

此谅解备忘录将于双方签字之日起立即生效，并在五（5）年内保持有效，且双方一致认为此谅解备忘录只能通过书面共识修改。任何一方都有权至少提前三十（30）天，以书面形式通知另一方终止此谅解备忘录。

This Memorandum of Understanding is hereby signed in two (2) copies with one (1) copy remaining in the possession of each party.

此备忘录将在此签署一式两（2）份，由双方各保存一（1）份。

**FOR INSTITUTE OF CHINESE STUDIES,  
FREIE UNIVERSITÄT BERLIN**

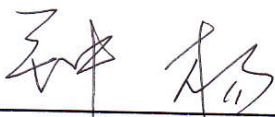


Dated 日期: 31-05-2017

Prof. Dr. Klaus Mühlhahn  
TITLE: Director Institute of Chinese Studies,  
Vice President Freie Universität Berlin

**FOR SCHOOL OF INTERNATIONAL AND PUBLIC AFFAIRS,  
SHANGHAI JIAO TONG UNIVERSITY**

上海交通大学国际与公共事务学院



日期 Dated: 2017.5.18

Professor Zhong Yang  
钟杨教授  
Dean, School of International and Public Affairs  
Shanghai Jiao Tong University  
上海交通大学国际与公共事务学院院长

Agreement of Cooperation Between the Department of the Advanced School of  
Art and Humanities , China Academy of Art, Hangzhou, China,  
and  
the Department of History and Cultural Studies, Academic Division Art History of  
East Asia, Freie Universität Berlin, Germany

1. In order to promote their effective and mutually beneficial academic cooperation, the Department of ? China Academy of Arts, Hangzhou, and the Department of History and Cultural Studies, Academic Division Art History of East Asia, Freie Universität Berlin, hereby agree to cooperate toward the internationalization of higher education.

2. The areas of cooperation will include any program offered at either university which is felt to promote the above-mentioned goals. However, the availability of any specific program shall be subject to mutual agreement, availability of funds and the approval of both universities. Such programs may include:

- a) exchange of faculty members and students
- b) exchange of publications
- c) joint research projects
- d) joint conferences
- e) joint teaching projects
- f) joint cultural programs.

3. The terms of such mutual assistance and cooperation shall be discussed and agreed upon in writing by the responsible authority of each university prior to the initiation of any particular program or activity.

4. This agreement shall take effect upon approval by both parties and shall remain in effect for an initial period of three years. Thereafter it shall be renewed automatically each year. However, either university may terminate the agreement in writing at least ten months prior to the beginning of an academic term/year. Undertakings still in progress at the time of termination shall continue until completion unless the parties agree otherwise in writing.

Representative

Vice President

Freie Universität Berlin

  
Prof. Dr. Klaus Mühlhahn  
~~Prof. Dr. Brigitta Schütt~~



Prof. Dr. Karin Gludovatz

Dean, Department of History and Cultural Studies



Prof. Dr. Peter Geimer

Managing Director, Depart History and Cultural Studies

China Academy of Art

Representative

Prof. Dr. Cao Yiqiang  
Director of the Advanced School  
of Art and Humanities


Date 15 MAY 2015



ADVANCED SCHOOL OF ART AND HUMANITIES  
中国美术学院艺术人文学院

The Advanced School of Art and Humanities  
China Academy of Art  
218 Nanshan Road, Hangzhou  
ZheJiang, China  
Tel: 0086 571 87164685  
Fax:0086 571 87164692

## 中国美术学院艺术人文学院（杭州）与德国柏林自由大学东亚 艺术史学院历史与文化研究系合作协议

1、为了促进双方有效、互惠的学术合作，中国美术学院艺术人文学院（杭州）和德国柏林自由大学东亚艺术史学院在此同意相互合作，促进高水平教育的国际化发展。

2、合作领域包括两所大学的任何项目，旨在达成上述目标。然而，具体项目的开放须建立在双方协议、可获基金以及两所大学的院方认可。项目包括：

- A、教职工和学生的交换
- B、出版物的交换
- C、合作研究项目
- D、合作会议
- E、合作教学项目
- F、合作文化项目

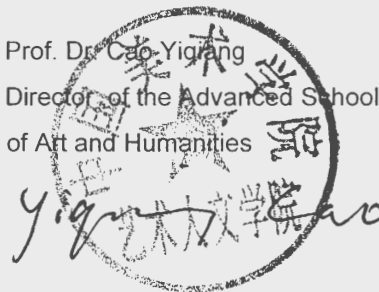
3、双方互助与写作的具体条款须双方商榷，并由两所大学相关负责人签署书面协议后，方可启动任何具体项目和活动。

4、本协议须经过双方认同方可生效，启动期三年内有效。三年后应每年续约。不过任何一方都可书面终止合同，但须在新的学术年开始前至少提前10个月提出。正在进行的项目需继续进行直到完成，除非双方书面同意解约终止。

China Academy of Art

Representative

Prof. Dr. Cao Yiqiang  
Director of the Advanced School  
of Art and Humanities



Representative

Freie Universität Berlin

Prof. Dr. Klaus Muhlhahn  
Prof. Dr. Brigitta Schütt

Vice President

Prof. Dr. Karin Gludovatz  
Dean, Department of History and Cultural  
Studies

Prof. Dr. Peter Geimer

Managing Director, Depart History and Cultural  
Studies

Date 15 MAY 2015



**Agreement of Cooperation  
between  
Guangdong Academy of Social Sciences, Guangzhou, P.R. China  
and  
Institute for Sinology  
Freie Universität Berlin, Germany**

1. In order to extend their effective and mutually beneficial academic cooperation, the Institute for Sinology, Freie Universität Berlin, Germany, and the Guangdong Academy of Social Sciences, Guangzhou, P.R. China hereby agree to cooperate toward the internationalization of higher education and research.
2. The areas of cooperation will include any program offered at either institution which is felt to promote the above-mentioned goals. However, any specific program shall be subject to mutual consent, availability of funds and the approval of both universities. Such programs may include:
  - a) exchange of faculty members
  - b) exchange of doctoral students
  - c) exchange of publications
  - d) joint research projects
  - e) joint conferences
3. The terms of such mutual assistance and cooperation shall be discussed and agreed upon in writing by the responsible authority of each institution prior to the initiation of any particular program or activity.
4. This agreement shall take effect upon approval by both parties and shall remain in effect for an initial period of three years. Thereafter it shall automatically be renewed annually. However, either party may terminate the agreement in writing at least ten months prior to the beginning of an academic term/year.

Guangzhou,

Prof. Wen Xuanyuan  
Guangdong Academy of Social Sciences  
Vice President

2014-10-13

Berlin, 17. 11. 14

Prof. Dr. Klaus Mühlhahn  
Freie Universität Berlin  
Vice President International

Prof. Dr. Karin Gludovatz  
Dean of the Department of History and Cultural  
Studies  
Freie Universität Berlin

**Memorandum on Student Exchange  
between  
School of Philosophy, College of Foreign Language & Literatures  
Fudan University  
and  
Department of Humanities  
Freie Universität Berlin, Berlin**

On the basis of the Agreement signed between the Fudan University (School of Philosophy, College of Foreign Language and Literatures) and the Freie University Berlin, Department of Humanities (Institut für Philosophie, Institut für Deutsche Philologie), stipulating a one-on-one exchange, the following are terms to implement the program of student exchange:

1. The exchange program shall be administered through the *Office of Foreign Academic Programs and Deans of the School of Philosophy and College of Foreign Language and Literatures (Department of German Language and Literatures)* at the Fudan University and the *Department of Humanities (Institut für Philosophie, Institut für Deutsche Philologie)* at the Freie Universität Berlin.
2. Each university may send 4 students (graduate or undergraduate students) for up to 2 semesters each year. This number may vary according to demand. The exchange is based on reciprocity, i.e. an equal number of students from each university will be exchanged during the term stipulated by the agreement.
3. The duration of the stay at the host university is limited to one academic year or one semester. Fudan University will accept students from the Freie Universität Berlin for one semester or one academic year starting in *September and/or January*. The Freie Universität Berlin will accept students from the Fudan University for one semester or one academic year starting in October and/or April.
4. The designated students must be Master-students or PhD-students (or qualified Bachelor-students as recommended by host university) at the home institution before beginning the exchange period and have demonstrated superior academic achievement and fluency in the language of instruction (English: IBT 90 or above; IELTS 6.5). While students nominated by the home university will generally be accepted by the host

university, the latter reserves itself the right of final decision concerning the admission of applicants.

5. The Freie Universität Berlin will forward a list of the students nominated for the exchange program including the documents required by the Fudan University each year by April 15 (for the winter term) or December 25 (for the summer term). The Fudan University will inform the Freie Universität Berlin of the final decision concerning the admission as soon as possible.
6. The Fudan University will forward a list of the students nominated for the exchange program including the documents required by the Freie Universität Berlin each year by April 30 (for the winter term) or October 30 (for the summer term). The Freie Universität Berlin will inform the Fudan University of the final decision concerning the admission as soon as possible.
7. Each host institution will ensure that students receive the necessary documents for visa purposes. It is the responsibility of the individual student to apply for a visa in time.
8. Students accepted by the Freie Universität Berlin will have the status of a "non-degree student" and will be enrolled at the master or Ph.D level. Students accepted by the Fudan University will have the status of a "non-degree student" at the graduate level.
9. Any academic credit that the student receives from the host institution is transferable to the home institution in accordance with procedures determined by the home institution.
10. Each exchange student will have to pay tuition fees at their home institution, thus exempting the exchange student from the payment of tuition fees at the host institution.
11. Exchange students shall provide personally for their living expenses, transportation, passport, visa, books and other personal expenses. Students enrolled at the Freie Universität Berlin have to pay the so-called social fees. These are non-university fees and pay for the student union as well as for a public transportation ticket for the whole area of Berlin for the entire semester.



12. Exchange students enrolled at Freie Universität must have comprehensive health insurance valid in Germany for enrolment as a full-time student at FUB and for obtaining a residence permit.
13. Both universities will assist exchange students in all practical and academic matters, especially those concerning accommodation and academic integration.
14. Each institution reserves the right to dismiss an exchange student at any time if academic or personal misconduct has become apparent. The dismissal of a student shall not abrogate the agreement regarding other participants.
15. Upon completion of their studies at the host university, the exchange students must return to their home university. No extension of the stay as exchange student will be authorised unless otherwise agreed upon by the home university.
16. This exchange agreement will remain in effect for an initial period of three years. Thereafter a renewal of the agreement will be negotiated. After the initial period of three years, either university may terminate the agreement by giving written notice ten months prior to the beginning of an academic year.

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Fudan University

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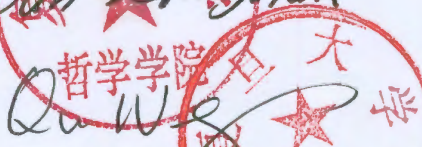
Freie Universität Berlin

Dean:

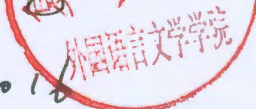


*Steph Kringschen*

Dean:




*Qu W*



哲学学院  
外国语学院

Date

15/04/2016



Vice President for International  
Affairs

Dekan

Date

24.05.16



**Agreement on Student Exchange  
between  
North China Electric Power University, China,  
through School of Mathematics and Physics  
and  
Freie Universität Berlin, Berlin  
through Department of Physics**

On the basis of the Agreement signed between North China Electric Power University, School of Mathematics and Physics and the Freie Universität Berlin through Department of Physics stipulating a one-on-one exchange, the following are terms to implement the program of student exchange:

1. The exchange program shall be administered through the International Cooperation Department at North China Electric Power University and the Division of International Affairs, Unit of Student Mobility at the Freie Universität Berlin.
2. Each university may send up to two undergraduate students each year. The number of students is extendable to three after two years upon positive evaluation. This number may vary according to demand. The exchange is based on reciprocity, i.e. an equal number of students from each university will be exchanged during the term stipulated by the agreement.
3. The duration of the stay at the host university is limited to one academic year or one semester. North China Electric Power University will accept students from the Freie Universität Berlin for one semester or one academic year starting in *September* or *February*. The Freie Universität Berlin will accept students from North China Electric Power University for one semester or one academic year starting in October and or April.
4. The designated students must have completed at least four semesters (two academic years) of study at the home institution before beginning the

exchange period and have demonstrated superior academic achievement and fluency in the language of instruction (for German: level B-2 of the Common European Framework of Reference for Language, for Chinese: Chinese Proficiency test HSK-3 for Chinese taught programs). Students from North China Electric Power University who need English as language of instruction must have completed at least six semesters (three academic years) of study at the home institution before beginning the exchange period in order to qualify for the courses given in English.

5. While students nominated by the home university will generally be accepted by the host university, the latter reserves itself the right of final decision concerning the admission of applicants.
6. The Freie Universität Berlin will forward a list of the students nominated for the exchange program including the documents required by North China Electric Power University each year by April 30 (for the winter term) or October 30 (for the summer term) North China Electric Power University will inform the Freie Universität Berlin of the final decision concerning the admission as soon as possible.
7. North China Electric Power University will forward a list of the students nominated for the exchange program including the documents required by the Freie Universität Berlin each year by May 30 (for the winter term) or November 30 (for the summer term). The Freie Universität Berlin will inform North China Electric Power University of the final decision concerning the admission as soon as possible.
8. Each host institution will ensure that students receive the necessary documents for visa purposes. It is the responsibility of the individual student to apply for a visa in time.
9. Students accepted by the Freie Universität Berlin will have the status of a “non-degree student” and will be enrolled at the bachelor level. Students accepted by North China Electric Power University will have the status of a “non-degree student” at the undergraduate level.


10. Any academic credit that the student receives from the host institution is transferable to the home institution in accordance with procedures determined by the home institution.
11. Each exchange student will have to pay tuition fees at their home institution, thus exempting the exchange student from the payment of tuition fees at the host institution.
12. Exchange students shall provide personally for their living expenses, transportation, passport, visa, books and other personal expenses. Students enrolled at the Freie Universität Berlin have to pay the so-called social fees. These are non-university fees and pay for the student union as well as for a public transportation ticket for the whole area of Berlin for the entire semester.
13. Exchange students enrolled at Freie Universität must have comprehensive health insurance valid in Germany for enrolment as a full-time student at Freie Universität Berlin and for obtaining a residence permit.
14. Both universities will assist exchange students in all practical and academic matters, especially those concerning accommodation and academic integration.
15. Each institution reserves the right to dismiss an exchange student at any time if academic or personal misconduct has become apparent. The dismissal of a student shall not abrogate the agreement regarding other participants.
16. Upon completion of students exchange studies, the host university should send the transcripts to their home university. The contact departments of two universities are International Cooperation Department at North China Electric Power University and the Division of International Affairs, Unit of Student Mobility at the Freie Universität Berlin.
17. Upon completion of their studies at the host university, the exchange students must return to their home university. No extension of the stay as

exchange student will be authorised unless otherwise agreed upon by the home university.

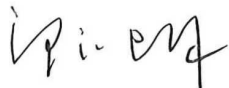
18. This exchange agreement will remain in effect for an initial period of three years. After two years of the validity period a renewal of the agreement can be negotiated. Either university may terminate the agreement by giving written notice ten months prior to the beginning of an academic year.

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North China Electric Power University



Professor Wang Zengping  
Vice President for International Affairs



Professor Guo Baozhu  
Dean of School of Mathematics and Physics

Date

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Freie Universität Berlin



Prof. Dr. Verena Blechinger-Talcott  
Vice President for International Affairs



Prof. Dr. Martin Weinelt  
Vice Dean of the Department of Physics

Date 16-01-2020

**MEMORANDUM OF UNDERSTANDING**  
**between**  
**FREIE UNIVERSITÄT BERLIN, BERLIN, GERMANY**  
**and**  
**NANJING AGRICULTURAL UNIVERSITY, NANJING, P.R. CHINA**

This MEMORANDUM OF UNDERSTANDING is designed to foster a friendly relationship through mutual cooperation in teaching and research between FREIE UNIVERSITÄT BERLIN (hereafter FU BERLIN), Germany, and NANJING AGRICULTURAL UNIVERSITY (hereafter NAU), P.R. China. No financial obligations are assumed under this agreement.

FU BERLIN and NAU have reached agreement on the following areas of cooperation, subject to mutual consent and the availability of sufficient funding.

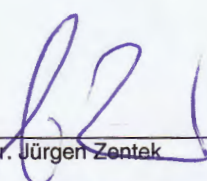
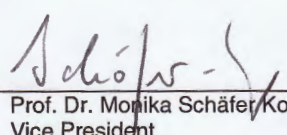
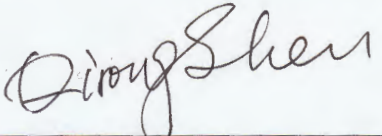
- Exchange of faculty
- Joint research activities
- Participation in seminars and academic meetings
- Exchange of academic materials and other information
- Special short-term academic programs
- Student exchange for research and study

The terms of such mutual assistance and funding for any specific program and activity shall be mutually discussed and agreed upon in writing by both parties prior to the initiation of a particular program.

Each institution will designate up to two individuals to coordinate this program and all endeavors that may derive from it. For this purpose, FU-BERLIN designates Prof. Dr. Jörg Aschenbach, Faculty of Veterinary Medicine, Institute of Veterinary Physiology, and Prof. Dr. Klaus Osterrieder, Faculty of Veterinary Medicine, Institute of Virology. NAU designates Prof. ZHANG Hongsheng, Office of International Relations of NAU.

This agreement constitutes the entire agreement between the parties. There are no understandings, agreements, or representations, oral or written, not specified herein regarding this agreement. No amendment, consent, or waiver of terms of this agreement shall bind either party unless in writing and signed by all parties. Any such amendment, consent or waiver shall be effective only in the specific instance and for the specified purpose given. The parties to this agreement by the signatures below of their authorized representatives acknowledge having read and understood the agreement and agree to be bound by its terms and conditions.

This agreement shall be in effect for five years upon its signature, at which time it shall be reviewed for possible extension. Either party may terminate the agreement by written notification signed by the appropriate official of the institution initiating the notice. However, such notification must be received by the other party at least six months prior to the effective date of termination. Both parties will make an effort in completing the ongoing programs.

		
Prof. Dr. Jürgen Zentek Dean Faculty of Veterinary Medicine Freie Universität Berlin	Prof. Dr. Monika Schäfer-Korting Vice President Freie Universität Berlin	SHEN Qirong Vice President Nanjing Agricultural University

Date: 11-10-2013

Date: 11-13-13

Date: Jan. 3, 2014



**经济学院**  
School of Economics



## **Memorandum on Student Exchange**

**between**

**School of Economics, Peking University, Beijing**

**and**

**School of Business & Economics, Freie Universität Berlin, Berlin**

School of Economics, Peking University, and Freie Universität Berlin, School of Business & Economics agree to the following terms to implement a program of student exchange in the field of Finance and Accounting, Economics and Public Economics:

1. The exchange program shall be administered through the School of Economics at Peking University and the School of Business & Economics at Freie Universität Berlin.
2. Each university may send two graduate students for the fall semester each year. This number may vary according to demand, provided the exchange is based on reciprocity, i.e. an equal number of students from each university participate during the term stipulated by the agreement.
3. The duration of the stay at the host university is laid down at one semester. Peking University will accept students from Freie Universität Berlin for one

semester from September on. Freie Universität Berlin will accept students from Peking University for one semester from October on.

4. The designated students must have completed at least two semesters of study in a graduate program at the home institution before beginning the exchange period and have demonstrated superior academic achievement and fluency in English. While students nominated by the home university will generally be accepted by the host university, the latter reserves itself the right to the final decision concerning the admission of applicants.
5. Freie Universität Berlin will forward a list of the students nominated for the exchange program including the documents required by Peking University each year by March 31. Peking University will inform Freie Universität Berlin of the final decision concerning the admission as soon as possible.
6. Peking University will forward a list of the students nominated for the exchange program each year by March 31<sup>st</sup> and the documents required by Freie Universität Berlin until May 1<sup>st</sup>. Freie Universität Berlin will inform Peking University of the final decision concerning the admission as soon as possible (approximately by middle of May).
7. Each host institution will ensure that students receive the documents necessary for visa purposes. It is the responsibility of the individual student to apply for a visa in time.
8. Students accepted by Freie Universität Berlin will have the status of a "non-degree student" at graduate level. Students accepted by Peking University will have the status of a "non-degree student" at graduate level.
9. Students from Peking University may enrol at Freie Universität Berlin - subject to the usual university regulations and policies - in the courses of the Master program "Finance, Accounting, Taxation and Supplements (FACTS)", the Master program in Economics and the Master program in



Public Economics. Students from Freie Universität Berlin may enrol at Peking University - subject to the usual university regulations and policies - in all graduate courses offered in Finance and Accounting, Economics and Public Economics. Both Freie Universität Berlin and Peking University ensure that the guest students are able to attend sufficient Master courses in the field of Finance, Accounting, Economics or Public Economics being taught in English. Students may also be admitted to language courses offered (German/Chinese as a foreign language). The workload of all courses taken by the students from Freie Universität Berlin will have a workload of about 30 ECTS credits which implies about 15 to 20 hours class attendance per week.

10. Any academic credit that the students receive from the host institution is transferable to the home institution in accordance with procedures determined by the home institution.
11. Each exchange student will have to pay tuition and fees at their home institution, thus tuition fees are waived at the host Institution.
12. Exchange students shall provide individually for their living expenses, transportation, passports, visas, books and other personal expenses.
13. Both universities will assist exchange students in all practical and academic matters, especially concerning accommodation and academic integration.
14. Each institution reserves the right to dismiss an exchange student at any time due to academic or personal misconduct. The dismissal of a student shall not abrogate the agreement regarding other participants.
15. Upon completion of their studies at the host university, the exchange students must return to their home university. No extension will be authorised unless otherwise agreed upon by the home university.

16. This exchange agreement will remain in effect for an initial period of three years. Thereafter it shall automatically be renewed annually. After the initial period of three years, either university may terminate the agreement by giving written notice ten months prior to the beginning of an academic year.



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School of Economics  
Peking University

Prof. Dr. Qixiang Sun  
Dean

Date 2014. 12. 12



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Freie Universität Berlin  
School of Business & Economics

Prof. Dr. Klaus Ruhnke  
Dean

Date 18. 11. 14



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Freie Universität Berlin

Prof. Dr. Klaus Mühlhan  
Vice President International

Date 21. 11. 14



**Guanghua School of Management**  
Peking University

**Freie Universität**



**Berlin**

## **Memorandum on Student Exchange**

**between**

**Guanghua School of Management, Peking University, Beijing**

**and**

**School of Business & Economics, Freie Universität Berlin, Berlin**

### **Preamble**

In light of a long and fruitful cooperation since 1981, Freie Universität Berlin and Peking University have agreed to further broaden and intensify their partnership, and have therefore signed a Memorandum of Understanding on Strategic Cooperation on June 7, 2011. The MoU on Strategic Cooperation is supplemented by this Memorandum on Student Exchange between Guanghua School of Management at Peking University and the School of Business & Economics at Freie Universität Berlin.

The Guanghua School of Management, Peking University, and the School of Business & Economics, Freie Universität Berlin, wishing to implement student exchange on undergraduate and graduate level in the field of Business:

### **1. Student Exchange**

1.1 Each party may nominate up to three graduate and two undergraduate students each study year. This number may vary according to demand, provided the exchange is based on reciprocity, i.e. an equal number of students from each party participate during the term stipulated by the agreement.

1.2 The parties are willing to motivate their students to participate in the exchange program.

1.3 The nominating and sending party is referred to as home institution and the receiving party as host institution.

### **2. Eligibility of Students**

2.1 Eligible to participate in the exchange program are students, enrolled in the following programs offered by the Guanghua School of Management at Peking University or its future successor programs in the area of business:

- Undergraduate majors in Accounting and Corporate Financial Management, Economic Finance and Marketing.
- Graduate majors in Accounting and Corporate Financial Management, Finance,

Marketing, Organizational Behaviour and Human Resources Management, Strategy and International Business Management, Decision-Making and Information Management.

- MBA candidates

2.2 Eligible to participate in the exchange program are students, enrolled in the following programs offered by the School of Business and Economics at Freie Universität Berlin or its future successor programs in the area of business:

- Bachelor of Science in Business Administration
- Master of Science in Finance, Accounting, Taxation and Supplements
- Master of Science in Management and Marketing

2.3 The designated undergraduate students must have completed at least two years of study and the designated graduate students from Guanghua School of Management at least one semester and the designated graduate students from the School of Business & Economics at least one year before beginning the exchange period and must have demonstrated superior academic achievement and fluency in English.

2.4 While students nominated by the Home Institution will generally be accepted by the Host Institution, the latter reserves itself the right to the final decision concerning the admission of applicants.

### 3. Program Coordinators

3.1. The School of Business and Economics of Freie Universität Berlin will nominate a coordinator of the exchange program and inform the Guanghua School of Management at Peking University on changes of the coordinator. The first coordinator shall be [REDACTED] who will be supported by other divisions of Freie Universität Berlin.

3.1. The Guanghua School of Management at Peking University will nominate a coordinator of the exchange program and inform the School of Business and Economics at Freie Universität Berlin on changes of the coordinator. The first coordinator shall be [REDACTED] who will be supported by other divisions of Peking University.

### 4. Duration of Stay

4.1 The Guanghua School of Management at Peking University will accept students from the School of Business and Economics at Freie Universität Berlin as follows:

- Undergraduate students: for up to one academic year from September on
- Graduate students: for one semester from September on.

4.2 The School of Business and Economics at Freie Universität Berlin will accept students from the Guanghua School of Management at Peking University as follows:

- Undergraduate students: for one semester or one year.
- Graduate students: for one semester from September on.

### 5. Nomination

5.1 The Guanghua School of Management at Peking University will forward a list of the students nominated for the exchange program including the documents required by the the School of Business and Economics of Freie Universität Berlin each year by March 31.

5.2 The School of Business and Economics of Freie Universität Berlin will inform the Guanghua School of Management at Peking University of the final decision concerning the admission as soon as possible.

5.3 The School of Business and Economics of Freie Universität Berlin will forward a list of the students nominated for the exchange program including the documents required by the Guanghua School of Management at Peking University by April 15.

5.4 The Guanghua School of Management at Peking University will inform the School of Business and Economics at Freie Universität Berlin of the final decision concerning the admission as soon as possible.

## 6. Visa Support

6.1 Each Host Institution will ensure that students receive the documents necessary for visa purposes.

6.2 It is the responsibility of the individual student to apply for a visa as well as organize accommodation etc. in time.

## 7. Student Status

7.1 Students accepted by the Guanghua School of Management at Peking University will have the status of a "non-degree student" at the undergraduate resp. graduate level.

7.2 Students accepted by the School of Business and Economics of Freie Universität Berlin will have the status of a "non-degree student" at the undergraduate resp. graduate level.

## 8. Courses open to Exchange Students

8.1 Students from the School of Business and Economics at Freie Universität Berlin may enroll at the Guanghua School of Management at Peking University - subject to the usual regulations and policies - in all courses offered of the in point 2.1 mentioned programs and others.

8.2 Students from the Guanghua School of Management at Peking University may enroll at the School of Business and Economics at Freie Universität Berlin - subject to the usual regulations and policies - in all courses offered of the in point 2.2 mentioned programs.

8.3 At both institutions exchange students are eligible to participate in language classes offered (German/Chinese as a foreign language).

8.4 The Guanghai School of Management at Peking University requires exchange students to take a minimum of 4 credits (1 credit = 15 contact hours) and a maximum of 18 credits per semester.

8.5 The School of Business and Economics at Freie Universität Berlin defines the full-time workload with 30 ECTS credits (1 ECTS credit = 30 working hours) per semester.

## 9. Credit Recognition

9.1 Any academic credit that the student receives from the Host Institution is transferable to the Home Institution in accordance with procedures determined by the Home Institution.

## 10. Waiver of Tuition

10.1 Each exchange student will have to pay tuition and fees at their home institution, thus the host Institution will waive the exchange student from the payment of tuition. Students enrolled at the Freie Universität Berlin have to pay the so-called social fees. These are non-university fees and pay for the student union as well as for a public transportation ticket for the whole area of Berlin for the entire semester.

## 11. Costs and Services for Exchange Students

11.1 Exchange students shall provide for their accommodation individually and at their own expense and bear all costs for medical insurance, transportation, passport, visa, books and other services.

11.2. Exchange students enrolled at Freie Universität must have comprehensive health insurance valid in Germany for enrolment as a full-time student at FUB and for obtaining a residence permit.

11.3. The Parties will assist exchange students in all practical and academic matters, especially concerning obtaining visa, accommodation, and academic integration.

## 12. Dismissal of Exchange Students

12.1 Each party reserves the right to dismiss an exchange student at any time due to academic or personal misconduct. The dismissal of a student shall not abrogate this Memorandum regarding other participants.

## 13. Returning

13.1 Upon completion of their studies at the Host Institution, the exchange students must return to their Home Institution. No extension will be authorized unless otherwise is mutually agreed upon and finalized in writing.

## 14. Dispute Settlement

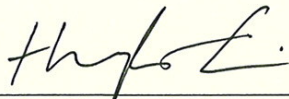
14.1 For conditions of the student exchange not covered by this Memorandum, or for problems that arise during the course of the student exchange, both Parties agree to refrain from unilateral action and to consult and negotiate mutually acceptable decisions.

## 15. Closing Provisions

15.1 This Memorandum will come in to force on the day when it has been signed by the Parties.

15.2 This Memorandum will remain in effect for an initial period of five years. Thereafter, it shall renew itself automatically for a successive period of one year unless either of the Parties notifies the other Party in writing of its desire to terminate it at least ten months before the expiry of its initial or the relevant extended period.

Signed on behalf of the Parties



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Guanghua School of Management  
Peking University  
Prof. Dr. Hongbin Cai  
Dean

Date: *July 13, 2016*



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Freie Universität Berlin  
School of Business and Economics  
Univ.-Prof. Dr. András Löffler  
Dean

Date - 5. 09. 16



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Freie Universität Berlin  
Univ.-Prof. Dr. Klaus Mühlhahn  
Vice President International

Date - 6. 09. 16



Peking University HSBC Business School

北京大學  
汇丰商学院

商界军校

Freie Universität



Berlin

## Memorandum on Student Exchange

between

HSBC Business School, Peking University, Shenzhen

and

School of Business & Economics, Freie Universität Berlin, Berlin

The **School of Business and Economics at Freie Universität Berlin** and the **HSBC Business School, Peking University** have decided to establish this exchange agreement in accordance with the following clauses.

**FIRST. OBJECTIVE.** The purpose of this agreement is to establish the conditions governing the exchange of graduate students from the M.Sc. program in Management and Marketing at the **School of Business and Economics at Freie Universität Berlin** and from the Graduate-level programs at **HSBC Business School** for taking courses and other academic activities.

**SECOND. CONDITIONS.** The student exchange between both institutions will be under the following terms:

1. The exchange program shall be administered through the HSBC Business School and the School of Business & Economics at Freie Universität Berlin.
2. Each university may send two (2) graduate students for the fall semester each year. This number may vary according to demand, provided the exchange is based on reciprocity, i.e. an equal number of students from each university



participate during the term stipulated by the agreement. In lieu of a graduate-level student, the School of Business and Economics may send an undergraduate student to HSBC Business School if that student has been particularly vetted for their readiness and maturity for graduate-level studies.

3. The duration of the stay at the host university is limited to one semester. HSBC Business School will accept students from the School of Business and Economics for one semester during the fall semester. The School of Business and Economics will accept students from the HSBC Business School for one semester during the fall semester.
4. The designated students must have completed at least two semesters of study at the home institution before beginning the exchange period and have demonstrated superior academic achievement and fluency in English. While students nominated by the home university will generally be accepted by the host university, the latter reserves itself the right to the final decision concerning the admission of applicants.
5. The School of Business and Economics will forward a list of the students nominated for the exchange program including the documents required by HSBC Business School each year by the necessary student exchange application due date. HSBC Business School will inform the School of Business and Economics of the final decision concerning the admission as soon as possible.
6. HSBC Business School will forward a list of the students nominated for the exchange program including the documents required by the School of Business and Economics each year by March 31. The School of Business and Economics will inform HSBC Business School of the final decision concerning the admission as soon as possible.
7. Each host institution will ensure that students receive the school-related documents necessary for foreign visa purposes. It is the responsibility of the individual student to apply for a visa in time.
8. Exchange students accepted by the School of Business and will have the status of a "non-degree student" on graduate level. Students accepted by HSBC Business School will have the status of a "non-degree student" at graduate level.
9. Students from HSBC Business School may enrol at the School of Business and Economics - subject to the usual university regulations and policies - in the

courses of the 3<sup>rd</sup> Semester of the study program “Master of Science in Management & Marketing” which are all held in English. Students from the School of Business and Economics may enrol at HSBC Business School - subject to the usual university regulations and policies - in all courses offered—and available open seats in the course. Students may also be admitted to language courses offered (German/Chinese as a foreign language). The workload of the all courses taken by the students from the School of Business and Economics will have a workload of about six/6 courses taken simultaneously (each academic module), unless approved by HSBC Business School. Undergraduate students from the School of Business and Economics will be restricted at HSBC Business School to first-year courses only.

10. Any academic credit that the students receive from the host institution may be transferable to the home institution in accordance with procedures determined by the home institution.
11. Each exchange student will have to pay tuition and fees at their home institution, thus tuition fees are waived at the host Institution.
12. Exchange students shall provide individually for their living expenses, transportation, passports, visas, books and all other personal and supplemental expenses.
13. Both universities will assist exchange students in all practical and academic matters, especially concerning accommodation and academic integration.
14. Each institution reserves the right to dismiss an exchange student at any time due to academic or personal misconduct. The dismissal of a student shall not abrogate the agreement regarding other participants.
15. Upon completion of their studies at the host university, the exchange students must return to their home university. No extension will be authorised unless otherwise agreed upon by the home and host universities.

THIRD. DURATION. This exchange agreement shall come into force upon signature thereof by both institutions, and will have a three (3) year term and shall thereafter be automatically be renewed annually.

Either institution could terminate the agreement at any time through written notice sent to the other institution expressing their desire to terminate the agreement with ten (10) months prior notice without prejudice over activities previously agreed that in that time are being developed.

FOURTH. MODIFICATION. This agreement may be amended by either institution through mutual written agreement.

Representatives from both institutions sign this agreement:

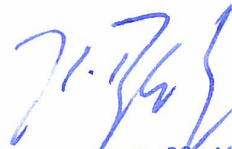
HSBC Business School, Peking University  
Prof. Dr. Vincent Chang, Executive Dean



Date

8 OCT 2013

Freie Universität Berlin  
Prof. Dr. Klaus Beck  
Vice President  
International Matters



Date

30.08.13

Freie Universität Berlin  
School of Business & Economics  
Dean  
Prof. Dr. Klaus Ruhnke

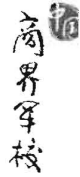


Date 27.08.2013



Peking University HSBC Business School

北京大学  
汇丰商学院



Freie Universität



Berlin

## Memorandum on Student Exchange

between

HSBC Business School, Peking University, Shenzhen

and

School of Business & Economics, Freie Universität Berlin, Berlin

The **School of Business and Economics at Freie Universität Berlin** and the **HSBC Business School, Peking University** have decided to establish this exchange agreement in accordance with the following clauses.

**FIRST. OBJECTIVE.** The purpose of this agreement is to establish the conditions governing the exchange of graduate students from the M.Sc. program in Management and Marketing at the **School of Business and Economics at Freie Universität Berlin** and from the Graduate-level programs at **HSBC Business School** for taking courses and other academic activities.

**SECOND. CONDITIONS.** The student exchange between both institutions will be under the following terms:

1. The exchange program shall be administered through the HSBC Business School and the School of Business & Economics at Freie Universität Berlin.
2. Each university may send two (2) graduate students for the fall semester each year. This number may vary according to demand, provided the exchange is based on reciprocity, i.e. an equal number of students from each university

participate during the term stipulated by the agreement. In lieu of a graduate-level student, the School of Business and Economics may send an undergraduate student to HSBC Business School if that student has been particularly vetted for their readiness and maturity for graduate-level studies.

3. The duration of the stay at the host university is limited to one semester. HSBC Business School will accept students from the School of Business and Economics for one semester during the fall semester. The School of Business and Economics will accept students from the HSBC Business School for one semester during the fall semester.
4. The designated students must have completed at least two semesters of study at the home institution before beginning the exchange period and have demonstrated superior academic achievement and fluency in English. While students nominated by the home university will generally be accepted by the host university, the latter reserves itself the right to the final decision concerning the admission of applicants.
5. The School of Business and Economics will forward a list of the students nominated for the exchange program including the documents required by HSBC Business School each year by the necessary student exchange application due date. HSBC Business School will inform the School of Business and Economics of the final decision concerning the admission as soon as possible.
6. HSBC Business School will forward a list of the students nominated for the exchange program including the documents required by the School of Business and Economics each year by March 31. The School of Business and Economics will inform HSBC Business School of the final decision concerning the admission as soon as possible.
7. Each host institution will ensure that students receive the school-related documents necessary for foreign visa purposes. It is the responsibility of the individual student to apply for a visa in time.
8. Exchange students accepted by the School of Business and will have the status of a "non-degree student" on graduate level. Students accepted by HSBC Business School will have the status of a "non-degree student" at graduate level.
9. Students from HSBC Business School may enrol at the School of Business and Economics - subject to the usual university regulations and policies - in the

courses of the 3<sup>rd</sup> Semester of the study program “Master of Science in Management & Marketing” which are all held in English. Students from the School of Business and Economics may enrol at HSBC Business School - subject to the usual university regulations and policies - in all courses offered—and available open seats in the course. Students may also be admitted to language courses offered (German/Chinese as a foreign language). The workload of the all courses taken by the students from the School of Business and Economics will have a workload of about six/6 courses taken simultaneously (each academic module), unless approved by HSBC Business School. Undergraduate students from the School of Business and Economics will be restricted at HSBC Business School to first-year courses only.

10. Any academic credit that the students receive from the host institution may be transferable to the home institution in accordance with procedures determined by the home institution.
11. Each exchange student will have to pay tuition and fees at their home institution, thus tuition fees are waived at the host Institution.
12. Exchange students shall provide individually for their living expenses, transportation, passports, visas, books and all other personal and supplemental expenses.
13. Both universities will assist exchange students in all practical and academic matters, especially concerning accommodation and academic integration.
14. Each institution reserves the right to dismiss an exchange student at any time due to academic or personal misconduct. The dismissal of a student shall not abrogate the agreement regarding other participants.
15. Upon completion of their studies at the host university, the exchange students must return to their home university. No extension will be authorised unless otherwise agreed upon by the home and host universities.

THIRD. DURATION. This exchange agreement shall come into force upon signature thereof by both institutions, and will have a three (3) year term and shall thereafter be automatically be renewed annually.

Either institution could terminate the agreement at any time through written notice sent to the other institution expressing their desire to terminate the agreement with ten (10) months prior notice without prejudice over activities previously agreed that in that time are being developed.

FOURTH. MODIFICATION. This agreement may be amended by either institution through mutual written agreement.

Representatives from both institutions sign this agreement:

HSBC Business School, Peking University  
Prof. Dr. Vincent Chang, Executive Dean



Date 8 OCT 2013

Freie Universität Berlin  
Prof. Dr. Klaus Beck  
Vice President  
International Matters



Date 30.08.13

Freie Universität Berlin  
School of Business & Economics  
Dean  
Prof. Dr. Klaus Ruhnke



Date 27.08.2013



安泰经管学院  
ANTAI COLLEGE  
Economics · Management

Freie Universität



Berlin

## **Memorandum on Student Exchange**

**between**

**Antai College of Economics & Management, Shanghai Jiao Tong University,  
Shanghai**

**and**

**School of Business & Economics, Freie Universität Berlin, Berlin**

The Antai College of Economics & Management at Shanghai Jiao Tong University and the School of Business & Economics at Freie Universität Berlin have agreed to further broaden and adapt their cooperation. Therefore this Memorandum of Student Exchange is to replace the existing Memorandum on Student exchange signed in April 2009.

The Antai College of Economics & Management, Shanghai Jiao Tong University and the School of Business & Economics, Freie Universität Berlin, wishing to implement student exchange on undergraduate level in the field of Business and Economics and on graduate level in the field of Business:

### **1. Student Exchange**

1.1 Each party may nominate up to two graduate and/or undergraduate students each study year. This number and the level of the students may vary according to demand, provided the exchange is based on reciprocity, i.e. an equal number of students from each party participate during the term stipulated by the agreement.

1.2 The parties are willing to motivate their students to participate in the exchange program.

1.3 The nominating and sending party is referred to as home institution and the receiving party as host institution.

### **2. Eligibility of Students**

2.1 Eligible to participate in the exchange program are students, enrolled in the following programs offered by the Antai College of Economics & Management at Shanghai Jiao Tong University:

- Undergraduate majors in Business or Economics



- Graduate majors in Business or Economics

2.2 Eligible to participate in the exchange program are students, enrolled in the following programs offered by the School of Business and Economics at Freie Universität Berlin or its future successor programs in the area of business:

- Master of Science in Management and Marketing

2.3 The designated undergraduate students must have completed at least two years of study and the designated graduate students from the Antai College of Economics & Management at Shanghai Jiao Tong University at least one year. The designated graduate students from the School of Business & Economics at Freie Universität Berlin must have completed at least one year before beginning the exchange period and must have demonstrated superior academic achievement and proficiency in English.

2.4 While students nominated by the Home Institution will generally be accepted by the Host Institution, the latter reserves itself the right to the final decision concerning the admission of applicants.

### 3. Program Coordinators

3.1. The School of Business and Economics of Freie Universität Berlin will nominate a coordinator of the exchange program and inform the Antai College of Economics & Management at Shanghai Jiao Tong University on changes of the coordinator. The first coordinator shall be [REDACTED] who will be supported by other divisions of Freie Universität Berlin.

3.1. The Antai College of Economics & Management at Shanghai Jiao Tong University will nominate a coordinator of the exchange program and inform the School of Business and Economics at Freie Universität Berlin on changes of the coordinator. The first coordinator shall be [REDACTED], who will be supported by other divisions of Shanghai Jiao Tong University.

### 4. Duration of Stay

4.1 The Antai College of Economics & Management at Shanghai Jiao Tong University will accept graduate students from the School of Business and Economics at Freie Universität Berlin as follows: for one semester from September on for the fall term or from March on for the spring term. The exchange students from Freie Universität Berlin shall be placed in Antai's non-MBA graduate programs.

4.2 The School of Business and Economics at Freie Universität Berlin will accept students from the Antai College of Economics & Management at Shanghai Jiao Tong University as follows:

- Undergraduate students: for one semester from September on for the fall term or from March on for the spring term.
- Graduate students: for one semester from September on.

## 5. Nomination

- 5.1 The Antai College of Economics & Management at Shanghai Jiao Tong University will forward a list of the students nominated for the exchange program including the documents required by the the School of Business and Economics of Freie Universität Berlin each year by March 31.
- 5.2 The School of Business and Economics of Freie Universität Berlin will inform the Antai College of Economics & Management at Shanghai Jiao Tong University of the final decision concerning the admission as soon as possible.
- 5.3 The School of Business and Economics of Freie Universität Berlin will forward a list of the students nominated for the exchange program including the documents required by the Antai College of Economics & Management at Shanghai Jiao Tong University each year by November 1 for the spring term and April 1 for the fall term.
- 5.4 The Antai College of Economics & Management at Shanghai Jiao Tong University will inform the School of Business and Economics at Freie Universität Berlin of the final decision concerning the admission as soon as possible.

## 6. Visa Support

- 6.1 Each Host Institution will ensure that students receive the documents necessary for visa purposes.
- 6.2 It is the responsibility of the individual student to apply for a visa as well as organize accommodation etc. in time.

## 7. Student Status

- 7.1 Students accepted by the Antai College of Economics & Management at Shanghai Jiao Tong University will have the status of a "non-degree student" at the graduate level.
- 7.2 Students accepted by the School of Business and Economics of Freie Universität Berlin will have the status of a "non-degree student" at the undergraduate resp. graduate level.

## 8. Courses open to Exchange Students

- 8.1 Students from the School of Business and Economics at Freie Universität Berlin may enroll at the Antai College of Economics & Management at Shanghai Jiao Tong University - subject to the usual regulations and policies - in all Marketing and Management related courses on graduate level offered.
- 8.2 Students from the Antai College of Economics & Management at Shanghai Jiao Tong University may enroll at the School of Business and Economics at Freie Universität Berlin - subject to the usual regulations and policies - in all undergraduate courses in

Business and Economics and in the graduate courses in English of the M.Sc. in Management & Marketing according to their study level.

8.3 At both institutions exchange students are eligible to participate in language classes offered (German/Chinese as a foreign language).

8.4 At the Antai College of Economics & Management at Shanghai Jiao Tong University exchange students can take up to 30 ECTS credits per semester, pending on course arrangement and faculty requirement.

8.5 The School of Business and Economics at Freie Universität Berlin defines the full-time workload with 30 ECTS credits (1 ECTS credit = 30 working hours) per semester.

## 9. Credit Recognition

9.1 Any academic credit that the student receives from the Host Institution is transferable to the Home Institution in accordance with procedures determined by the Home Institution.

## 10. Waiver of Tuition

10.1 Each exchange student will have to pay tuition and fees at their home institution, thus the host Institution will waive the exchange student from the payment of tuition. Students enrolled at the Freie Universität Berlin have to pay the so-called social fees. These are non-university fees and pay for the student union as well as for a public transportation ticket for the whole area of Berlin for the entire semester.

## 11. Costs and Services for Exchange Students

11.1 Exchange students shall provide for their accommodation individually and at their own expense and bear all costs for medical insurance, transportation, passport, visa, books and other services.

11.2. Exchange students enrolled at Freie Universität Berlin must have comprehensive health insurance valid in Germany for enrolment and for obtaining a residence permit.

11.3. The Parties will assist exchange students in all practical and academic matters, especially concerning obtaining visa, accommodation, and academic integration.

## 12. Dismissal of Exchange Students

12.1 Each party reserves the right to dismiss an exchange student at any time due to academic or personal misconduct. The dismissal of a student shall not abrogate this Memorandum regarding other participants.

## 13. Returning

13.1 Upon completion of their studies at the Host Institution, the exchange students must return to their Home Institution. No extension will be authorized unless otherwise is mutually agreed upon and finalized in writing.

14. Dispute Settlement

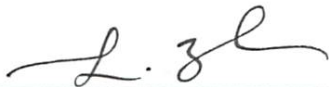
14.1 For conditions of the student exchange not covered by this Memorandum, or for problems that arise during the course of the student exchange, both Parties agree to refrain from unilateral action and to consult and negotiate mutually acceptable decisions.

15. Closing Provisions

15.1 This Memorandum will come in to force on the day when it has been signed by the Parties and replaces the Memorandum of Student Exchange signed in April 2009.

15.2 This Memorandum will remain in effect for an initial period of three years. Renewal of the Memorandum shall be discussed upon expiry of the initial period. Either of the Parties shall notify the other Party in writing of its desire to terminate it at least six months before the expiry of its initial or the relevant extended period.

Signed on behalf of the Parties



Antai College of Economics & Management  
Shanghai Jiao Tong University  
Prof. Lin Zhou  
Dean

Date

2018. 1. 16



Freie Universität Berlin  
School of Business and Economics  
Univ.-Prof. Dr. András Löffler  
Dean

Date 8-11-2017



Freie Universität Berlin  
Univ.-Prof. Dr. Klaus Mühlhahn  
Vice President International

Date 4.12.2017



## **Memorandum on Student Exchange**

**between**

**Hanqing Advanced Institute of Finance and Economics,  
Renmin University of China, Beijing**

**and**

**School of Business & Economics, Freie Universität Berlin, Berlin**

Hanqing Advanced Institute of Finance and Economics, Renmin University of China and the School of Business & Economics at Freie Universität Berlin agree to the following terms to implement a student exchange program in the field of Finance and Accounting:

1. The exchange program shall be administered through Hanqing Advanced Institute of Finance and Economics, Renmin University of China and the School of Business & Economics at Freie Universität Berlin.
2. Each university may send two graduate students for the fall semester each year. This number may vary according to demand, provided the exchange is based on reciprocity, i.e. an equal number of students from each university participate during the term stipulated by the agreement.
3. The duration of the stay at the host university is laid down at one semester. Renmin University will accept students from Freie Universität Berlin for one semester from September on. Freie Universität Berlin will accept students from Renmin University for one semester from October on.

4. The designated students must have completed at least two semesters of study in a graduate program at the home institution before beginning the exchange period and have demonstrated superior academic achievement and fluency in English. Students nominated by the home university will generally be accepted by the host university, the latter reserves itself the right to the final decision concerning the admission of applicants.
5. Freie Universität Berlin will forward a list of the students nominated for the exchange program including the documents required by Renmin University each year by March 31. Renmin University will inform Freie Universität Berlin of the final decision concerning the admission as soon as possible.
6. Renmin University will forward a list of the students nominated for the exchange program including the documents required by Freie Universität Berlin each year by March 31. Freie Universität Berlin will inform Renmin University of the final decision concerning the admission as soon as possible (approximately by middle of May).
7. Each host institution will ensure that students receive the documents necessary for visa application purposes. It is the responsibility of the individual student to apply for a visa in time.
8. Students accepted by Freie Universität Berlin will have the status of a "non-degree student" at graduate level. Students accepted by Renmin University will have the status of a "non-degree student" at graduate level.
9. Students from Renmin University may enrol at Freie Universität Berlin - subject to the usual university regulations and policies - in the courses of the Master program "Finance, Accounting, Taxation and Supplements (FACTS)". Students from Freie Universität Berlin may enrol at Renmin University - subject to the usual university regulations and policies - in the courses offered. Both Freie Universität Berlin and Renmin University shall

ensure that the guest students are able to attend sufficient Master courses in the field of finance or accounting being taught in English. Students may also be admitted to language courses offered (German/Chinese as a foreign language). The workload of all courses taken by the students from Freie Universität Berlin will have a workload of about 30 ECTS credits which implies about 15 to 20 hours class attendance per week.

10. Any academic credit that the students receive from the host institution is transferable to the home institution in accordance with procedures determined by the home institution.
11. Each exchange student must pay tuition and fees at their home institution, thus tuition fees are waived at the host Institution.
12. Exchange students are responsible for their living costs, transportation, passports, visas, books and other personal expenses.
13. Both universities will assist exchange students in all practical and academic matters, especially concerning accommodation and academic integration.
14. Each institution reserves the right to dismiss exchange students for academic or personal misconduct at any time. The dismissal of a student shall not abrogate the agreement regarding other participants.
15. Upon completion of their studies at the host university, the exchange students must return to their home university. No extension will be authorised unless otherwise agreed upon by the home university.
16. This exchange agreement will remain in effect for an initial period of three years. Thereafter it shall automatically be renewed annually. After the initial period of three years, either university may terminate the agreement by giving written notice ten months prior to the beginning of an academic year.



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Renmin University of China  
Hanqing Advanced Institute of Finance  
and Economics

Prof. Changyun Wang

Date

14.12.2014

**Freie Universität Berlin**

Das Präsidium

Vizepräsident -VP 2-

Univ.-Prof. Dr. Klaus Mühlhahn

Kaiserswerther Str. 16-18

14195 Berlin

Tel.: 838-73120 Fax: 838-73127

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Freie Universität Berlin  
Vice President International

Prof. Dr. Klaus Mühlhahn

Date

- 3.02.15

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Freie Universität Berlin  
School of Business and Economics

Prof. Dr. Klaus Ruhnke

Dean

180215

Date



Handwritten notes: (H. Schreyögs, Th. Pfeiffer)

**Memorandum on Student Exchange**

**between**

**School of Business, Renmin University of China, Beijing,**

**and**

**School of Business & Economics, Freie Universität Berlin, Berlin**

Herewith the School of Business of the Renmin University of China (in the following "School of Business") and the School of Business & Economics of the Freie Universität Berlin (in the following "School of Business & Economics") agree on the following terms to implement a program of student exchange in the field of management and marketing:

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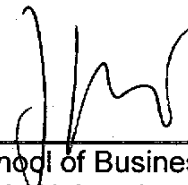
1. Each school may send two graduate students for the fall semester each year studying in a master program in management, marketing or similar. This number may vary according to demand, provided the exchange is based on reciprocity, i.e. an equal number of students from each university participate during the term stipulated by the agreement.
2. The duration of the stay at the host university is laid down at one semester. The School of Business will accept students from the School of Business & Economics for one semester from September. The School of Business & Economics will accept students from the School of Business for one semester from October.
3. The designated students must have completed at least two semesters of study in a graduate program at the home institution before beginning the exchange period and have demonstrated superior academic achievement and fluency in English. While students nominated by the home school will generally be accepted by the host school, the latter reserves itself the right to the final decision concerning the admission of applicants.
4. The School of Business & Economics will forward a list of the students nominated for the exchange program including the documents required by the School of Business each year by March 31. The School of Business will inform the School of Business & Economics of the final decision concerning the admission as soon as possible.

5. The School of Business will forward a list of the students nominated for the exchange program including the documents required by the School of Business & Economics each year by March 31. The School of Business & Economics will inform the School of Business of the final decision concerning the admission as soon as possible.
6. Each host institution will ensure that students receive the documents necessary for visa purposes. It is the responsibility of the individual student to apply for a visa in time.
7. Students accepted by the School of Business & Economics will have the status of a "non-degree student" at the graduate level. Students accepted by the School of Business will have the status of a "non-degree student" at the graduate level.
8. Students from the School of Business may enrol at the School of Business & Economics - subject to the usual university regulations and policies - in the courses of the 3<sup>rd</sup> Semester of the study program "Master of Science in Management & Marketing" which are all held in English. Students from the School of Business & Economics may enrol at the School of Business - subject to the usual university regulations and policies - in all courses offered. School of Business ensures that the students from the School of Business & Economics can attend at least five courses in the field of management, marketing or similar which held in English. Students may also be admitted to language courses offered (German/Chinese as a foreign language) without extra fees.
9. Each student gets a written confirmation on the courses he or she has attended and the grades her or she has received. Any academic credit that the students receive from the host institution is transferable to the home institution in accordance with procedures determined by the home institution.
10. Each exchange student will have to pay tuition and fees at their home institution, thus tuition fees are waived at the host Institution.
11. Exchange students shall provide individually for their living expenses, transportation, passports, visas, books and other personal expenses.
12. Both schools will assist exchange students in all practical and academic matters, especially concerning accommodation and academic integration.

13. Each institution reserves the right to dismiss an exchange student at any time due to academic or personal misconduct. The dismissal of a student shall not abrogate the agreement regarding other participants.
14. Upon completion of their studies at the host school, the exchange students must return to their home school. No extension will be authorised unless otherwise agreed upon by the home university.
15. This exchange agreement will remain in effect for an initial period of three years. Thereafter it shall automatically be renewed annually. After the initial period of three years, either university may terminate the agreement by giving written notice ten months prior to the beginning of an academic year.

Zhihong Yi

School of Business  
Renmin University of China



School of Business & Economics  
Freie Universität Berlin

Date



12/2009

Date 12.03.2009

Freie Universität Berlin  
Schule für Betriebswirtschaftslehre  
Dr. Stefan  
Cottbus-Str. 21, 14195 Berlin

**AGREEMENT ON COOPERATION  
BETWEEN  
FREIE UNIVERSITÄT BERLIN  
AND  
FUDAN UNIVERSITY, SHANGHAI**

FREIE UNIVERSITÄT BERLIN AND FUDAN UNIVERSITY, SHANGHAI wishing to enhance relations between the two universities and to develop academic and cultural exchange in the areas of education, research, and other activities, agree to cooperate and work together towards the internationalization of higher education.

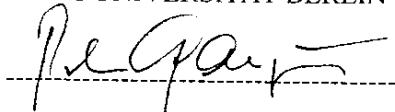
The areas of cooperation will include any program offered at either university which is felt to be desirable and feasible for the development and strengthening of cooperative relationships between the two institutions. However, any specific program shall be subject to mutual consent, availability of funds, and approval of each university. Such programs may include:

- a) Exchange of faculty members: Both universities agree to seek opportunities to exchange visiting faculty. Such visits will be for periods of weeks or months, for the purpose of teaching, research and/or other activities in each case to be agreed upon by both universities. Such visits should be based upon reciprocity and will not necessarily take place annually. Unless otherwise agreed upon, the volume of exchange of visiting faculty will be limited to five months per year from each institution.
- b) Exchange of students: The two universities hereby declare their interest in student exchanges. Such exchanges will be governed by a separate protocol.
- c) Exchange of publications
- d) Joint research projects
- e) Joint conferences
- f) Joint teaching projects
- g) Joint cultural programs

The financial terms of such mutual assistance shall be discussed and agreed upon in writing by the appropriate responsible officers of both parties.

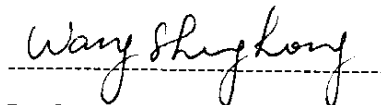
This agreement shall take effect upon approval by both parties and shall remain in effect for an initial period of three years. Thereafter it shall be automatically renewed on a yearly basis; however, after the initial period, either university may terminate the agreement at the end of a given year by giving 10 months notice in writing of such intent.

FREIE UNIVERSITÄT BERLIN



Prof. Dr. Peter Gaehtgens  
President

FUDAN UNIVERSITY, SHANGHAI



Prof. Dr. Wang Shenghong  
President

Date: April 19, 2001

Date: April 19, 2001

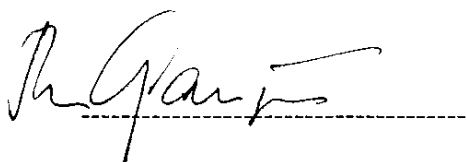
**STUDENT EXCHANGE AGREEMENT  
BETWEEN  
FREIE UNIVERSITÄT BERLIN  
AND  
FUDAN UNIVERSITY, SHANGHAI**

In order to implement - in accordance with the Agreement on Cooperation - a program of student exchange between Freie Universität Berlin and Fudan University, Shanghai the two universities hereby agree that:

1. The exchange program shall be administered through the Office of International Affairs at Freie Universität Berlin and the Office of International Programs at Fudan University, Shanghai.
2. In principle, each university may send up to two graduates or postdocs (hereafter referred to as students) each year. However, this number may vary in any given year, provided a balance of exchanges is obtained over the term of the agreement. The normal exchange period shall be one academic year.
3. The designated student must have completed at least four semesters of study at the home university before beginning the exchange period, and have demonstrated superior academic achievement and near fluency in the language of instruction. While students nominated by the home university will normally be accepted by the host university for exchange, the host university retains the right to review the students nominated for exchange and to make final decisions concerning the admission.
4. Freie Universität Berlin will forward to Fudan University, Shanghai each year by May 1 (or December 15 for spring admission) a dossier of the students nominated for the exchange program, together with all appropriate documents as required by Fudan University, Shanghai. Fudan University, Shanghai will inform Freie Universität Berlin of the final admission decision as soon as possible.
5. Fudan University, Shanghai will forward to Freie Universität Berlin (Akademisches Auslandsamt) each year by May 1 (or December 15 for spring admission) a dossier of the students nominated for the exchange program, together with appropriate documents as required by Freie Universität Berlin. Freie Universität Berlin will inform Fudan University, Shanghai of the final admission decision as soon as possible.
6. Each host university will issue the appropriate documents for visa purposes in accordance with current laws, although it is the responsibility of the individual student to obtain a visa in a timely manner.

7. Students accepted for exchange will be enrolled as full-time students. Freie Universität Berlin students at Fudan University, Shanghai may enroll in all courses offered by the university subject to usual university regulations and policies. Fudan University, Shanghai students at Freie Universität Berlin may enroll in all courses offered by the university, subject to usual university regulations and policies.
8. Any academic credit that the students receive from the host university may be transferred back to the home university in accordance with procedures determined by the home university.
9. Neither university shall make charges upon the other or upon the exchange students for tuition or application.
10. Each host institution will provide a waiver of tuition and a grant covering housing, living expenses and medical care for the exchange students.
11. The participating students shall provide for their own books, transportation, passports, visas, health insurance, ancillary fees, and personal expenses.
12. Each institution will make a reasonable effort to place exchange students in a residence, to assist them in finding accommodation; and will provide advice and support in accordance with its practices and problems.
13. Each university reserves the right to dismiss any participating student at any time for academic or personal misconduct in violation of established regulations. The dismissal of a participant shall not abrogate the agreement for the arrangements regarding other participants.
14. Upon completion of the exchange term at the host university, the participating students must return to their home university without fail. No extension of stay will be authorized unless otherwise specified by the home university.
15. This exchange agreement shall remain in effect for an initial period of three years. Thereafter it shall be automatically renewed on a yearly basis; however, after the initial period either university may terminate the agreement by giving 10 months notice in writing of such intent.

Freie Universität Berlin



Prof. Dr. Peter Gaetgens  
President

Date: April 19, 2001

Fudan University, Shanghai



Prof. Dr. Wang Shenghong  
President

Date: April 19, 2001

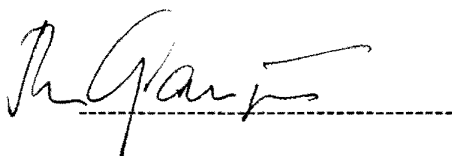
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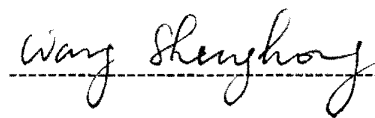
Freie Universität Berlin



Prof. Dr. Peter Gaehtgens  
President

Date: April 19, 2001

Fudan University, Shanghai



Prof. Dr. Wang Shenghong  
President

Date: April 19, 2001



## MEMORANDUM OF UNDERSTANDING

**Between**  
**The Hong Kong Polytechnic University**  
**And**  
**Freie Universität Berlin**

The Hong Kong Polytechnic University (PolyU) of Hong Kong Special Administrative Region (HKSAR) of the People's Republic of China, and Freie Universität Berlin (FU Berlin), Germany, considering their common interest in promoting the mutual collaboration in the area of education and research, have set forth the following Memorandum of Understanding (MOU):

### 1. Purpose

The purpose of this MOU is to develop academic and educational collaborations on the basis of equality and reciprocity and to promote relations and mutual understanding between both universities.

### 2. Scope of Cooperation

Both parties undertake to promote and develop academic collaborations which include but are not limited to the following:

- Exchange of academic and professional knowledge.
- Exchange of academic staff and students;
- Joint supervision of research students;
- Joint appointment of renowned professors;
- Collaboration in research and the promotion of research outputs; and
- Joint participation in internationally funded projects.

### 3. Arrangements of Implementation

- i) A detailed description of the collaboration, including financial arrangements, will be developed mutually for each specific case that will be subject to the review and approval processes of each party.
- ii) The parties will ensure that all public statements including statements to the media or articles relating to the collaboration are cleared and consented by both prior to release or publication.
- iii) Both parties will evaluate the collaboration on a yearly basis.
- iv) Both parties agree to designate the following persons as the local representatives for the coordination of the collaboration:  
For PolyU: Director of International Affairs  
For FU Berlin: Director, Department for International Affairs

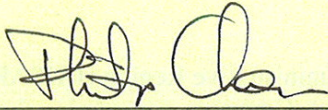
### 4. Duration of MOU

This MOU will be effective upon signature by both parties. It will be in force for five years and may be revised and/or renewed upon mutual consent. Either party may terminate this MOU by giving a six-month prior written notice to the other party. Such termination shall not affect the validity and continuity of any incompletely discharged obligation agreed upon by the two parties before termination.

### 5. Miscellaneous

The headings and captions of this MOU are inserted for convenience of reference and do not define, limit or describe the scope or intent of this MOU or any particular section, paragraph, or provision.

**For and on behalf of  
The Hong Kong Polytechnic University**

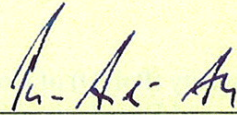


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**Professor Philip C.H. Chan  
Deputy President and Provost**

**Date:** 20/4/2017

**For and on behalf of  
Freie Universität Berlin**



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**Professor Dr. Peter-André Alt  
President**

**Date:** 4/5/2017