



Brussels, 18.6.2019  
C(2019) 5110 final

ANNEX

**ANNEX**

*to the*

**Commission Decision**

**on the Status of the candidate for President/President-elect and the Commissioners-designate**

## ANNEX

### *Office space*

The candidate for President/President-elect and the Commissioners-designate and their teams shall be allocated office space in the Charlemagne building. The Office for Infrastructure and Logistics in Brussels (OIB) shall furnish the offices for proper use. The Directorate-General for Human Resources and Security shall ensure the security of the candidate for President/President-elect and the Commissioners-designate as well as the office space.

### *Support from Commission representations*

The Commission representations will assist the candidate for President/President-elect and the Commissioners-designate in all aspects of missions to the Member State concerned, including by providing office space and secretarial assistance.

### *Carpool*

The candidate for President/President-elect and the Commissioners-designate can make use of the facilities offered by the drivers' pool. They shall be entitled to use these facilities according to availability. The OIB will do its utmost to satisfy all requests coming from the candidate for President/President-elect and the Commissioners-designate.

### *ICT Equipment*

DG DIGIT shall make available to the candidate for President/President-elect and the Commissioners-designate full ICT equipment including notably mobile phones and laptops (for the candidate for President/President-elect, Commissioners-designate and their administrator-level staff) and desktop computers (for assistants/secretaries), and telephones. ICT support shall be coordinated by the Digital Solutions & Process Efficiency Unit of the Secretariat-General and supplied by DG DIGIT.

### *Human Resources support*

The candidate for President/President-elect and the Commissioners-designate with their teams can call upon the services of the local Human Resources unit for the Cabinets, in the Directorate-General for Human Resources and Security. This entails advice on staff issues and administrative questions. This unit shall also provide the messenger services (mail delivery). When possible, it may also offer secretarial support from the Cabinet replacement secretary pool as temporary replacement and help-desk for the secretarial support indicated in Section 3. This facility cannot be used on a permanent basis to increase the number of staff in a transition team. The local Human Resources unit for the Cabinets shall also provide a help-desk related to administrative, logistic or Human Resources issues.

### *Support by the Spokesperson's Service (SPP)*

The candidate for President/President-elect shall benefit from the support of a dedicated spokesperson who is integrated into the Spokesperson's Service (which speaks and operates under the authority of the President) and can attend and speak, with the permission of the

Chief Spokesperson (or his/her Deputies), at the public press briefings of the Spokesperson's Service, on matters directly related to the candidate for President/President-elect. He or she shall be selected in accordance with Section 3 of the rules for the composition of the Spokesperson's Service.