



European Ombudsman

Emily O'Reilly
European Ombudsman

Decision

of the European Ombudsman on the appointment of an Information Officer

The European Ombudsman

Having regard to

- Articles 41 and 42 of the Charter of Fundamental Rights of the European Union, which lay down, respectively, the fundamental right to good administration and the fundamental right of access to documents;
- Article 15 of Regulation 1049/2001 regarding public access to European Parliament, Council and Commission documents, which provides that the "*institutions shall develop good administrative practices in order to facilitate the exercise of the right of access guaranteed by*" that Regulation;
- Article 24 of the Treaty on the Functioning of the Union, which among other things, confers on citizens of the Union the right to write to, and receive an answer from, the European Ombudsman;
- Article 17 of the Ombudsman's Framework decision of 17 November 2011¹ on the creation of a public register, which provides that "*[a] member of staff of the Institution's lead service for the operation of the public register shall be designated as Information Officer*";
- The decision of the Ombudsman of 26 May 2014 adopting internal procedures for dealing with requests for information and applications for public access to documents;

Whereas

The Registry is the European Ombudsman's lead service for the operation of the public register and for the handling of requests for information and applications for public access to documents.

Has adopted the following Decision

Article 1

Mr Peter Bonnor, Head of the Registry, is hereby appointed as Information Officer of the European Ombudsman's Office. His appointment will end

¹ 17-11-2011/Ref.:11/08828



whenever the European Ombudsman decides to appoint another person as Information Officer, or upon his leaving the service.

Article 2

The main responsibilities attached to the role of Information Officer are to:

1. Ensure the correct administrative implementation of the decision of the European Ombudsman adopting internal procedures for dealing with requests for information and applications for public access to documents;
2. Advise on, or where appropriate, take responsibility for, substantive replies to requests for information and applications for public access to documents;
3. Implement and/or recommend record and information keeping practices that facilitate public understanding and a high level of transparency of the Office's activities;
4. Implement and/or recommend training to any member of staff for the aforementioned purposes.

In discharging these responsibilities, the Information Officer shall, when appropriate, consult and co-operate with the Ombudsman's Data Protection Officer.

Article 3

This decision shall have effect from the date of its adoption.

Emily O'Reilly

Done in Strasbourg on 26-05-2014