



Project Status Report

EASE

PM² Template v2.5.1



Reporting period: 01/01/2020 to 31/01/2020

| <p>PHASE: Executing</p> | <p>OVERALL STATUS: Green/Amber/Red</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|---|--|------------------|----------------------------|-------------|-------------------|-----|--------------------------|-------|--------------|--|--|--|--|----------|--|--|-------------|--|----------|-----------|------------------|--|--|--|----------|------------------------------|--|--|--|--|--|----------|--|--|--|-------------------|------------|----------------------------|--|----------------------------|--|--|--|--------------|--|--|--|--|--|----------------------|--|--|--|--|---|
| <p>Project Owner (PO): ██████████ Business Manager (BM): ██████████ Solution Provider (SP): ██████████ Project Manager (PM): ██████████</p> | <p>MILESTONES</p> <p>22/01/2020: kick-off of the development contract 16/01/2020: signature of the project management QTM for the development contract</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <p>PROJECT STATUS SUMMARY</p> <p>Deloitte, C.1 & C.5 continued working on the business analysis of the confirmatory application process.</p> <p>The team matured the change management process as to consistently track, review and estimate all incoming change requests after the thorough review of the initial application analysis. This led to a surge of requests that will be dealt-with end of February and within the next contract.</p> <p>The kick-off meeting with the development contract (European Dynamics) was held on 22/1. The first quoted time and means work package for project management activities was drafted and signed to formalise European Dynamics involvement.</p> <p>DIGIT.D.1 presented and made the first versions of the proofs-of-concept available for the AI algorithms related to the identification of similar requests. Three different solutions to the same problem were made available:</p> <ul style="list-style-type: none"> • Natural language processing • Deep learning • Word-mover algorithm | <p>PROJECT CHANGES (INPUT FROM CHANGE LOG)</p> <p>Status: Green/Amber/Red</p> <ul style="list-style-type: none"> ➤ Open: 20 ➤ Closed: 10 <p>RISKS (INPUT FROM RISK LOG)</p> <p>Status: Green/Amber/Red</p> <ul style="list-style-type: none"> ➤ Active: 9 (6 with impact > 5) ➤ Procurement and supplier management <9> ➤ Complexity of data migration <9> ➤ Lack of user acceptance <8> ➤ Integration with other systems <8> ➤ Insufficient time <6> ➤ Compass Corporate endorsement and complexity <6> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <p>PROJECT INDICATORS</p> <p>Schedule: Green/Amber/Red</p> <table border="1" data-bbox="108 1485 932 1865"> <thead> <tr> <th>Track</th> <th>Oct</th> <th>Nov</th> <th>Dec</th> <th>Jan</th> <th>Feb</th> </tr> </thead> <tbody> <tr> <td>Assessment & development</td> <td>Pilot</td> <td>Architecture</td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td colspan="3">Contract</td> <td>Development</td> <td></td> </tr> <tr> <td>AI study</td> <td>Use cases</td> <td colspan="3">Proof-of-concept</td> <td></td> </tr> <tr> <td>Analysis</td> <td colspan="4">Analysis - management system</td> <td></td> </tr> <tr> <td></td> <td colspan="3">Contract</td> <td></td> <td>Analysis - portal</td> </tr> <tr> <td>Milestones</td> <td>Init. application analysis</td> <td></td> <td>Conf. application analysis</td> <td></td> <td></td> </tr> <tr> <td></td> <td colspan="2">Architecture</td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td colspan="2">CC & HRM integration</td> <td></td> <td></td> <td></td> </tr> </tbody> </table> <p>Cost: Green/Amber/Red</p> <ul style="list-style-type: none"> ➤ Current Year: ➤ Received: 840 K€ ➤ Consumed: 27 K€ ➤ Remaining: 813 K€ | Track | Oct | Nov | Dec | Jan | Feb | Assessment & development | Pilot | Architecture | | | | | Contract | | | Development | | AI study | Use cases | Proof-of-concept | | | | Analysis | Analysis - management system | | | | | | Contract | | | | Analysis - portal | Milestones | Init. application analysis | | Conf. application analysis | | | | Architecture | | | | | | CC & HRM integration | | | | | <p>ISSUES (INPUT FROM ISSUE LOG)</p> <p>Status: Green/Amber/Red</p> <ul style="list-style-type: none"> ➤ Urgent: 0 <p>DECISIONS (INPUT FROM DECISION LOG)</p> <ul style="list-style-type: none"> ➤ Focus the Compass Corporate integration effort on the workflow aspects and wait on the My Workplace integration until the request management system is developed |
| Track | Oct | Nov | Dec | Jan | Feb | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Assessment & development | Pilot | Architecture | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | Contract | | | Development | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| AI study | Use cases | Proof-of-concept | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Analysis | Analysis - management system | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | Contract | | | | Analysis - portal | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Milestones | Init. application analysis | | Conf. application analysis | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | Architecture | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | CC & HRM integration | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |



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ACTIVITIES PERFORMED AND PLANNED

Performed:

- Kick-off of the development contract with European Dynamics.
- Signature of the project management QTM for the development contract.

Ongoing:

- Business analysis for the confirmatory application.
- Elaboration of the technical architecture documentation.
- Validation of the business analysis and elaboration of the technical analysis.
- Technical annex for the analysis of the public portal.
- Development of the AI proof-of-concept.

Planned:

- Request and signature of the public portal contract.
- Finalisation of the business analysis contract for the management system.