



AFFGEN.2
Head of Division

Brussels,
eeas.sg.affgen.2 (2019) 3529433

Ms Luisa Izuzquiza

Subject: Your requests for access to documents of 3 May 2019
Our ref: 2019/088

Dear Ms Izuzquiza,

Thank you for your requests for access to documents, which the EEAS has examined in the framework of Regulation (EC) No 1049/2001¹.

Concerning the first part of your request, regarding number of staff in the Transparency Unit, I hereby forward to you a link where you can find the EEAS organigram:

[https://eeas.europa.eu/sites/eeas/files/2019-01-05 - eeas 2.0 orgchart.pdf](https://eeas.europa.eu/sites/eeas/files/2019-01-05_-_eeas_2.0_orgchart.pdf)

The EEAS Transparency Team is placed under the authority of the Head of the Parliamentary Affairs Division Mr Gabriele Visentin, within the SG.AFFGEN Directorate - The Inter-institutional relations, policy coordination and public diplomacy.

The EEAS Transparency Team, which has four staff members, has a coordinating function across EEAS for incoming requests for public access to documents and information to the public. The current Head of EEAS Transparency Team is Ms Lina van der Weyden. There is no specific budget allocated to the Parliamentary Affairs Division or the Transparency Team. These activities fall under the overall administrative budget of EEAS, which you can find through the following link:

<https://eur-lex.europa.eu/budget/www/index-en.htm>

http://ec.europa.eu/budget/library/biblio/documents/2019/WD%20VIII%20External%20action_web.pdf

¹ Regulation (EC) No 1049/2001 of the European Parliament and of the Council regarding public access to European Parliament, Council and Commission documents (hereafter the "Regulation").

Regarding the last part of your request, to receive documents containing data on the handling of access to document requests, I am pleased to forward to you in attachment to this letter the annual reports of the European External Action Service on Access to Documents for the years 2016 and 2017. Please note that when the report for 2018 is finalised and made available to the public, you will find it in the public EEAS register:

<http://www.europa.eu/public-register/?fuseaction=search.documents>

Yours sincerely,

[signed]

Gabriele Visentin