Armenia, Austria, Bosnia and Herzegovina, Bulgaria, Croatia, Cyprus, Czech Republic, Estonia, Finland, France, Germany, Greece, Hungary, Iceland, Ireland, Latvia, Liechtenstein, Lithuania, Luxembourg, Malta, Montenegro, Netherlands, Norway, Poland, Romania, Slovak Republic, Slovenia, Spain, Sweden, Switzerland, "the former Yugoslav Republic of Macedonia" and United Kingdom.

Appendix to Resolution CM/Res(2009)41

BUDGET OF THE ENLARGED PARTIAL AGREEMENT ON THE EUROPEAN CENTRE FOR MODERN LANGUAGES (GRAZ) FINANCIAL YEAR 2010		
STRATEGIC OBJECTIVE X - Partial Agreement		
OBJECTIVE X.VIII - Enlarged Partial Agreement on the European Centre for Modern Languages		
A. BUDGET OF EXPENDITURE		
SUB-HEAD	DETAILS	APPROPRIATION in €
	ACTIVITY AREA OBJECTIVE 1 - Support to language education and professional development	
I	Staff related expenditure	907 900
II	Other expenditure	794 600
	[HEAD 2370] Total	1 702 500
TOTAL EXPENDITURE :		1 702 500
Of which:		
Operational expenditure :		1 024 500
Programme expenditure :		678 000

B. BUDGET OF RECEIPTS		
SUBHEAD	DETAILS	ESTIMATE in €
9999000	Obligatory contributions from member states	1 702 500
9999005	Additional voluntary contributions from member states	p.m.
9999040	Sundry receipts	p.m.
TOTAL RECEIPTS :		1 702 500

**C. CONTRIBUTIONS OF MEMBER STATES
TO THE BUDGET OF THE ENLARGED PARTIAL AGREEMENT
ON THE EUROPEAN CENTRE FOR MODERN LANGUAGES (GRAZ)
FOR 2010**

MEMBER STATES	% contribution (1)	AMOUNT PAYABLE IN €
ALBANIA	0.7300	12 428.25
ANDORRA	0.7300	12 428.25
ARMENIA	0.7300	12 428.25
AUSTRIA	2.7221	46 343.74
BOSNIA AND HERZEGOVINA	0.7300	12 428.25
BULGARIA	0.7300	12 428.25
CROATIA	0.7300	12 428.25
CYPRUS	0.7300	12 428.25
CZECH REPUBLIC	1.4834	25 254.89
ESTONIA	0.7300	12 428.25
FINLAND	1.7684	30 107.01
FRANCE	14.6000	248 565.00
GERMANY	14.6000	248 565.00
GREECE	2.5251	42 989.82
HUNGARY	1.2873	21 916.28
ICELAND	0.7300	12 428.25
IRELAND	1.7943	30 547.96
LATVIA	0.7300	12 428.25
LIECHTENSTEIN	0.7300	12 428.25
LITHUANIA	0.7300	12 428.25
LUXEMBOURG	0.7300	12 428.25
MALTA	0.7300	12 428.25
MONTENEGRO	0.7300	12 428.25
NETHERLANDS	5.6183	95 651.56
NORWAY	2.6326	44 820.02
POLAND	4.1536	70 715.04
ROMANIA	1.8360	31 257.90
SLOVAK REPUBLIC	0.7300	12 428.25
SLOVENIA	0.7300	12 428.25
SPAIN	10.8791	185 216.68
SWEDEN	3.2412	55 181.43
SWITZERLAND	3.1186	53 094.17
"THE FORMER YUGOSLAV REPUBLIC OF MACEDONIA"	0.7300	12 428.25
UNITED KINGDOM	14.6000	248 565.00
Total:	100.0000	1 702 500.00

(1) Rates of contribution for 2010 have been calculated on the basis of Resolution (94) 31.

Enlarged Partial Agreement On The European Centre For Modern Languages (Graz)

- **10.8.1 ECML(DGIV)/32** Support for the development of language professionals

Objectives

The objective of the ECML is to promote excellence in language education practice.

Secretariat

The Secretariat of the European Centre for Modern Languages belongs to the Department of Language Education and Policy comprising the ECML, the Language Policy Division and the European Charter for Regional or Minority Languages and is part of the Directorate General IV - Education, Culture and Heritage, Youth and Sport.

The Secretariat consists of 8 permanent posts (3 A Grade and 5 B Grade) and 3 positions (at B Grade level).

The Centre also receives 6-8 trainees each year (in total 40 months) and offers up to 3 fellowships to young researchers for a period of 3 months each.

Activities

The ECML provides an international platform for identifying and disseminating good practice in language education and supporting professional competence-building for multipliers. It facilitates the Europe-wide networking of teacher trainers, researchers and educational administrators.

It does this through a 4-year programme comprising a series of medium-term (4 years) and short-term (2 years) projects organised in cooperation with multipliers in the field of language education in Europe. This programme takes place within the context of Chapter 3 of the Warsaw Summit Action Plan, 'Building a more human and inclusive Europe', with a specific focus on points 1, 3, 5 and 6.

Each of the Centre's projects is coordinated by an international team of experts and consists of workshops, network and expert meetings. All projects and activities focus on a specific theme and contribute to the overall programme objective. Project descriptions clearly indicate the expected results in terms of process, products and target groups.

A comprehensive programme evaluation scheme was introduced in 2008 to provide further quantitative and qualitative evidence to stakeholders regarding the efficiency and effectiveness of the Centre's work.

Working Methods

The ECML is an Enlarged Partial Agreement comprising 34 member states. The Centre's Governing Board adopts the programme of activities and monitors its implementation. To ensure the impact of the ECML at national level, national nominating authorities assure representation of member states within its activities and contact points promote the results of its work.

The ECML works in complementarity and synergy with the Language Policy Division. The Division is systematically involved in the development of ECML projects involving Council of Europe language education instruments and, where appropriate, the results feed into policy discussions.

The main costs of running the Centre and of its local infrastructure are borne directly by the Austrian host authorities (as indicated in the memorandum of understanding between the Austrian authorities and the Council of Europe). The total cost of the Austrian contribution (including the obligatory contributions and infrastructure costs) is estimated at €440 000. Primarily as a result of the rise in infrastructural costs the Austria authorities have increased their contribution to the hosting of the Centre by 17% since 2007.

Clients

Whilst the Centre's activities target key multipliers in language education (teacher trainers, curriculum experts, materials writers, researchers and government officials involved in implementing language education policy), its products primarily address language teachers and teacher trainers.

Specific information for coming years

2010 represents the third year of the Centre's medium-term programme (2008-2011) entitled "Empowering language professionals: competencies - networks - impact - quality". The programme, which follows some 23 projects from their inception to the production of concrete results, varies in balance in terms of activities over the four years of the programme according to the individual stage of development of the projects.

The main focus of 2010 will be on further developing networking within the current projects. This can take the form of various types of collaborative working, such as conducting case studies / surveys, piloting new instruments / materials or promoting new approaches to a wider audience. In terms of numbers of activities 2010 represents the busiest year of the programme. 3-4 new short-term projects will be launched during the year and the Centre will organise some 9 central workshops, 3 regional workshops, 8 network meetings and approximately 20-30 expert meetings. The activities will directly involve up to 750 multipliers.

2010 also marks the 50th anniversary of the Council of Europe's work on languages, the 15th anniversary of the ECML and the 10th anniversary of the European Day of Languages coordinated by the Department for Language Education and Policy. A number of events will be organised throughout the year in celebration of these occasions.

The Centre's performance indicators are based primarily on the evaluation scheme introduced in 2008. As the results achieved in its first year of operation proved highly successful, it is anticipated to set the projections for 2010 and future years at approximately the same level.

Additional Resources

A limited amount of additional income may be received through cooperation projects with other institutions.

A number of "associate partners" will cooperate within the programme at their own cost. This participation is considered as a 'contribution in kind' to the ECML budget.

This possibility is also open on a limited scale to non-member states, such as Canada whose authorities signed a memorandum of cooperation with the ECML in 2008 and are now actively engaged in the programme. The ultimate aim of such agreements is to attract new members to the Partial Agreement.

The Partial Agreement also manages one special account.

Member States

Albania, Andorra, Armenia, Austria, Bosnia and Herzegovina, Bulgaria, Croatia, Cyprus, Czech Republic, Estonia, Finland, France, Germany, Greece, Hungary, Iceland, Ireland, Latvia, Liechtenstein, Lithuania, Luxembourg, Malta, Montenegro, Netherlands, Norway, Poland, Romania, Slovak Republic, Slovenia, Spain, Sweden, Switzerland, "the former Yugoslav Republic of Macedonia" and United Kingdom.

Budget

2010	Staff	Other Costs	Total
Budget Head	907 900	794 600	1 702 500
[2370] ECML(DGIV)/32 - Support for the development of language professionals	907 900	794 600	1 702 500

Logframe

10.8.1 ECML(DGIV)/32 Support for the development of language professionals			
<i>Partial Agreement on the European Centre for Modern Languages - Graz</i>			
<i>Budget Total € 1 702 500</i>	<i>Staff € 907 900</i>	<i>Other Costs €794 600</i>	
<i>Year 2010</i>			
Intervention Logic	Performance Indicators	Sources of Verification	Assumptions
Activity Area Objective			
Effective support is provided for the development of language professionals in member states.			
Expected Result 1 Language educators' professional competences are enhanced through their involvement in the ECML's programme.	Over three-quarters of survey respondents 'agree' or 'strongly agree' that the ECML event they participated in has contributed to developing their professional competence (75% in 2008).	ECML post event survey. ECML post workshop impact survey (6 months after event). Annual report of the Governing Board. Reports to national nominating authorities and national contact points.	
Expected Result 2 Professional networks and the wider community of language educators are strengthened through the ECML's work.	Over three-quarters of survey respondents 'agree' or 'strongly agree' that participating in an ECML event has motivated them to become more active in networking within the professional community (90% in 2008). Language education institutions / associations with similar aims to the ECML formalise links through cooperation agreements with the Centre (2 by May 2009).	See above. Memoranda of cooperation.	

<p>Expected Result 3 Language professionals are 'empowered' to play an influential role in reform processes through their participation in ECML activities.</p>	<p>Over three-quarters of survey respondents 'agree' or 'strongly agree' that participating in an ECML event has encouraged them to play a more influential role in reform processes in their professional environment (80% in 2008).</p>	<p>See expected result 1.</p>	
<p>Expected Result 4 Participants and project teams promote quality aspects of language education as a result of their involvement with the ECML.</p>	<p>Over three-quarters of survey respondents 'agree' or 'strongly agree' that the ECML event they participated in has highlighted quality aspects of language education that they will promote in their professional environment (75% in 2008).</p>	<p>See expected result 1.</p>	
<p>Expected Result 5 The 2010 European Day of Languages (EDL) is promoted effectively in coordination with the Language Policy Division.</p>	<p>Over 600 events are registered in the online EDL database by September (612 in 2008). A major event organised at the ECML within the framework of the EDL further enhances the visibility of the Day.</p>	<p>Annual programme of activities. Annual report of the Governing Board. EDL website statistics and number of events input into the online database: http://www.coe.int/edl</p>	
<p>Expected Result 6 Good practice in language education is made accessible to language professionals regularly via the Centre's dissemination instruments.</p>	<p>The national contact points' function is enhanced through the further development of their dedicated web portal. Subscriptions to the European Language Gazette increase by over 10% compared to 2009 (5 300 in 2008). Teams exploit full possibilities of the web-based working platform for projects. ECML publication downloads increase by 10% compared to 2009 (200 000 in 2008).</p>	<p>Visits to the NCP portal: http://contactpoints.ecml.at † Newsletter mailing list Statistics from 23 project portals: http://coordination.ecml.at Publications' database statistics: www.ecml.at/publications</p>	

Staff**Posts**

Number of permanent posts:

8

GRADE A	Number of posts	GRADE B	Number of posts	GRADE C	Number of posts
A7		B6		C6	
A6		B5		C5	
A5		B4	2	C4	
A4	1	B3	1	C3	
A2/A3	2	B2	2	C2	
	3		5		
TOTAL NUMBER OF POSTS:					8

Positions

Number of positions:

3

GRADE A	Number of positions	GRADE B	Number of positions	GRADE C	Number of positions
A7		B6		C6	
A6		B5		C5	
A5		B4		C4	
A4		B3		C3	
A2/A3		B2	3	C2	
			3		
TOTAL NUMBER OF POSITIONS:					3

BUDGETS OF THE NORTH-SOUTH CENTRE, GRECO AND EPAS

In accordance with the relevant rules governing the Enlarged Partial Agreements:

- European Centre for Global Interdependence and Solidarity (North-South Centre),
- Group of States against Corruption - GRECO,
- Enlarged Partial Agreement on Sport - EPAS,

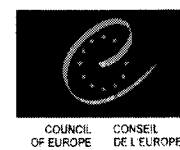
their budgets are not approved by the Committee of Ministers but are approved by the Executive Council in respect of the North-South Centre and by their statutory committee in respect of GRECO and EPAS.



**BUDGET OF THE ENLARGED PARTIAL AGREEMENT
ESTABLISHING THE EUROPEAN CENTRE FOR GLOBAL
INTERDEPENDENCE AND SOLIDARITY
(NORTH-SOUTH CENTRE)
FOR THE FINANCIAL YEAR 2010**



North-South Centre of the Council of Europe



Resolution NSC/EC (2009) 1
12 November 2009

Resolution NSC/EC (2009) 1
concerning the budget of the Partial Agreement
establishing the European Centre for
Global Interdependence and Solidarity
for 2010

The members of the Executive Council of the European Centre for Global Interdependence and Solidarity,

Having regard to the decision taken by the Committee of Representatives of Members at its 53rd meeting (2 October 2009):

- to fix the ceiling of obligatory contributions of the member States for the financial year 2010 at € 973 700;

- i. that the budget of the European Centre for Global Interdependence and Solidarity for the financial year 2009, as it appears on page 11 of document NSC/EC (2009) 7 prov 2, is adopted;

- ii. that the budget of expenditure of the programme account will be equal to the difference between the total amount of the budget of receipts and the total of the budget of operational expenditure such as presented in Table A on page 11 of document NSC/EC (2009) 7 prov 2 for an amount of € 901 800;

- iii. that the total of the budget of receipts such as presented in Table B on page 11 of document NSC/EC (2009) 7 prov 2 will be a function of actual receipts and adjusted accordingly in the course of the financial year.

**BUDGET OF THE PARTIAL AGREEMENT ESTABLISHING THE EUROPEAN CENTRE FOR GLOBAL INTERDEPENDANCE
AND SOLIDARITY (LISBON)
FINANCIAL YEAR 2010**

STRATEGIC OBJECTIVE X - Partial Agreement

OBJECTIVE X.IX - Partial Agreement establishing the European Centre for Global Interdependence and Solidarity

A. BUDGET OF EXPENDITURE

SUBHEAD	DETAILS	APPROPRIATION in €
	ACTIVITY AREA OBJECTIVE 1 - European Centre for Global Interdependence and solidarity	
I	Staff related expenditure	593 100
II	Other expenditure	969 900
	[HEAD 6511] Total	1 563 000
	TOTAL EXPENDITURE :	1 563 000
	Of which:	
	Operational expenditure	901 800
	Programme expenditure	661 200

B. BUDGET OF RECEIPTS

SUBHEAD	DETAILS	ESTIMATE in €
9999000	Obligatory Contribution from participating states	973 700
9999005	Additional voluntary contributions from member states	p.m.
9999010	Voluntary contributions - Other	p.m.
9999011	Contributions of the European Commission	400 000
9999007	Voluntary contributions - Portugal	169 300
9999040	Sundry receipts	p.m.
9999030	Bank interest	20 000
	TOTAL RECEIPTS :	1 563 000

C. CONTRIBUTIONS OF MEMBER STATES
TO THE BUDGET OF THE PARTIAL AGREEMENT ON EUROPEAN CENTRE FOR
GLOBAL INTERDEPENDENCE AND SOLIDARITY (LISBON)
FOR 2010

MEMBER STATES	% contribution (1)	AMOUNT PAYABLE IN €
CYPRUS	0.9500	9 250.15
FINLAND	2.6263	25 572.28
GERMANY	19.5000	189 871.50
GREECE	3.7573	36 584.83
ICELAND	0.9500	9 250.15
IRELAND	2.6627	25 926.71
ITALY	19.5000	189 871.50
LIECHTENSTEIN	0.9500	9 250.15
LUXEMBOURG	0.9500	9 250.15
MONTENEGRO	0.9500	9 250.15
NETHERLANDS	8.3434	81 239.69
NORWAY	3.9036	38 009.35
PORTUGAL	2.8048	27 310.34
SAN MARINO	0.9500	9 250.15
SERBIA	0.9500	9 250.15
SLOVENIA	0.9500	9 250.15
SPAIN	16.1806	157 550.50
SWEDEN	4.8126	46 860.29
SWITZERLAND	4.6282	45 064.78
NON MEMBER STATES		
HOLY SEE	0.9500	9 250.15
MOROCCO	2.7305	26 586.88
Total:	100.0000	973 700.00

(1) Rates of contribution for 2010, have been calculated on the basis of Resolution (94) 31.

European Centre for Global Interdependence and Solidarity (Lisbon)

- **10.9.1 BL(DGIV)/240** European Centre for Global Interdependence and Solidarity (Lisbon)

Objectives

To provide a framework for North-South co-operation to increase public awareness of global interdependence issues and promote policies of solidarity in conformity with the aims and principles of the Council of Europe.

Secretariat

The North-South Centre, officially named the European Centre for Global Interdependence and Solidarity, was established on the basis of a Partial Agreement of the Council of Europe (Resolution (89)14 adopted by the Committee of Ministers on 16 November 1989 at its 85th session).

The Centre is part of the Directorate General of Education, Culture and Heritage, Youth and Sport (DGIV) of the Council of Europe. The Secretariat of the Centre currently comprises 6 permanent staff members (3 A grade, 3 B grade). In addition, the Centre has 2 B grade positions financed at 50% by the main budget of the Centre and at 50% by the special account, and 1 B grade position on the special account. It is proposed to allocate appropriations to the main budget of the Centre in order to finance the 2 additional B positions created with the approval of the Committee of Representatives of the member States representatives in April 2009.

Activities

The Centre's programme of activities is structured on two axes: education and youth on the one hand, intercultural dialogue on the other. They reinforce each other and are complemented by the statutory meetings and the annual permanent processes (North-South Prize and the Lisbon Forum).

Working Methods

The Centre is a unique platform for dialogue that enables its partners to analyse, discuss and compare their policies and experiences so that they can share best practices, reach consensus and influence the policy debate.

The North-South Centre's work is based on three principles: dialogue, partnership and solidarity. Governments, parliaments, local and regional authorities and civil society organisations constitute the partners in the "quadrilogue" and are involved in the Centre's activities. They are also represented in the Centre's statutory bodies. This approach helps to bring the different players in North-South co-operation closer, thereby creating constructive synergies.

The Centre carries out studies and organises debates, workshops and training courses. It acts as a catalyst by facilitating meetings between players from different horizons and countries, working on issues of common interest and encouraging the formation of networks. Its expertise is used and recognised by its partners. At a regional level, the Centre has made geopolitical choices to make its action more effective, and so priority has been given to dialogue within the Mediterranean basin and with Africa.

Clients

The Centre's targets are its member States, the other Council of Europe member States, the Parliamentary Assembly, the Congress of Local and Regional Authorities, the INGO Conference, the CoE Secretariat, the European Parliament and the European Commission, their potential multipliers in policy making and educational fields, civil society and the youth sector, as well as Southern Mediterranean and African countries and partners.

Specific information for coming years

The Centre's programme for 2010 and beyond will continue to be based on the "strategic document" approved by the Executive Council and the Committee of Representatives of the members States in spring 2008.

In implementing this document, the Centre will continue to promote its "quadrilogue" composition and will build on the recommendations resulting from the CoE White Paper on intercultural dialogue. For 2010, special attention will be devoted to the opportunities arising from the 20th Anniversary of the Centre, in particular the planned adoption of a new Statutory Resolution.

In the context of the European Union (EU), special attention will be given to the Joint Europe-Africa Strategy and the "Union for the Mediterranean" to which the NSC will seek to strengthen its contribution.

At international level, the Centre will continue to take into account the activities on the UN Millennium Goals and to rely on the CoE's partnership with a number of key organisations, in particular the Alliance of Civilisations.

Structures

According to the Centre's statute, the supervisory bodies of the Partial Agreement are the Committee of Representatives of the member States and the Executive Council. These two bodies meet twice yearly, in spring and autumn. The Executive Council elects a Chair and a Bureau which supervises the work of the Secretariat between Executive Council meetings.

Additional Resources

The North-South Centre's budget relies on obligatory contributions from the member States and on additional resources from voluntary contributions. In 2010, it is foreseen that the Centre will receive €400 000 of additional resources from the European Commission, on one hand for the 2nd year of implementation of the Joint management agreement signed with the European Commission in 2009 and on the other, thanks to the confirmation for 2010 of the Euro-African dimension which has been included in the CoE / EC partnership on youth.

The cost of the office rental is covered by a voluntary contribution from the host country, Portugal, amounting to €169 000 approximately.

The Partial Agreement manages one special account.

Member States

The Partial Agreement has 21 member States: Cyprus, Finland, Germany, Greece, Iceland, Ireland, Italy, Liechtenstein, Luxembourg, Montenegro, the Netherlands, Norway, Portugal, San Marino, Serbia, Slovenia, Spain, Sweden, Switzerland, Morocco and the Holy See.

Budget

2010	Staff	Other Costs	Total
Budget Head	593 100	969 900	1 563 000
[6511] BL(DGIV)/240 - European Centre for Global Interdependence and Solidarity (Lisbon)	593 100	969 900	1 563 000

Logframe

10.9.1 BL(DGIV)/240 European Centre for Global Interdependence and Solidarity (Lisbon) <i>European centre for global interdependence and solidarity - Lisbon - DGIV</i>			
<i>Budget Total € 1 563 000</i> <i>Year 2010</i>	<i>Staff € 593 100</i>	<i>Other Costs € 969 900</i>	
Intervention Logic	Performance Indicators	Sources of Verification	Assumptions
Activity Area Objective Building on the 2009 results, fully implement the "strategic document for the future of the NSC". Consolidate its present political momentum in the context of the 20 th Anniversary celebrations.			
Expected Result 1 The strategic document is implemented in a systematic and comprehensive way.	The NSC member States, and the Committee of Ministers as a whole, confirm their support to the Centre through the adoption of a new CM resolution. The other NSC stakeholders within the CoE (PACE, Congress, INGO Conference) contribute to the resolution. Renewal of the political and financial support of the EU. The enlargement of membership will continue (21 member States in July 2009 against 18 in January 2008). The goal is 24 member States by the end of 2010.	CM Resolution. PACE, Congress reports. Cooperation Agreement with the INGO Conference. Reports of activities. Reports of the European Commission Meetings. Agreements signed in 2010 with European Commission.	
Expected Result 2 The concept of global education and citizenship is codified and its implementation is extended in Europe; the cooperation with key partners is reinforced.	The NSC / European Commission Joint Management Agreement is implemented. A Committee of Ministers Recommendation on global education and citizenship is adopted in 2010. The online NSC Global Education Guidelines and the related training courses are implemented with special focus on new European Union member states. The Global Education week network increases from 36 to 40 members.	NSC/European Commission Joint management Agreement reports CM Recommendation. Reports of activities. Country profiles on global education. JMA activity reports. The signing of Memorandum of Understanding / Cooperation Agreements with key partners.	

<p>Expected Result 3 The NSC strengthens its role in youth cooperation at global level and in particular in Africa.</p>	<p>The NSC / European Commission Joint Management Agreement activities related to the follow up of the Euro-African Youth Summit are implemented. The NSC is party to an agreement on the renewal/extension of the CoE / European Commission Partnership on Youth, in particular for Africa Europe youth cooperation and Euro-Med Youth cooperation. The North-South Centre formalises partnerships with the University of Youth and Development and sister universities (Uruguay and Africa).</p>	<p>Activity reports Agreement on the renewal / extension of the CoE / European Commission Euro-Mediterranean Youth Partnership. CNS / European Commission Joint Management Agreement reports. Joint Declarations with key University Partners.</p>	
<p>Expected Result 4 The NSC strengthens its role as a recognised actor in promoting intercultural dialogue between Europe, the south Mediterranean and Africa.</p>	<p>Organisation of activities in the framework of the CoE White Paper on intercultural dialogue, the "Union for the Mediterranean", the partnership with the Alliance of Civilisations and in the implementation of the Africa-EU Strategy. High level participation and political relevance of the Lisbon Forum. Political and media impact of the North-South Prize. Set up of a global network of historians.</p>	<p>Activity reports Programme and list of participants of the Lisbon Forum. Press file of the North-South Prize.</p>	
<p>Expected Result 5 The 20th anniversary of the NSC will consolidate its present political momentum.</p>	<p>All activities foreseen in the framework of the 20th anniversary are fully implemented.</p>	<p>Activity reports CM Resolution. Contributions from NSC stakeholders to a new Statutory Resolution.</p>	

Staff**Posts**Number of permanent posts : **6**

GRADE A	Number of posts	GRADE B	Number of posts	GRADE C	Number of posts
A7		B6		C6	
A6		B5	2	C5	
A5		B4		C4	
A4	1	B3		C3	
A2/A3	2	B2	1	C2	
	3		3		
TOTAL NUMBER OF POSTS:					6

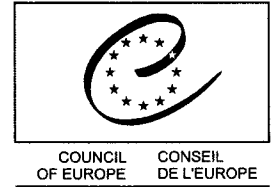
PositionsNumber positions : **4**

GRADE A	Number of positions	GRADE B	Number of positions	GRADE C	Number of positions
A7		B6		C6	
A6		B5 (*)	2	C5	
A5		B4		C4	
A4		B3	1	C3	
A2/A3		B2	1	C2	
			4		
TOTAL NUMBER OF POSTS:					4

(*) The appropriation included in the budget only cover 50% of these two positions



Groupe d'Etats contre la corruption
Group of States against corruption



**DIRECTORATE GENERAL OF HUMAN RIGHTS AND LEGAL AFFAIRS (DG-HL)
DIRECTORATE OF MONITORING**

**BUDGET OF THE ENLARGED PARTIAL AGREEMENT ON
THE "GROUP OF STATES AGAINST CORRUPTION – GRECO"
FOR FINANCIAL YEAR 2010**

**Resolution Greco-CS(2009)2
concerning the Enlarged Partial Agreement on the “Group of States against Corruption –
GRECO”
2010 Budget**

(Adopted by the Statutory Committee on 26 November 2009, at their 14th meeting)

The Statutory Committee, under the terms of Article 18 of the Statute of the Enlarged Partial Agreement on the “Group of States against Corruption – GRECO”¹,

Having regard to Resolution (98) 7 of 5 May 1998 authorising the Enlarged Partial Agreement on the “Group of States against Corruption – GRECO”;

Having regard to the formal establishment of the Enlarged Partial Agreement on 1 May 1999 in accordance with Resolution (99) 5;

Having regard to Articles 19, 21 et 28 of the Financial Regulations;

Having regard to the draft budget for 2010 submitted by the Secretary General taking into account GRECO's budgetary proposals [Greco (2009)15E] in accordance with Article 8 of the statute of GRECO;

Having regard to the Budget Committee report of 25 September 2009 (CM(2009)131),

Resolves as follows:

1. The budget of expenditure for 2010, totalling €2 155 900 and divided in heads and sub-heads according to Table A and the budget of receipts totalling €2 155 900 according to Table B appended hereto are hereby approved.
2. Approval is hereby given to the apportionment, among the states which are members of the Enlarged Partial Agreement on the “Group of States against Corruption – GRECO” of the contributions for 2010 totalling €2 155 900 according to Table C appended hereto.
3. The total of the budget of receipts shall be a function of actual receipts. The budget of expenditure and receipts will be adjusted accordingly in the course of the financial year.

¹ States concerned: Albania, Andorra, Armenia, Austria, Azerbaijan, Belgium, Bosnia and Herzegovina, Bulgaria, Croatia, Cyprus, Czech Republic, Denmark, Estonia, Finland, France, Georgia, Germany, Greece, Hungary, Iceland, Ireland, Italy, Latvia, Lithuania, Luxembourg, Malta, Moldova, Monaco, Montenegro, Netherlands, Norway, Poland, Portugal, Romania, Russian Federation, Serbia, Slovak Republic, Slovenia, Spain, Sweden, Switzerland, “the former Yugoslav Republic of Macedonia”, Turkey, Ukraine, United Kingdom and United States of America as non-member State of the Council of Europe.

Appendix to Resolution Greco-CS(2009)2

BUDGET OF THE ENLARGED PARTIAL AGREEMENT ON THE "GROUP OF STATES AGAINST CORRUPTION"		
FINANCIAL YEAR 2010		
STRATEGIC OBJECTIVE X - Partial Agreement		
OBJECTIVE X.X - Enlarged Partial Agreement on the "Group of States against Corruption – GRECO"		
A. BUDGET OF EXPENDITURE		
SUB-HEAD	DETAILS	APPROPRIATION in €
	ACTIVITY AREA OBJECTIVE 1 - Monitoring compliance with Council of Europe anti-corruption standards	
I	Staff related expenditure	1 181 300
II	Other expenditure	974 600
	[HEAD 2406] Total	2 155 900
TOTAL EXPENDITURE :		2 155 900

B. BUDGET OF RECEIPTS		
SUB-HEAD	DETAILS	ESTIMATE in €
9999000	Obligatory contributions from member states	2 155 900
9999005	Additional voluntary contributions from participating states	p.m.
9999040	Sundry receipts	p.m.
TOTAL RECEIPTS :		2 155 900

**C. CONTRIBUTIONS OF MEMBER STATES
TO THE BUDGET OF THE ENLARGED PARTIAL AGREEMENT ON THE "GROUP OF
STATES AGAINST CORRUPTION"
FOR 2010**

MEMBER STATES	% contribution (1)	AMOUNT PAYABLE IN €
ALBANIA	0.3500	7 545.65
ANDORRA	0.3500	7 545.65
ARMENIA	0.3500	7 545.65
AUSTRIA	0.9689	20 888.53
AZERBAIJAN	0.3500	7 545.65
BELGIUM	1.1952	25 767.32
BOSNIA AND HERZEGOVINA	0.3500	7 545.65
BULGARIA	0.3500	7 545.65
CROATIA	0.3500	7 545.65
CYPRUS	0.3500	7 545.65
CZECH REPUBLIC	0.5214	11 240.86
DENMARK	0.7974	17 191.15
ESTONIA	0.3500	7 545.65
FINLAND	0.6296	13 573.55
FRANCE	13.2494	285 643.81
GEORGIA	0.3500	7 545.65
GERMANY	13.2494	285 643.81
GREECE	0.8948	19 290.99
HUNGARY	0.4511	9 725.27
ICELAND	0.3500	7 545.65
IRELAND	0.6401	13 799.92
ITALY	13.2494	285 643.81
LATVIA	0.3500	7 545.65
LIECHTENSTEIN*	0.3500	7 545.65
LITHUANIA	0.3500	7 545.65
LUXEMBOURG	0.3500	7 545.65
MALTA	0.3500	7 545.65
MOLDOVA	0.3500	7 545.65
MONACO	0.3500	7 545.65
MONTENEGRO	0.3500	7 545.65
NETHERLANDS	2.0007	43 133.09
NORWAY	0.9409	20 284.86
POLAND	1.4490	31 238.99
PORTUGAL	0.6642	14 319.49
ROMANIA	0.6348	13 685.65
RUSSIAN FEDERATION	4.6121	99 432.27
SERBIA	0.3500	7 545.65
SLOVAK REPUBLIC	0.3500	7 545.65
SLOVENIA	0.3500	7 545.65
SPAIN	3.8597	83 211.27
SWEDEN	1.1546	24 892.02
SWITZERLAND	1.1124	23 982.23
"THE FORMER YUGOSLAV REPUBLIC OF MACEDONIA"	0.3500	7 545.65
TURKEY	2.2315	48 108.91
UKRAINE	0.9446	20 364.63
UNITED KINGDOM	13.2494	285 643.81
NON MEMBER STATES		
UNITED STATES OF AMERICA	13.2494	285 643.81
Total:	100.0000	2 155 900.00

(1) Rates of contribution for 2010 have been calculated on the basis of Resolution (94) 31.
* Accession of Liechtenstein will take effect on 1 January 2010

GRECO

- **10.10.1 GR(DGI)/106** Monitoring compliance with CoE anti-corruption standards

Objectives

The capacity of members of the Group of States against Corruption (GRECO) to fight corruption is improved by following up, through a dynamic process of mutual evaluation and peer pressure, compliance with their undertakings in this field.

Secretariat

The Secretariat of the Enlarged Partial Agreement GRECO is part of the Directorate General of Human Rights and Legal Affairs (DG-HL) and consists of 11 permanent posts (7 A Grade, 4 B Grade).

Activities

The Group of States against Corruption (GRECO) was established as a follow-up mechanism with a view to improving the capacity of its members to fight corruption. GRECO monitors the observance of Council of Europe anti-corruption instruments, including the Twenty Guiding Principles for the fight against corruption and the Criminal and Civil Law Conventions on Corruption.

Working Methods

GRECO monitoring involves the collection of information through questionnaires and on-site country visits enabling GRECO evaluation teams to solicit further information through high-level discussions with domestic key players, and the drawing up of evaluation reports. These reports, which are submitted to peer review during GRECO plenaries, contain formal recommendations to the evaluated country's government in order to improve its level of compliance with the provisions under consideration. Measures taken to implement recommendations are subsequently assessed by GRECO under a separate compliance procedure which was strengthened by a series of measures in 2007.

GRECO's current Third Evaluation Round, launched on 1 January 2007, is devoted to two distinct themes:

- transparency of party funding (as understood by reference to Recommendation Rec(2003)4 on common rules against corruption in the funding of political parties and electoral campaigns) and
- incriminations provided for by relevant articles of the Criminal Law Convention on Corruption (ETS 173), the Additional Protocol to the Criminal Law Convention (ETS 191) and Guiding Principle 2.

In its previous rounds, GRECO dealt with a wide range of issues, such as anti-corruption bodies, immunities of public officials as possible obstacles in the fight against corruption, the protection of individuals who report their suspicions of corruption internally to responsible persons or externally to authorities ("whistleblowers") and the confiscation of corruption proceeds.

In addition to its monitoring work proper, GRECO provides opinions to Council of Europe bodies and external international partners on matters related to its area of competence.

Clients

GRECO's principal clients are the authorities of its member states. Through the publication of its evaluation and compliance reports (for example, on its website), GRECO's findings are available to other interested intergovernmental and non-governmental organisations, professionals and the general public.

Specific information for coming years

The scope of GRECO's membership (which developed from 32 in 2001 to 46 in 2007) has ensured it heightened credibility and visibility. The broad and complex nature of the topics dealt with place constantly high demands on GRECO's Plenary and Secretariat in terms of expertise and forward planning. Three key strands of work will continue to run in parallel:

- the submission of new members to joint First and Second Round evaluations before they are able to enter the Third Evaluation Round;
- the submission of members to Third Round Evaluations (covering both the "criminalisation of corruption" and "transparency of party funding"), each evaluation generating de facto 2 reports, and
- the follow-up monitoring of the measures taken by members to implement GRECO's recommendations resulting from its three evaluation rounds.

GRECO will carry out - possibly with the assistance of an ad hoc working party - the preparatory work for its Fourth Evaluation Round (definition of thematic scope and format, development of a questionnaire and guidelines to evaluators). The Fourth Round will be launched once all Third Round evaluations have been completed.

Close cooperation between GRECO and other international key players, such as the United Nations and the OECD – who enjoy observer status with GRECO – as well as the relevant bodies of the European Union, remains crucial in order to further enhance the effectiveness of the Council of Europe's anti-corruption endeavours and to avoid overlap and duplication. GRECO and its secretariat will stay involved in the follow-up to the sessions of the Conference of States Parties to the United Nations Convention against Corruption.

Structures

- Statutory Committee,
- GRECO plenary,
- GRECO Bureau.

Member States

Albania, Andorra, Armenia, Austria, Azerbaijan, Belgium, Bosnia and Herzegovina, Bulgaria, Croatia, Cyprus, Czech Republic, Denmark, Estonia, Finland, France, Georgia, Germany, Greece, Hungary, Iceland, Ireland, Italy, Latvia, Liechtenstein, Lithuania, Luxembourg, Malta, Moldova, Monaco, Republic of Montenegro, Netherlands, Norway, Poland, Portugal, Romania, Russian Federation, Serbia, Slovak Republic, Slovenia, Spain, Sweden, Switzerland, "the former Yugoslav Republic of Macedonia", Turkey, Ukraine, United Kingdom and United States of America.

Budget

2010	Staff	Other Costs	Total
Budget Head	1 181 300	974 600	2 155 900
[2406] GR(DGI)/106 - Monitoring compliance with CoE anti-corruption standards	1 181 300	974 600	2 155 900

Logframe

10.10.1 GR(DGI)/106 Monitoring compliance with CoE anti-corruption standards <i>Enlarged Partial Agreement GRECO</i>			
<i>Budget Total € 2 155 900</i>	<i>Staff € 1 181 300</i>	<i>Other Costs € 974 600</i>	
<i>Year 2010</i>			
Intervention Logic	Performance Indicators	Sources of Verification	Assumptions
Activity Area Objective GRECO members' compliance with Council of Europe anti-corruption standards is monitored.			
Expected Result 1 Shortcomings in legislation and practice are identified and policy-makers are advised on remedial action.	Evaluation reports (including formal recommendations) in respect of a minimum of 11 members are submitted to GRECO peer review and communicated to policy makers (2008: 12).	Adopted evaluation reports. GRECO plenary reports. General Activity Report 2010. GRECO and DG-HL websites, Council of Europe Internet portal (news flashes and press releases).	Respect by members of evaluation schedule (deadlines for replies to questionnaires; dates of on-site visits). Timely submission of contributions to / comments on draft reports.
Expected Result 2 The implementation by members of GRECO's recommendations is verified on an ongoing basis.	Assessments of the level of implementation of GRECO recommendations in respect of at least 21 of the 46 members are made available to the relevant authorities (2008: 21).	Adopted compliance reports and addenda thereto. GRECO plenary reports. General Activity Report 2010. GRECO and DG-HL websites.	Timely submission of situation reports by members in accordance with the conclusions of evaluation reports and GRECO's Rules of Procedure.
Expected Result 3 Anti-corruption policy makers, international stakeholders and civil society organisations continue to be made aware of GRECO standards.	GRECO is represented at a minimum of 20 relevant external meetings (2008: 24). GRECO website is updated in connection with each plenary meeting and each report published. News flashes / press releases on all published evaluation reports are issued. At least 1 000 copies of information materials are disseminated. (2008: 1 300)	GRECO's General Activity Report 2010. Annual exchange of views of GRECO's President with the Committee of Ministers. GRECO website. Mission orders. Distribution records.	

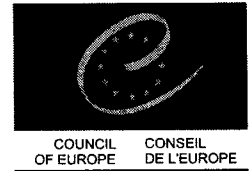
<p>Expected Result 4 The methodological approach, thematic scope and format of GRECO's next evaluation round is defined.</p>	<p>The reflection process at Secretariat, Bureau and Plenary level is completed and a formal decision on the methodological approach, thematic scope and format of the Fourth Evaluation Round is taken by GRECO.</p>	<p>Bureau and Plenary Decisions. Plenary Reports.</p>	
<p>Other Structures In line with its previous practice, GRECO may decide to establish an ad hoc Working Party to prepare the Fourth Evaluation Round.</p>			

Staff

Number of permanent posts :

11

GRADE A	Number of posts	GRADE B	Number of posts	GRADE C	Number of posts
A7		B6		C6	
A6		B5		C5	
A5	1	B4	1	C4	
A4		B3	1	C3	
A2/A3	6	B2	2	C2	
	7		4		
TOTAL NUMBER OF POSTS:					11



ENLARGED PARTIAL AGREEMENT ON SPORT (EPAS)

BUDGET FOR 2010

OF THE ENLARGED PARTIAL AGREEMENT ON SPORT

**Resolution EPAS-Res(2009)2
concerning the Enlarged Partial Agreement Sport 2010 Budget**

*(Adopted by the Statutory Committee on 9 October 2009,
at their 5th meeting)*

The Statutory Committee, under the terms of Article 5 of the Statute of the Enlarged Partial Agreement on Sport (EPAS)¹, composed of the representatives on the Committee of Ministers of the member states of the agreement.

Having regard to Resolution CM/Res(2007)8 of 11 May 2007 authorising the establishment of the Enlarged Partial Agreement on Sport;

Having regard to Articles 19, 21 et 28 of the Financial Regulations;

Having regard to the draft budget for 2010 submitted by the Secretary General taking into account EPAS's budgetary proposals EPAS-SC(2009)1 in accordance with Article 4 of the statute of EPAS;

Having regard to the recommendation of the Budget Committee on the draft budget for 2010 as set out in document EPAS-SC(2009)INF2,

Resolves as follows:

1. The budget of expenditure for 2010, totalling €848 400 and divided in heads and sub-heads according to Table A and the budget of receipts totalling €848 400 according to Table B appended hereto are hereby approved.
2. Approval is hereby given to the apportionment, among the states which are members of the Enlarged Partial Agreement on Sport of the contributions for 2010 totalling €848 400 according to Table C appended hereto.
3. The total of the budget of receipts shall be a function of actual receipts. The budget of expenditure and receipts will be adjusted accordingly in the course of the financial year.

¹ States concerned: Albania, Andorra, Armenia, Azerbaijan, Belarus, Bosnia and Herzegovina, Bulgaria, Croatia, Cyprus, Denmark, Estonia, Finland, France, Greece, Hungary, Iceland, Latvia, Liechtenstein, Luxembourg, Monaco, Netherlands, Norway, Poland, Portugal, Russian Federation, San Marino, Serbia, Slovenia, Spain, Sweden, Switzerland, and "the former Yugoslav Republic of Macedonia".

Appendix to Resolution EPAS-Res(2009)2

BUDGET OF THE ENLARGED PARTIAL AGREEMENT ON SPORT		
FINANCIAL YEAR 2010		
STRATEGIC OBJECTIVE X - Partial Agreement		
OBJECTIVE X.XI - Enlarged Partial Agreement on Sport – EPAS		
A. BUDGET OF EXPENDITURE		
SUB-HEAD	DETAILS	APPROPRIATION in €
	ACTIVITY AREA OBJECTIVE 1 - Pan European Sports Co-operation	
I	Staff related expenditure	439 800
II	Other expenditure	408 600
[HEAD 2290]	Total	848 400
TOTAL EXPENDITURE		848 400
B. BUDGET OF RECEIPTS		
SUB-HEAD	DETAILS	ESTIMATE in €
9999000	Obligatory contributions from participating states	848 400
9999005	Additional voluntary contributions from participating states	p.m.
9999040	Sundry receipts	p.m.
TOTAL RECEIPTS		848 400

**C. CONTRIBUTIONS OF MEMBER STATES
TO THE BUDGET OF THE ENLARGED PARTIAL AGREEMENT ON SPORT
FOR 2010**

MEMBER STATES	% contribution (1)	AMOUNT PAYABLE IN €
ALBANIA	0.8000	6 787.20
ANDORRA	0.8000	6 787.20
ARMENIA	0.8000	6 787.20
AZERBAIJAN	0.8000	6 787.20
BOSNIA AND HERZEGOVINA	0.8000	6 787.20
BULGARIA	0.8000	6 787.20
CROATIA	0.8000	6 787.20
CYPRUS	0.8000	6 787.20
DENMARK	2.7549	23 372.57
ESTONIA	0.8000	6 787.20
FINLAND	2.1604	18 328.83
FRANCE	18.7970	159 473.75
GREECE	3.0160	25 587.74
HUNGARY	1.4542	12 337.43
ICELAND	0.8000	6 787.20
LATVIA	0.8000	6 787.20
LIECHTENSTEIN	0.8000	6 787.20
LUXEMBOURG	0.8000	6 787.20
MONACO	0.8000	6 787.20
NETHERLANDS	6.8713	58 296.11
NORWAY	3.2766	27 798.68
POLAND	4.5846	38 895.75
PORTUGAL	2.2045	18 702.98
RUSSIAN FEDERATION	18.7970	159 473.75
SAN MARINO	0.8000	6 787.20
SERBIA	0.8000	6 787.20
SLOVENIA	0.8000	6 787.20
SPAIN	13.0686	110 874.00
SWEDEN	3.9706	33 686.57
SWITZERLAND	3.8443	32 615.04
"THE FORMER YUGOSLAV REPUBLIC OF MACEDONIA"	0.8000	6 787.20
NON MEMBER STATES		
BELARUS	0.8000	6 787.20
Total:	100.0000	848 400.00

(1) Rates of contribution for 2010 have been calculated on the basis of Resolution (94) 31

Enlarged Partial Agreement on Sport (EPAS)

- 10.11.1 SO(DGIV)/221 Pan-European Sports Co-operation

Objectives

To establish international standards and develop a framework for a pan-European platform of inter-governmental sports co-operation, to assist public authorities of member states of the EPAS, in co-operation with the relevant international and national sports organisations, sports federations and sports NGOs, in promoting and making sport healthier, fairer and better governed.

Secretariat

The Secretariat for the Enlarged Partial Agreement on Sport (EPAS) is linked to the Directorate of Youth and Sport and consists of 4 permanent posts (2 A Grade and 2 B Grade).

It is proposed to allocate an amount of € 22 000 to temporary staff expenditure in order to cover secretarial support required during the Ministerial Conference which will take place in 2010.

Activities

The Enlarged Partial Agreement on Sport (EPAS) has been established with a view to constituting a particularly innovative and forward-looking European platform for pan-European inter-governmental co-operation in the field of sport. The EPAS offers the broadest participatory platform while closely incorporating concerns of the sports federations and NGOs. The EPAS builds on existing Council of Europe policy instruments in the field of sport such as the Convention on Spectator Violence and Misbehaviour at Sports Events and in particular at Football Matches (ETS 120 - T-RV), the Anti-Doping Convention (ETS 135 - T-DO), the European Sports Charter (Recommendation No. R (92) 13 rev) and the Code of Sports Ethics (Recommendation No. R (92) 14 rev), and ensures their application at ground level.

Working Methods

The policy objectives of EPAS are established by a conference of the sports ministers, with the participation of representatives of the sports movement, which is convened by and reports to the Committee of Ministers of the Council of Europe. The EPAS Budget is adopted every year by a Statutory Committee composed by representatives of EPAS member states to the Committee of Ministers. At the end of every exercise, it also returns to the Statutory Committee to pass on the EPAS accounts to the Committee of Ministers. The implementation of the orientations given by the conference of the sports Ministers as well as the decision of the Statutory Committee and the Committee of Ministers falls to a Governing Board composed by representatives of the member states and of observers of EPAS. In principle, this committee meets once a year. The current affairs are managed in between two Governing Board's meetings by a Bureau, made up of persons elected by the Governing Board. All bodies are assisted whenever necessary by the Secretariat of the partial agreement.

Clients

The EPAS's target groups are the authorities of states who are members of the EPAS as well as international sports federations and sports NGOs.

Specific information for coming years

The EPAS was created on 11 May 2007. Important challenges facing the EPAS during its first years of activity include successfully establishing the new structure of inter-governmental sports co-operation in the Council of Europe, successfully completing the initial three-year set-up period while receiving and integrating new members and developing dialogue with the sports federations and NGOs, organising Ministerial meetings and subsequently further developing its programme of activities to respond to the pertinent needs in the field of pan-European sports co-operation.

Structures

- Statutory Committee;
- Governing Board;
- Bureau of the Governing Board;
- Consultative Committee.

Additional Resources

Members of the Consultative committee are : Association « Peace and Sport », European Gay & Lesbian Sport Federation (EGLSF), European Judo Union (UJU), European Non-Governmental Sports Organisation (ENGSO), European Rugby Association (FIRA AER), European Sport For All Network - Trim and Fitness International Sport for All Association (ESFAN- TAFISA), Union of European Football Associations (UEFA)

Member States

Albania, Andorra, Armenia, Azerbaijan, Belarus, Bosnia and Herzegovina, Bulgaria, Croatia, Cyprus, Denmark, Estonia, Finland, France, Greece, Hungary, Iceland, Latvia, Liechtenstein, Luxembourg, Monaco, Netherlands, Norway, Poland, Portugal, Russian Federation, San Marino, Serbia, Slovenia, Spain, Sweden, Switzerland, and "the former Yugoslav Republic of Macedonia".

Budget

2010	Staff	Other Costs	Total
Budget Head	439 800	408 600	848 400
[2290] SO(DGIV)/221 - Pan-European Sports Co-operation	439 800	408 600	848 400

Logframe

10.11.1 SO(DGIV)/221 Pan-European Sports Co-operation <i>Enlarged Partial Agreement on Sport (EPAS)</i>			
<i>Budget Total € 848 400</i>	<i>Staff € 439 800</i>	<i>Other Costs € 408 600</i>	
<i>Year 2010</i>			
Intervention Logic	Performance Indicators	Sources of Verification	Assumptions
Activity Area Objective Political co-operation mechanisms and administrative support for pan-European intergovernmental structures are provided.			
Expected Result 1 New appropriate sport policy standards (recommendations, guidelines) are adopted, in line with the ministerial priorities. The implementation of these standards is supported by different methods of communication.	The Code of Sports Ethics is updated. Draft recommendations or draft declarations have been drawn up with the relevant partners and submitted to the Governing Board on two of the following three issues : <ul style="list-style-type: none"> • autonomy of sport, • match fixing and illegal betting, • trafficking of young athletes. These new standards are promoted by different publications or medias in the sports world and within the authorities concerned, beyond the circle of participants of EPAS meetings.	Report of the EPAS Governing Board, press review, EPAS annual report.	Technical support and political consensus is available.
Expected Result 2 EPAS follows-up the existing Standards with political advice, monitoring activities.	The implementation of existing recommendations (e.g. CM Res 99/10 on visas) is monitored by surveys or consultative visits and gaps are identified. Targeted measures are identified to enable a better implementation. Specific issues (such as good governance in Sport and autonomy in Sport) are examined together with representatives of the sports movement in the light of existing recommendations.	Reports of surveys and consultative visits. Agenda and report of the joint meeting of the Governing Board and Consultative Committee.	States and sport organisations answer surveys and are ready to discuss cases together. Consultative visits require an auto-evaluation report and an invitation to a group of experts.

<p>Expected Result 3 Relevant EPAS member states' public authorities are mobilised to promote diversity and the fight against discrimination in sport.</p>	<p>In at least 75% of EPAS member States, the public authorities interested in diversity and the fight against discrimination in sport are networking. Examples of good practice have been published. Beyond the fight against discrimination, sport is used as a vector for the promotion of intercultural dialogue in a training seminar.</p>	<p>Publication of the report of the Belgrade conference. Presentation of the new publications presenting good practice. Seminar report.</p>	
<p>Expected Result 4 Structures and priorities are reviewed with members. Co-operation with the European Union is clarified. The establishment of EPAS is confirmed.</p>	<p>At least 75% of European Countries will have joined the EPAS before the end of 2010. A balanced representative group of at least 12 sports organisations are actively involved in the Consultative Committee. The co-operation desired with non-European entities is clarified and adopted by the Governing Board. At least 2 projects (activity and staff) co-financed by states and sports organisations are running. An agreement on co-operation on sport between EPAS and the European Union is adopted.</p>	<p>List of member States (Treaty Office). Application letters from sports organisations. Report of the joint meeting of the Governing Board and Consultative Committee.</p>	

Staff

Number of permanent posts :

4

GRADE A	Number of posts	GRADE B	Number of posts	GRADE C	Number of posts
A7		B6		C6	
A6		B5	1	C5	
A5		B4		C4	
A4	1	B3		C3	
A2/A3	1	B2	1	C2	
	2		2		
TOTAL NUMBER OF POSTS:					4

APPENDIX I

STAFF

ORGANISATION CHART OF THE SECRETARIAT GENERAL OF THE COUNCIL OF EUROPE

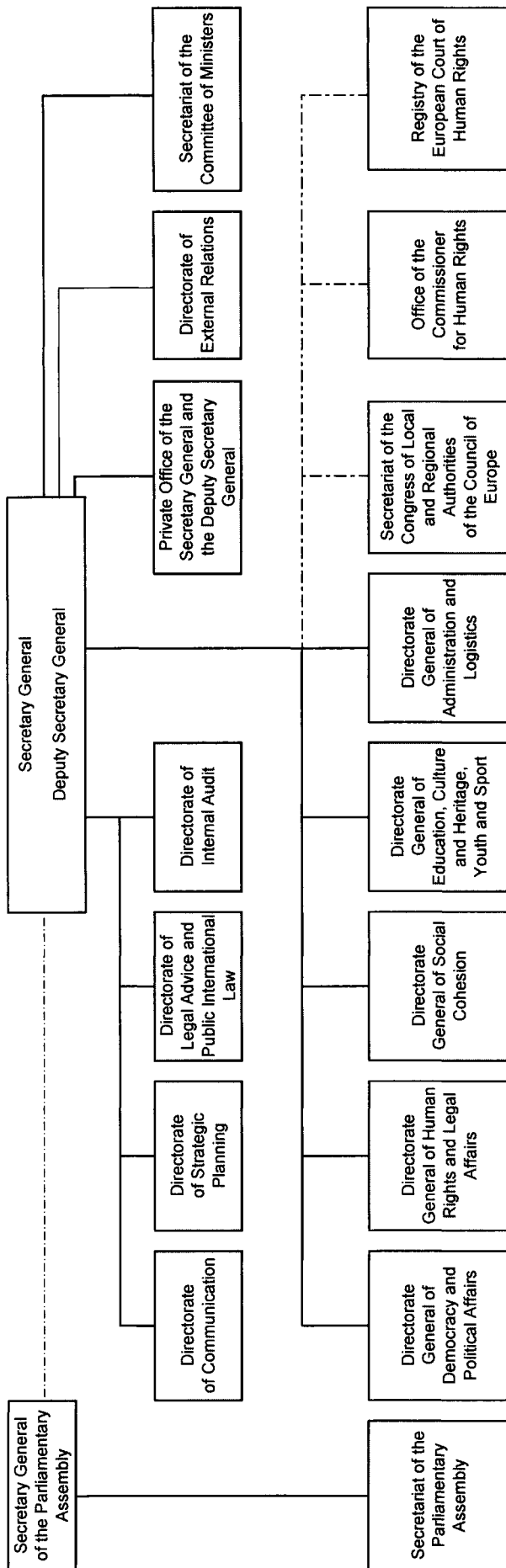


Table of permanent posts by major administrative unit (MAU) as at 1 January 2010

a) Posts in the General Budget																					
Service	HC	A7	A6	A5	A4	A2/3	L5	L4	L3	L2	B6	B5	B4	B3	B2	C6	C5	C4	C3	C2	Total
General Services (1)	2		6	8	11	29					1	15	24	33	12						141
Secretariat of the Committee of Ministers		1	1	1	3	2						3	4	10	1						26
Secretariat of the Parliamentary Assembly	1	1	2	12	9	21					1	5	14	16	5			1			88
Directorate General of Democracy and Political Affairs		1	2	1	6	10						4	5	14	4						47
Directorate General of Human Rights and Legal Affairs		1	4	6	20	66					1	11	16	29	33						187
Directorate General III : Social Cohesion		1		3	6	15						1	3	7	9						45
Directorate General IV : Education, Culture and Heritage, Youth and Sport		1	3	6	12	26						10	12	19	21		1	1	4	1	117
Directorate General of Administration and Logistics		1	4	4	11	35	3	14	18	13	13	24	54	68	24	5	16	30	38	25	400
Registry of the European Court of Human Rights		1	8	9	40	117	1	4	13		2	40	40	316	28		1	2	6	1	629
Secretariat of the Congress of Local and Regional Authorities of the Council of Europe		1	1	3	3	9						3	6	12	4						42
Office of the Commissioner for Human Rights			1		3	7							2	4	2						19
Staff Committee													1	1							2
Administrative Tribunal					1																2
Total Ordinary Budget	3	9	32	53	125	337	4	18	31	13	18	116	181	530	143	5	18	34	48	27	1745
b) Posts in Partial Agreements																					
Partial Agreements	HC	A7	A6	A5	A4	A2/3	L5	L4	L3	L2	B6	B5	B4	B3	B2	C6	C5	C4	C3	C2	Total
DGHL - GRECO				1		6							1	1	2						11
DGHL - Venice Commission			1	1	3	5						1	1	5	2						19
DGIII - European Directorate for the Quality of Medicines and Healthcare			1	4	9	54			3		1	13	35	21	29		1		1	16	188
DGIII - PA Pompidou Group				1	1	4							2	2	2						12
DGIII - PA Secretariat of the Development Bank				1	1	3							1	1	1						8
DGIV - AP Centre for Modern Languages (Graz)					1	2							2	1	2						8
DGIV - PA Eurimages				1	1	5						2	2	2	2						15
DGIV - PA EUR - OPA				1		1							1	1	1						5
DGIV - PA Lisbon					1	2						2			1						6
DGIV - PA Youth Card														1							1
DGIV - EPAS					1	1						1			1						4
European Audiovisual Observatory				1	1	1						7		3	2						15
Total Partial Agreements			2	11	19	84			3		1	26	45	38	45		1		1	16	292
Grand total of posts	3	9	34	64	144	421	4	18	34	13	19	142	226	568	188	5	19	34	49	43	2037

(1) 1 A4 and 1 B3 post will remain frozen without appropriations

GEOGRAPHICAL DISTRIBUTION OF A-GRADE POSTS
Guidelines adopted by the Committee of Ministers on 20 January 1978
at the 281st meeting of the Ministers' Deputies
SITUATION AS OF 30 JUNE 2009

Member states	Current situation Number of points corresponding to posts filled	Number of points allocated	Range of highest or lowest number of points, either 10% or 3 points above or below quota		Current situation Number of points corresponding to positions filled
			maximum	minimum	
Albania	11.5	8.0	11	5	5.0
Andorra	2.5	8.0	11	5	0.0
Armenia	7.5	8.0	11	5	0.0
Austria	30.0	36.0	40	32	0.0
Azerbaijan	10.0	8.0	11	5	0.0
Belgium	48.5	44.0	48	40	0.0
Bosnia-Herzegovina	5.0	8.0	11	5	0.0
Bulgaria	39.5	8.0	11	5	2.5
Cyprus	2.5	8.0	11	5	0.0
Croatia	16.5	8.0	11	5	2.5
Czech Republic	16.5	17.5	21	15	0.0
Denmark	28.0	30.0	33	27	2.5
Estonia	7.5	8.0	11	5	0.0
Finland	23.0	23.0	26	20	2.5
France	317.0	217.5	239	196	5.0
Georgia	12.5	8.0	11	5	0.0
Germany	205.0	217.5	239	196	2.5
Greece	33.5	31.5	35	28	0.0
Hungary	24.0	15.5	19	13	0.0
Iceland	7.5	8.0	11	5	0.0
Ireland	29.0	23.0	26	20	0.0
Italy	171.5	217.5	239	196	22.5
Latvia	5.0	8.0	11	5	0.0
Liechtenstein	0.0	8.0	11	5	0.0
Lithuania	5.0	8.0	11	5	0.0
Luxembourg	13.0	8.0	11	5	0.0
Malta	5.0	8.0	11	5	0.0
Moldova	20.0	8.0	11	5	0.0
Monaco	0.0	8.0	11	5	0.0
Montenegro	2.5	8.0	11	5	0.0
Netherlands	55.0	74.0	81	67	0.0
Norway	16.5	33.0	36	30	2.5
Poland	54.0	47.0	52	42	5.0
Portugal	21.0	24.0	27	21	0.0
Roumania	44.0	19.5	23	17	0.0
Russian Federation	121.5	217.5	239	196	2.5
San Marino	0.0	8.0	11	5	0.0
Serbia	10.0	8.0	11	5	0.0
Slovak Republic	10.5	8.0	11	5	0.0
Slovenia	10.0	8.0	11	5	0.0
Spain	114.5	137.5	151	124	0.0
Sweden	38.5	42.5	47	38	0.0
Switzerland	44.0	42.5	47	38	2.5
"The former Yugoslav Republic of Macedonia"	6.5	8.0	11	5	2.5
Turkey	70.5	67.5	74	61	7.5
Ukraine	37.5	28.5	32	26	7.5
United Kingdom	193.5	217.5	239	196	7.5
TOTALS	1940.5	2016.0			82.5

Additional Information in relation to Staff Expenditure in the Budget 2010

VOTE	Type of Expenditure	2009 Appropriation €	Ratio of Budget/Staff Non Staff	2010 Budget €	Ratio of Budget/Staff Non Staff
I - GENERAL SERVICES					
	Staff	12 767 000	76%	13 246 800	76.9%
	Specially Appointed Officials (2)	488 200	3%	502 900	2.9%
	Non Staff (4)	3 477 300	21%	3 241 000	20.3%
I - GENERAL SERVICES Total		16 732 500		16 990 700	
II PROGRAMME OF ACTIVITIES					
	Staff	41 682 900	57.9%	42 601 200	60.2%
	Commissioner for Human Rights	221 100	0.3%	225 300	0.3%
	Non Staff (4)	30 065 000	41.8%	27 971 800	39.5%
II - PROGRAMME OF ACTIVITIES Total		71 969 000		70 798 300	
III - PARLIAMENTARY ASSEMBLY					
	Staff	9 828 800	63%	9 967 700	64.8%
	Specially Appointed Officials (2)	257 100	2%	262 100	1.7%
	Non Staff (4)	5 564 600	36%	5 161 300	33.5%
III - PARLIAMENTARY ASSEMBLY Total		15 650 500		15 391 100	
IV - EUROPEAN COURT OF HUMAN RIGHTS					
	Staff	43 575 200	76%	44 689 700	76.3%
	Judges	10 571 700	19%	10 948 400	18.7%
	Non Staff (4)	2 900 300	5%	2 950 500	5.0%
IV - EUROPEAN COURT OF HUMAN RIGHTS Total		57 047 200		58 588 600	
V - SECRETARIAT OF THE CONGRESS OF LOCAL AND REGIONAL AUTHORITIES OF THE COUNCIL OF EUROPE					
	Staff	3 767 300	60%	3 849 900	60.3%
	Non Staff (4)	2 489 700	40%	2 534 500	39.7%
V - SECRETARIAT OF THE CONGRESS OF LOCAL AND REGIONAL AUTHORITIES OF THE COUNCIL OF EUROPE Total		6 257 000		6 384 400	
VI - DIRECTORATE GENERAL OF ADMINISTRATION AND LOGISTICS					
	Staff	23 557 000	51%	23 529 900	50.9%
	Non Staff (4)	22 498 700	49%	22 719 100	49.1%
VI - DIRECTORATE GENERAL OF ADMINISTRATION AND LOGISTICS Total		46 055 700		46 249 000	
VII - OTHER EXPENDITURE					
	Staff	- 60 500	N/A	191 300	N/A
	Non Staff (3)	-1 355 000	N/A	- 920 500	N/A
VII - OTHER EXPENDITURE Total		-1 415 500		- 729 200	
VIII - INVESTMENT EXPENDITURE					
		4 860 000		4 665 000	
Grand Total - Ordinary Budget		217 156 400		218 337 900	
Staff		135 117 700	62.2%	138 076 500	63.2%
Specially Appointed Officials		745 300	0.3%	765 000	0.4%
Judges and Commissioner for Human Rights		10 792 800	5.0%	11 173 700	5.1%
Non Staff		70 500 600	32.5%	68 322 700	31.3%
Grand Total - Ordinary Budget		217 156 400	100.0%	218 337 900	100.0%
BUDGETS RECHARGED SERVICES					
Translation	Staff (1)	5 098 100	82%	4 893 000	83%
	Non Staff	1 135 300	18%	977 100	17%
	Total	6 233 400		5 870 100	
Interpretation	Staff (1)	1 240 400	18%	1 142 900	17%
	Non Staff	5 734 300	82%	5 487 700	83%
	Total	6 974 700		6 630 600	
Documents	Staff	734 100	21%	908 200	28%
	Non Staff	2 748 500	79%	2 362 700	72%
	Total	3 482 600		3 270 900	
Publications	Staff	411 000	37%	411 400	40%
	Non Staff	691 300	63%	618 900	60%
	Total	1 102 300		1 030 300	
SUMMARY BY TYPE - INCLUDING RECHARGED SERVICES					
	Staff - Excluding Vote IV (Court)	99 026 100	45.6%	100 742 300	46.24%
	Staff - Vote IV (Court)	43 575 200	20.1%	44 689 700	20.47%
	Total Staff - Ceiling Decision	142 601 300	65.7%	145 432 000	66.61%
	Specially Appointed Officials (2)	745 300	0.3%	765 000	0.4%
	Judges and Commissioner for Human Rights	10 792 800	5.0%	11 173 700	5.1%
	Non Staff	63 017 000	29.0%	60 967 200	27.9%
TOTAL		217 156 400		218 337 900	

Notes:

- (1) These figures do not include the costs of freelance interpreters and translators.
- (2) Specially appointed officials are the Secretary General, Deputy Secretary General and the Secretary General of the Parliamentary Assembly.
- (3) This line includes the negative reserve.
- (4) This line includes the staff cost elements of recharged services.

APPENDIX II

**RATES OF VARIOUS RETAINERS, HONORARIA AND
ALLOWANCES FOR 2010**

1. The Secretary General proposes the following rates for 2010 :

2. **Rates of daily allowances**

a. Experts and other persons: €175

for member states' representatives on Committees of Experts; members of the governing bodies of the European Youth Centre and the European Youth Foundation, the Budget Committee; consultants; co-ordinated fellowship holders and recipients of technical assistance under the prison staff exchange scheme.

b. Journalists invited to Strasbourg: €123

c. Members of the Parliamentary Assembly and Ministers' Deputies, judges and ad hoc judges of the European Court of Human Rights and Commissioner for Human Rights on official journeys:

€269

d. Members of the organs of the Congress of Local and Regional Authorities of the Council of Europe:

€175 for meetings except liaison meetings outside Strasbourg

€269 for liaison meetings outside Strasbourg

e. Members of the European Committee for Social Rights, members of the Administrative Tribunal, Data Protection Commissioner, members of the European Committee for the Prevention of Torture and Inhuman or Degrading Treatment or Punishment, experts assisting members of the European Committee for the Prevention of Torture and Inhuman or Degrading Treatment or Punishment, members of the Committee of Experts of the European Charter for Regional or Minority languages, members of the European Commission against Racism and Intolerance, members and additional members of the Advisory Committee on the Framework Convention for the Protection of National Minorities, members of the Group of Experts against trafficking in human beings (GRETA) :

€323 while on duty

€147 while working at home

3. **Annual retainers of the members of the European Committee for the Prevention of Torture and Inhuman or Degrading Treatment or Punishment**

European Committee for the Prevention of Torture and Inhuman or Degrading Treatment or Punishment:

- Members (including President and Vice-President) €30 700

4. **Fees**

a. Fees of ad hoc judges:

For each day on which they exercise their functions ad hoc judges receive an allowance of an amount equal to 1/365th of the annual salary payable to judges of the Court by virtue of Article 1, paragraph 1, of Appendix II to Resolution Res(2004)50: Regulations governing the conditions of service of ad hoc judges.

b. Fees of the experts assisting the European Committee for the Prevention of Torture and Inhuman or Degrading Treatment or Punishment:

A maximum of €2 572 per visit not exceeding one week and €5 144 per visit not exceeding two weeks, the fee for visits lasting between one and two weeks being fixed *pro rata*.

APPENDIX III

2010 INVESTMENT PROGRAMME

AND

MEDIUM-TERM INVESTMENT PLAN 2010-2014

INTRODUCTION

This appendix briefly discusses the background to the Organisation's Medium-Term Investment Plan and sets out the 2010-2014 Investment Plan, including the 2010 programme, requiring specific approval.

A. INVESTMENT PLAN OBJECTIVES AND WORK DONE BY THE INVESTMENT COMMITTEE

Since 2005 an Organisation-wide medium-term investment plan has been drawn up in response to a number of needs:

- reconciling the limited financial resources available for investments with growing investment requirements,
- optimising the Organisation's investments and making them coherent in order to realise, if necessary, potential economies of scale,
- aligning the Organisation's investment practice with its political and administrative priorities and results-based budgeting techniques.

DEFINITION AND SCOPE

In the particular budget context of the Council of Europe the term "investment" means any non-operational expenditure which enriches the Organisation's tangible or intangible assets. This definition is independent of application of the IPSAS standards, which result in restatement of the budget data in certain cases.

The scope of the Medium-Term Investment Plan includes all Council of Europe investments financed by Vote VIII or Vote IV of the Ordinary Budget. The Medium-Term Investment Plan covers a period of five years. The Medium-Term Investment Plan is accordingly composed of five annual investment programmes and is updated on an annual basis.

SOURCES OF FUNDING

There are a number of sources of funding for investments of the Council of Europe.

➤ Vote VIII

Vote VIII comprises the appropriations intended for financing the Organisation's investment programmes.

The grant available for financing investment projects will amount to €4 665 000 for 2010.

It can be recalled that until 2009 Vote VIII also included an amount for the repayment of internal loans. Given that this method of financing has been abandoned since 2005 repayments terminated in 2009.

➤ Vote IV

Since 2006 following the recommendations of the Budget Committee, the investments of the European Court of Human Rights (ECHR) are included in the Investment Plan. They amount to a total of €480 000 for 2010 and are financed entirely by a grant from Vote IV (Court budget) within the Ordinary Budget.

THE INVESTMENT COMMITTEE

The Investment Committee, which is an internal Directorate General of Administration and Logistics (DGAL) committee, was set up in 2004 to draw up a strategy, a medium-term investment plan and an annual investment programme for the Organisation. It also performs a follow up on achievement of each project's objectives.

The Investment Committee also prepared the 2010-2014 Investment Plan set out in table 2 below.

B. 2010-2014 INVESTMENT PLAN AND 2010 INVESTMENT PROGRAMME

Table 1 sets out all of the proposals in detail.

Table 2 shows the list of projects confirmed for the Investment Plan, the total cost of these projects over the Investment Plan period (2010-2014) and the annual cost of implementation for the project's entire duration.

The overall direct costs of the projects selected for the 2010-2014 Investment Plan amount to €27 471 000 (of which €3 446 000 for the ECHR) to be spent over a period of five years. A number of projects will have financial implications exceeding the five-year period.

An investment programme for a particular year is composed of the expenditure for ongoing projects from (the) previous year(s) and the total annual expenditure for projects starting that year.

Table 3 shows projects for which the commencement date has to be postponed owing to budgetary constraints. It shows a total of €7 625 000M corresponding to projects which will undoubtedly be commenced post 2014.

Table 4 shows the detailed Investment Programme for 2010 which amounts to €5 145 000.

TABLE 1
BRIEF DESCRIPTION OF SELECTED PROJECTS FOR THE PERIOD 2010-2014 (See figures in Table 2)
INVESTMENT PROJECTS

PROJECT NUMBER	TITLE	DESCRIPTION
P06-021	Parliamentary Assembly: Replacement of the vote display panels with two large-format video-walls for the ECHR	This project corresponds to the replacement of the vote display boards located on either side of the rostrum, facing the Chamber, with two large screens of the "videowall" type which could be used to show the speaker or any high-profile guests and the results of votes. This system could also be used for PowerPoint presentations or as a video-conferencing aid.
CEDH-002	Upgrading and improving ECHR databases	Upgrading the two databases used by the European Court of Human Rights (CMIS, the internal Court management information system, and HUDOC, the database giving access to the case-law of the Court).
CEDH-003	New software and telecommunications systems for the ECHR	Provision of new software licences and new telecommunication systems.
P DC-001	Television studio	This project concerns the renovation of the television studio and the replacement of the camera and control room equipment, most of which is over twelve years old and must be brought into line with international television standards. The television studio is used all year long for recording interviews with prominent people at the Council of Europe. It allows direct or delayed video links to be established via the EBU (Eurovision) satellite network.
P08-014	Web Programme (modernisation of the Internet and Intranet portals / installation of a virtual press room and provision of technical facilities over the Web	The purpose of this project is to improve clarity, coherency, user-friendliness, ergonomics, interactivity (multimedia content), accessibility and navigation standards and resources made available to the Organisation in the Communication field with the aim of reaching given target audiences. This programme will be monitored by the Web Programme Board, notably as regards referencing and indexing of Council of Europe sites. The project is concerned in particular with modernisation of the Intranet and Internet portals, installation of a virtual press room and provision of technical facilities over the Web.
P10-002	Adapting to SEPA (Single Euro Payments Area) standards	The aim of this project is to bring the Organisation's payments into line with SEPA standards. The scope of the project includes modification of SAGE software used to send transfers to the bank, bringing FIMS and PEOPLESOFT payments into line with SEPA standards and the upgrade of all interface mechanisms with the bank.
P07-020	Introduction of a computer system for budget preparation purposes	The aim of this project is to improve budget preparation and budgetary monitoring of the implementation of the programme of activities. The system will make it possible to retrieve cross-sectoral information from the budget, and in particular the programme of activities, for greater ease of analysis.
P09-002	Modernisation of Computer Aided Translation (CAT) tools	The purpose of this project is to modernise the CAT tools, notably through the Multitrans system. It concerns the purchase of new licences, so the system can be made available to all translators, and of new applications for automating the process.
P10-003	ERP - Integrated system for financial and human resources management	The purpose of this project is to develop a single system bringing together the existing financial information (FIMS) and human resources (Peoplesoft) management systems.

PROJECT NUMBER	TITLE	DESCRIPTION
P05-004	Enterprise Content Management (ECM)	The ECM (Enterprise Content Management) project is aimed at managing the capture, storage, security, revision, retrieval, distribution, preservation and destruction of documents and other institutional content. It covers content produced by the CoE in the course of its operations and enables access to the right information by the right user/client. The final system will allow more effective attainment of business goals, enhance responsiveness and ease of access for users and improve mastery of risks such as non-compliance, law-suits, loss of collective memory, etc. The DIT has begun studying the information life cycle. There are already some existing elements: the LMS-Library Management System, Digital Media Archives, WCD-Documentary Web Cube tool, and the EDN - European Database Network. These should be supplemented or replaced with other segments if necessary so that all the required functionalities can be coordinated and delivered.
P08-010	Digitisation of the Council of Europe's audiovisual archives	The Council of Europe's audiovisual data are currently stored in analogue format on magnetic media. These archives constitute the Organisation's memory. Digitisation will make it possible to render the data more easily accessible by members of the public and staff over the IT network. Staff will then find it easier to utilise this information for their own operational needs. At the same time, the magnetic media are ageing and there is a risk that the data will be lost or become unexploitable. This project concerns films, videos, audio tapes and photographs produced by the Council in the course of its activities.
P08-011	Meta Directory	The aim of the Meta Directory project is to create a centralised reference base containing personal and organisational information. It will contain full information on the identity of users of the Council's information system (surname, first name, office, phone number, etc.). It will constitute the Organisation's key directory, a secure data base bringing together all user identities. This will make it possible to give staff access to standardised, aggregated information on individuals within the Organisation via the relevant applications (Peoplesoft, the Trombinoscope, the telephone directory, etc.). Further aims are to use this central directory to: - set up a White/Yellow Pages application (a "who's who" with a detailed organisation chart of the Council); - implement a single authentication (SSO - Single Sign On) solution.
P08-012	Development of teamworking areas (shared work spaces)	A teamworking area is a central storage facility for all tools linked to a project or activity accessible by all the users concerned (working group, committee of experts, project group). It includes computer applications, software programs and information on group work methods aimed at enhancing communication, output and coordination. The objective of group work is to facilitate communication between individuals in a work context and to provide them with a space within which data can be organised in a logical manner suited to the relevant project's needs, thereby facilitating the work of those participating in it. Development of teamworking areas is one of the five key strategies of the Information System Strategic Plan 2006-2010.
P09-001	Preservation of the Historical archives (incl. Audiovisual)	After preservation audits made in historical and audiovisual archives in 2006 and 2007 it is necessary to enlarge the preservation activities as follows: The Council of Europe must, in medium to long term, make provisions for adequate, archival standard storage for its holdings; Deploy packaging and surrogacy programmes and compilation of a strategy to ameliorate damaged material; Review the digitisation and deacidification strategy to clarify the reasons and identify priorities; consider externalisation of Audiovisual archives digitisation; Deploy a common program with Directorate of Logistics to ensure that the issues affecting the preservation and maintenance of archival holdings are properly discussed and a reasonable solution is found; Deploy the environmental control and monitoring.
P10-001	Committee of Ministers room (computer systems)	Discussions and decisions taken in session are facilitated by the electronic circulation of meeting documents and display in real time of information.

PROJECT NUMBER	TITLE	DESCRIPTION
P12-002	Knowledge management	<p>After the beginning of the ECM project (Enterprise Content Management) that focused on the non structured information organisation can proceed to the next phase which is the Knowledge management. A distinction is commonly made between "Tacit" knowledge (individual experience) and "Explicit" knowledge (packaged and recorded information). Knowledge management is represented by activities and tools that are organised in a way to facilitate effective competition. This is very important also in the sector of international organisations that are many times overlapping in sectors of activity. The KM nurtures the creativity so enhances the expertise owned by organisation thus enabling better positioning on the international organisation business field. The KM project should aim to improving the efficiency and effectiveness of the Organisation.</p>
P13-001	Security Biometrics	<p>This concerns implementation of biometrics technology to facilitate and control access to applications.</p>
P13-002	Web evolution 3rd generation	<p>The aim of this project is to implement a new Web services offer in line with the new challenges confronting operational directorates and new, state-of-the-art Web technology. It includes the creation of a new infrastructure, the development of new Web functions and change management support.</p>
P13-003	"Urbanisation" of IT applications	<p>The urbanisation approach should contribute to the rationalisation of the information system, improve communication between different components, all this in offering a greater reactivity while carrying out this evolution. It is made necessary by a conjunction of three factors:</p> <ul style="list-style-type: none"> • the constant increase in the number of applications (currently 150) and the database which prove both disparate and more or less redundant. • the growing complexity of the technological infrastructure. • the necessity to master operational expenditure of the IS. <p>In this framework, the Council of Europe wishes to bring itself closer to the French initiative in which the government decreed to apply the RGI (Référentiel Général d'Interopérabilité) which should permit the standardisation of data exchange between different ministries. The project consists of adapting applications in order that they comply with the standards.</p>
P08-013	Equipment of the meeting rooms and press room	<p>This project consists in equipping all meeting rooms on the Strasbourg campus with multimedia equipment. A remote meeting room control and management system will also allow inspection and administration of these rooms, so as to ensure their maximum availability. This project will make it possible to reduce the number of visits by technical personnel responsible for meeting room maintenance, as it will permit an initial visual inspection via the remote control system. The availability of multimedia equipped rooms will also be enhanced since this remote system will allow quicker reaction times and optimise the maintenance technicians' workload.</p>
P05-020	Developing competencies management and job classification systems	<p>The project covers the development and consolidation of practical tools for job classification and competencies management, to be used in particular for appraisals and computerisation of training management.</p>
P05-008	Improving procedures in the field of decentralised management of HR data - Recruitment on line	<p>Finalisation of the on-line recruitment project</p>

PROJECT NUMBER	TITLE	DESCRIPTION
RENEWAL AND STATUTORY ADAPTATION		
CEDH-001	Renewal of IT equipment at the European Court of Human Rights	The objective is to permit renewal of all IT equipment at the Court (computers, printers, servers, scanners, etc.) over a four-year cycle.
R08-001	Renewal of office systems software	<p>The renewal of office systems software involves upgrading the software used on the 2000 staff workstations managed by the DIT and all the applications to which staff have access via these workstations. The workstations are currently equipped with Microsoft Windows XP / Office XP. A study will be conducted to identify the most suitable technology to replace the XP environment, taking into account alternatives to the Microsoft model. The budget provides for adaptation of IT applications used in-house (170 in all) as regards non-compatible functions. Provision is also made for adaptation of the workstations' physical installation and for change management at user level (information and training for Council of Europe staff concerning the new office systems).</p> <p>The last migration from Windows NT / Office 2000 to Windows XP / Office XP began in 2003. A "soft" transfer over three years was implemented, which allowed good change management and was well received by users. The systems currently on offer are reaching the end of their life-cycle. Microsoft ceased to provide support for the Windows XP operating system as from 14.04.2009 and for the office systems pack on 11.07.2006. This entails a risk of less frequent security updates and growing incompatibility with other software on the market.</p> <p>Renewal every six years.</p>
R08-002	Renewal of applications	<p>The DIT currently manages 150 applications with its own budget. This includes key applications (the Meta Directory, files service, email, public folders, etc.), the IT resource administration tools (Ultimus, Firewall, Web proxy, VPN, BlackBerry, etc.) and specific developments (Excel macros, etc.). This project concerns the renewal of the key applications.</p> <p>The DIT also manages business applications (for example the Peoplesoft payroll system and the FIMS financial information management system), but related expenditure is charged to the client entities' budgets. Key applications that are at least four years' old will begin to become outdated, especially as the workstation systems will have been upgraded.</p>
R08-003	Renewal of Web infrastructure	<p>The Web infrastructure supports forty web-sites and user interfaces for some 100 applications (HCMS, official journeys, EYF, Eurimages, etc.). The Web applications and the content management, administration and publishing tools will be renewed. Publishing processes will be reviewed, taking into account change management for 60 regular contributors. The presentation of Web data will be brought into line with the WAI criteria ("Web Accessibility Initiative" for people with disabilities). The Web infrastructure is based on Microsoft's products offer, which is approaching the end of its life-cycle. The termination of Microsoft product support entails a risk of less frequent security updates and growing incompatibility with other software on the market.</p> <p>Renewal every four years.</p>

PROJECT NUMBER	TITLE	DESCRIPTION
R08-004	Renewal of IT hardware	<p>A server usually has a useful life of three years, which is the period covered by the manufacturer's warranty. Beyond this period the maintenance costs begin to exceed the equipment's residual value. It can also be noted that the new versions of basic applications offer a growing range of functionalities, requiring ever-more machine resources, which means that the hardware must be capable of a performance deemed satisfactory by the end users. The objective behind these purchases is therefore to propose a hardware platform for the key services provided by the DIT that does not just perform well but is also of good overall quality, non-obsolete, coherent and standardised. The DIT budget currently covers the management of 140 servers, which must regularly be renewed.</p> <p>In order to keep the entire IT platform in a fully operational condition, the servers composing it must be replaced on a regular basis.</p> <p>These servers must be renewed every three years on average.</p>
R08-005	Renewal of the data storage network	<p>An organisation's data storage network is used to centralise, pool and manage data within a reliable, efficient infrastructure. This network provides two levels of service quality depending on the criticality of the data stored (critical = "mid-range" storage; non-critical = "low cost" storage). It also facilitates data management while reducing the labour costs inherent in operating and maintaining the data storage facilities, bearing in mind that for about ten years now we have noted that the storage space required doubles each year.</p> <p>Available storage space can easily be partitioned, allocated and recovered if necessary. The network functions in parallel with the information network (backend of the servers).</p> <p>The storage network contains all of the Council's computerised data managed by the DIT. After five or six years, the equipment, which operates round the clock seven days a week, becomes less reliable and up-to-date, the number of problems increases, constructor support comes to an end and maintenance costs increase; this therefore increases the risks of information system unavailability. In addition, our facilities are no longer up to date with technological progress or other products on the market.</p> <p>Renewal every six years.</p>
R08-006	Renewal of the computer network	<p>The Council of Europe's information system is based on an IT infrastructure that allows the circulation of information both internally and externally (Intranet, Internet, Web portals, email, videos, etc.). This infrastructure's foundation is the network equipment carrying the information. The project consists in renewing all the network equipment carrying data on the Council of Europe campus by 2011.</p> <p>The current network was installed in late 2004 and satisfies all of the Organisation's needs, with a good service quality so far. By 2011 the network equipment will have been in uninterrupted operation for seven years. The network is the backbone of the Organisation's IT services and renewal of the equipment is essential to keep pace with new technological developments, cope with the growing risk of unavailability (with a network operating round the clock seven days a week), master growth in operating and maintenance costs as time goes by (linked to obsolescence) and avoid running the risk of spare parts becoming unavailable.</p> <p>Renewal every six years.</p>
R08-007	Renewal of the telephone system	<p>The renewal of the voice infrastructure concerns the entire Strasbourg campus, representing some 4500 telephone lines (offices, meeting rooms, technical areas, specialised lines). At present the voice network comprises one PABX per building, and consumption is regularly monitored in order to keep the number of lines to a minimum.</p> <p>The PABX network was last renewed in 1997, although the cores were replaced in 2004. This operation made it possible to extend the site's useful life for some five years at a reduced cost. However, it will soon be necessary to renew the entire telephone network (chassis, subscriber cards, backbone, network core, telephone terminals, etc.) The estimated cost also includes change management (user information and training).</p> <p>Renewal every eight years.</p>

PROJECT NUMBER	TITLE	DESCRIPTION
P07-010	Security of persons and property in Council of Europe Buildings	This concerns adaptation work and installations to ensure the security of all persons present in the buildings, for whatever purpose, in accordance with the regulations in force. The aim is to improve the existing anti-intrusion measures and to guarantee surveillance with a view to reducing thefts on Council of Europe premises (installation of life-lines, changing of locks and extension of the videosurveillance system).
P07-011	Public areas in Council of Europe buildings	Renovation (equipment and finishings) of the Palais entrance hall (completion) and the public areas on three levels (including the first and second floors).
P07-012	Adaptation of Council of Europe buildings and installations to comply with regulations	The aim is to ensure compliance with the legislation in force in environmental matters and with regard to protection against lightning strikes, maintenance work and adaptation of premises for use by persons with reduced mobility.
P07-014	Interior fixtures and fittings of Council of Europe buildings	The aim is to renovate and improve the interior fixtures and fittings. This encompasses inter alia the renovation of meeting rooms in the Palais de l'Europe and of certain installations in the Assembly Chamber, and the complete refurbishment of the 2nd floor of the Palais (meeting rooms excluded). The renovation work on the restaurant complex will also be continued.
P07-015	Management of technical data concerning buildings and installations	The aim is to continue computerising the technical plans of the Palais de l'Europe and to implement a fully computerised, integrated events management system.
P07-016	Optimising the documents production and distribution systems	The objective is to simplify the procedure for requesting production and distribution of documents and to ensure traceability of requests, including at the distribution stage. The aim is to facilitate the input of requests, improve their monitoring and incorporate management of the distribution slips (currently still processed in paper format) in the system. Automation of the documents distribution system will also be enhanced through greater mechanisation. Installation of film-wrapping equipment would make it possible to reduce the time taken to prepare documents for dispatching by about one-third.
P07-017	Technical installations in Council of Europe buildings	This concerns renovation and enhancement of technical installations with a view to quality improvements. It includes conversion from analogue to digital, renovation work on the Palais central air conditioning unit, major maintenance work on the heating system, renovation of the GTC (technical control management) and general renovation of the Control Centre.
P07-018	Preservation of the value of real estate assets and energy saving measures	The aim of this work is to preserve the value of real estate assets through various forms of maintenance of all CoE buildings, such as work on the windows and weatherproofing of internal and external courtyards.
R07-001	Fire safety work in the Palais de l'Europe	This project covers the additional work necessary to obtain a favourable opinion from the host country's competent authorities, as described in document CM(2007)105.
P05-011	Upgrading PeopleSoft (including payroll project)	Upgrading PeopleSoft to allow development of new modules (E-recruitment, HelpDesk, etc.) and consolidation of existing applications (payroll).
P06-030	Feasibility studies	Feasibility studies relating to investment projects.

TABLE 2

**2010-2014 INVESTMENT PLAN
LIST OF PROJECTS AND ESTIMATED COSTS (K€) (at 2010 prices)**

TABLE 2 2010-2014 INVESTMENT PLAN - LIST OF PROJECTS AND ESTIMATED COSTS (K€) (at 2010 prices)								
	Project Title	2009 modified	Programme 2010	Programme 2011	Programme 2012	Programme 2013	Programme 2014	Total Direct Cost 2010- 2014
INVESTMENT PROJECTS								
P06_021	Parliamentary Assembly: Replacement of the vote display panels with two large-format video-walls			150				150
CEDH_002	Upgrading and improving ECHR databases	331	215	330	330	330	330	1 635
CEDH_003	New software and telecommunications systems for the ECHR	15	15	15	15	15	15	75
P DC-001	Television studio		175					175
P08-014	Web Programme (modernisation of the Internet and Intranet portals / installation of a virtual press room and provision of technical facilities over the Web	200	150	130	100	50		430
P10-002	Adapting to SEPA (Single Euro Payments Area) standards		75					75
P07-020	Introduction of a computer system for budget preparation purposes		50					50
P09-002	Modernisation of Computer Aided Translation (CAT) tools	20	20					20
P10-003	ERP - Integrated system for financial and human resources management			85	1 235	780		2 100
P05_004	Enterprise Content Management (ECM)	220	300	200	200	200	200	1 100
P08-010	Digitisation of the Council of Europe's audiovisual archives	70	50	40			50	140
P08-011	Meta Directory	100	100					100
P08-012	Development of teamworking areas (shared work spaces)	100						100
P09-001	Preservation of the Historical archives (incl. Audiovisual)	100	50	40	50			140
P10-001	Committee of Ministers room (computer systems)		230					230
P12-002	Knowledge management				80	75	325	480
P13-002	Web evolution 3rd generation						100	100
P13-003	"Urbanisation" of IT applications		100			300	200	600
P08-013	Equipment of the meeting rooms and press room	50	150	150	155	155	145	755
P05_020	Developing competencies management and job classification systems	90	80	44	30	30	15	199
P05-008	Improving procedures in the field of decentralised management of HR data - Recruitment on line	35	10					10
RENEWAL AND STATUTORY ADAPTATION								
CEDH_001	Renewal of IT equipment at the European Court of Human Rights	134	250	481	475	250	380	1 836
R08-001	Renewal of office systems software	250	200	200		100	200	700
R08-002	Renewal of applications					250	150	400
R08-003	Renewal of Web infrastructure	150	50			250	150	450
R08-004	Renewal of IT hardware	100	100	95	100	100	205	600
R08-005	Renewal of the data storage network				200	770		970
R08-006	Renewal of the computer network			500	700			1 200
R08-007	Renewal of the telephone system	95	250	496	150	150		1 046
P07-010	Security of persons and property in Council of Europe Buildings		50	200				250
P07-011	Public areas in Council of Europe buildings	265	250					250
P07-012	Adaptation of Council of Europe buildings and installations to comply with regulations	310	300	400	550	620	2 200	4 070
P07-014	Interior fixtures and fittings of Council of Europe buildings	299	450	100	400	40	200	1 190
P07-015	Management of technical data concerning buildings and installations		200	370				570
P07-016	Optimising the documents production and distribution systems	90		100		100		200
P07-017	Technical installations in Council of Europe buildings	185	800	700	270	270	70	2 110
P07-018	Preservation of the value of real estate assets and energy saving measures	700	335	500	520	500	530	2 385
R07-01	Fire safety work in the Palais de l'Europe	435						435
P05_011	Upgrading PeopleSoft (including payroll project)	120	40	240				280
Others								
P06_030	Feasibility studies	100	100	100	100	100	100	500
TOTAL to be financed		4 564	5 145	5 666	5 660	5 435	5 565	27 471
AVAILABLE FINANCING								
(A)	Grant from the Ordinary Budget to the "Investments" account	4 084	4 665	4 840	4 840	4 840	4 840	24 025
TOTAL OF THE ORDINARY BUDGET FOR INVESTMENTS (VOTE VIII)		4 084	4 665	4 840	4 840	4 840	4 840	24 025
(B)	GRANT FROM THE ORDINARY BUDGET FOR THE EUROPEAN COURT OF HUMAN RIGHTS (VOTE IV)	480	480	826	820	595	725	3 446
TOTAL of approved and available Financing for investments (A) + (B)		4 564	5 145	5 666	5 660	5 435	5 565	27 471

TABLE 3**2010-2014 INVESTMENT PLAN
FUNDING NEEDS NOT COVERED-ESTIMATES (K€)**

Project No	Project Title	Unfunded Projects
P DC-002	Multi-camera captation in Room 1	175
P05 004	Enterprise Content Management (ECM)	100
P12-002	Knowledge management	150
R08-002 DIT	Renewal of applications	200
R08-003 DIT	Renewal of Web infrastructure	50
R08-006 DIT	Renewal of the computer network	100
P07-012	Adaptation of Council of Europe buildings and installations to comply with regulations	4 850
P07-014	Interior fixtures and fittings of Council of Europe buildings	150
P07-017	Technical installations in Council of Europe buildings	900
P07-018	Preservation of the value of real estate assets and energy saving measures	600
CEDH 002	Upgrading and improving ECHR databases	350
TOTAL		7 625

TABLE 4

2010 INVESTMENT PROGRAMME

Project Code	Title of the project	DIRECT COST of 2010 part (K€)
INVESTMENT PROJECTS		
CEDH_002	Upgrading and improving ECHR databases	215
CEDH_003	New software and telecommunications systems for the ECHR	15
P DC-001	Television studio	175
P08-014	Web Programme (modernisation of the Internet and Intranet portals / installation of a virtual press room and provision of technical facilities over the Web	150
P10-002	Adapting to SEPA (Single Euro Payments Area) standards	75
P07-020	Introduction of a computer system for budget preparation purposes	50
P09-002	Modernisation of Computer Aided Translation (CAT) tools	20
P05_004	Enterprise Content Management (ECM)	300
P08-010	Digitisation of the Council of Europe's audiovisual archives	50
P08-011	Meta Directory	100
P09-001	Preservation of the Historical archives (incl. Audiovisual)	50
P10-001	Committee of Ministers room (computer systems)	230
P13-003	"Urbanisation" of IT applications	100
P08-013	Equipment of the meeting rooms and press room	150
P05_020	Developing competencies management and job classification systems	80
P05-008	Improving procedures in the field of decentralised management of HR data - Recruitment on line	10
RENEWAL AND STATUTORY ADAPTATION		
CEDH_001	Renewal of IT equipment at the European Court of Human Rights	250
R08-001	Renewal of office systems software	200
R08-003	Renewal of Web infrastructure	50
R08-004	Renewal of IT hardware	100
R08-007	Renewal of the telephone system	250
P07-010	Security of persons and property in Council of Europe Buildings	50
P07-011	Public areas in Council of Europe buildings	250
P07-012	Adaptation of Council of Europe buildings and installations to comply with regulations	300
P07-014	Interior fixtures and fittings of Council of Europe buildings	450
P07-015	Management of technical data concerning buildings and installations	200
P07-017	Technical installations in Council of Europe buildings	800
P07-018	Preservation of the value of real estate assets and energy saving measures	335
P05_011	Upgrading PeopleSoft (including payroll project)	40
Others		
P06_030	Feasibility studies	100
TOTAL		5 145

APPENDIX IV

ANALYSIS OF APPROPRIATION BY TYPE 2009/2010

