

Stéphanie Rostren
Chief Legal Adviser
Executive Directorate

Luisa Izuzquiza

Cologne, 23. MAI 2019

Sent via e-mail only:

@fragdenstaat.de

Subject: Your request on access to documents

Reference: You e-mail dated 03 May 2019

Dear Ms Izuzquiza,

Thank you for your e-mail dated 03 May 2019 in which you apply for access to documents in accordance with Regulation (EC) No 1049/2001¹ that is applicable to documents held by the European Union Aviation Safety Agency (EASA) under Art. 119(1) of Regulation (EU) No 2018/1139.²

Although you indicated that your request is to be considered as a confirmatory application, I have to inform you that EASA has not received any (initial) applications related to your query. In light of this, EASA is treating your request as an initial application for access to documents in accordance with Article 7 of Regulation (EC) No 1049/2001.

You requested access to the following documents:

- any and all documents that contain the number of staff in your Transparency Unit (or the department dealing with access to EU documents requests) - this could be, for instance, organigrams or staffing plans that are specific to that unit (for the years 2017, 2018 and 2019);
- any and all documents containing the budget for your Transparency Unit (or the department dealing with access to EU documents requests); I would appreciate the most detailed version of this budget possible (for the years 2017, 2018 and 2019).
- any and all documents containing data on the handling of access to EU documents requests by this institution; I am looking specifically for broken down data, per year, on the number of initial access to documents applications received, and the number of confirmatory applications received (for the years 2016, 2017 and 2018).

¹ Regulation (EC) No 1049/2001 of the European Parliament and of the Council of 31 May 2001 regarding public access to European Parliament, Council and Commission documents (OJ L 145 of 31.3.2001, p. 43).

² Regulation (EU) No 2018/1139 of the European Parliament and of the Council of 4 July 2018 on common rules in the field of civil aviation and establishing a European Union Aviation Safety Agency, and amending Regulations (EC) No 2111/2005, (EC) No 1008/2008, (EU) No 996/2010, (EU) No 376/2014 and Directives 2014/30/EU and 2014/53/EU of the European Parliament and of the Council, and repealing Regulations (EC) No 552/2004 and (EC) No 216/2008 of the European Parliament and of the Council and Council Regulation (EEC) No 3922/91 (OJ L 212, 22.8.2018, p. 1–122).

With regard to your first two aspects of your request related to the number of staff and the budget of EASA's "Transparency Unit", I have to inform you that EASA does not hold any specific documents which contain the information you are looking for.

This is due to the fact that EASA does not have in its organisational structure a specific "Transparency unit" which would be solely responsible for dealing with access to documents requests. In fact, EASA receives requests from the general public, including formal requests for access to documents under Regulation (EC) No 1049/2001, through different channels, mostly through the EASA general functional mailbox maintained by EASA's Communications Department. Depending on the content and nature of the request, the request is then transferred to the competent EASA services in order to prepare a reply. The same applies to formal request for public access to documents under Regulation (EC) No 1049/2001. Here, the requests are by default transferred to the EASA Legal Department which then involves the EASA services from which requested documents originate from in order to coordinate the Agency's reply to the request in accordance with the applicable rules and procedures.

Having said this, you may wish to consult EASA's official website <https://www.easa.europa.eu> where you will find more information on the Agency, including its organisational structure (<https://www.easa.europa.eu/the-agency/agency-organisation-structure>) and general budget. You will also find more detailed information on EASA's resource planning (incl. budget and staffing) in the respective decisions adopted by the EASA Management Board which can be found on the EASA official website under the following link: <https://www.easa.europa.eu/the-agency/management-board/decisions>.

Regarding the third aspect of your request related to data for on the handling of access to EU documents during the years 2016, 2017 and 2018, I have to inform you that EASA currently does not hold any specific document which covers the scope of your request. Nevertheless, we are happy to provide you with the following information on the subject matter concerned:

Year/Number of requests	Initial Access to documents requests	Confirmatory applications
2016	12	1
2017	14	2
2018	11	0

I hope this answers your questions.

Yours sincerely,



Stéphanie Rostren

LEGAL NOTICE: You are hereby notified that you have a right to request the Agency to reconsider its decision regarding the above mentioned documents by making a confirmatory application. In such case, you should send your justified confirmatory application in writing to the Executive Director of the Agency (Postfach 10 12 53, 50452 Cologne, Germany). Please note that you have 15 working days from receipt of this letter in which to make the confirmatory application. Any confirmatory application received beyond this deadline cannot be accepted.

